

**Meeting of the Board of Directors of the  
State House Visitor's Center and Gift Shop  
Wednesday January 8, 2014 at 1:30 P.M.  
Providence Warwick Convention & Visitors Bureau  
G-Tech Building  
10 Memorial Blvd.  
Providence, RI 02903**

## **Agenda**

- 1. Call to order (Kristen)**
- 2. Introduction of new staff member – Kaitlynn Ward (Jon).**
- 3. Approval of minutes of meetings of 11/26/13 (Kristen)**
- 4. Review of financial status – Expenses and Revenue (Stacy & Jon)**
- 5. Update on inventory secured and discussion of new inventory possibilities including requests received for new consignment options (Stacy, Paul, Kristen & Jon)**
  - a. AS220 (Kristen)**
  - b. Megan Perez (Paul)**
  - c. Jerri Moon Canton (Paul)**
  - d. Mary Volk – Insignia Prestigious Handcrafted Jewelry (Stacy)**
  - e. RI Publications Society – 2 additional books for consignment (Kaitlynn).**
- 6. Review of current staff and discussion of staff expansion (Stacy)**
- 7. Discussion and possible vote on potential “grand opening” date**

**and possible events (Kristen & Jon).**

- 8. Update on status of Gift Shop staff parking spaces (Jon).**
- 9. Discussion of website development and Internet sales possibility.**
- 10. Discussion of establishing permanent meeting dates/times (Jon)**
- 11. Adjourn (Kristen).**