

Friends of Ninigret Park Subcommittee Meeting

AGENDA

January 23, 2014

2:00 PM

Charlestown Town Hall – Annex Room

4540 South County Trail

Charlestown, RI 02813

1. Call to Order
2. Roll Call
3. Approval of Minutes from July 18, 2013 meeting (See Attachment)
4. Comments from the public
5. Solicitation Update
 - a. Discussion and potential action - Creation of email database from multiple sources including but not limited to past supporters, event promoters, park users, park renters and local businesses
 - b. Discussion and potential action - Banner Update
 - c. Discussion and potential action - Local Business Appeal and Packet
 - d. Discussion and potential action - Reformat of brochure to eBrochure to be sent with application requests
 - e. Discussion and potential action – Possible Amendments to Draft Letters 2 and 3 and Review of Letter 1 (See Attachment)
6. New Business
 - a. Discussion and potential action - Town Council Amendment to Friends of Ninigret Ordinance No. 361 Friends of Ninigret Park Subcommittee membership increase from 3 members to 5 members (See Attachment)
 - b. Discussion and potential action - Donation and Accounting Report for 2013 (See Attachment)
 - c. Discussion and potential action - Revised Appeal on both Large Event Form and Facilities Request Form (See Attachment)
 - d. Discussion and potential action - Addition of Request for Solicitation by Friends of Ninigret at Event on both the Large Event Form and Facilities Request Form (See Attachment)
 - e. Discussion and potential action - Friends of Ninigret presence at events in Ninigret Park
 - f. Discussion and potential action - Fundraising Opportunities for Spring, Summer and Fall 2014
 - g. Discussion and potential action - Requesting help from Boosters
7. Commission Comments
8. Next Meeting February 13, 2014 at 2:00 PM in the Town Hall's Annex Room
9. Adjournment

Respectfully submitted by: Rebecca Crosby

The public is welcome to any meeting of the Town of Charlestown Friends of Ninigret Park Sub-Committee. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1240) at least three (3) business days prior to the meeting.

POSTED AT TOWN HALL	1/16/14	EAH
POSTED ON TOWN'S WEBSITE	1/16/14	EAH
POSTED ON SOS WEBSITE	1/16/14	EAH
EMAILED TO LIBRARY	1/16/14	EAH