

**AGENDA FOR THE
HABILITATION PROCUREMENT PROGRAM**

R.I. Gen Laws §37-2.4

There will be a meeting of the Habilitation Procurement Board on Wednesday, September 25th, 2013 at 3:00 p.m. at the Department of Behavioral Healthcare Development Disabilities and Hospitals, Barry Hall, Room 126, 14 Harrington Road, Cranston, Rhode Island.

MEETING AGENDA – Chairperson Craig Stenning

- 1. Call meeting to Order and members present**

- 2. Minutes of the previous meeting – August 14, 2013**

- 3. Old Business**

Update on training session for providers with the Division of Purchases and BHDDH

4. New Business

A. In accordance with R.I. Gen. Laws §37-2.4-2(b)(1) “Identifying goods and services that are available from habilitation facilities according to the requirements under subsections §37-2.4-3(a)(b) and (c);

Discussion purposes:

Laundry

Shredding

Food

Janitorial

Landscaping

B. In accordance with R.I. Gen. Laws §37-2.4-2(b)(4) entitled Habilitation procurement board. “Developing, maintaining, and recommending to the chief purchasing officer a preferred procurement contract list of goods and services identified and priced under subdivisions (b)(1) and (2) of this section”

Discussion to be led by Christine Botts

Bid # 7483391 Janitorial Services – DoIT Simpson Hall Basement

Pastore Center

Bid opening date: October 1, 2013

Bid # 7492370 Janitorial Services – Militia Quonset Armory #1

115 Airport Street, No. Kingstown, RI

Bid opening date: October 2, 2013

Bid # 7492369 Janitorial Services – Militia Quonset Armory #2

129 Airport Street, No. Kingstown, RI

Bid opening date: October 2, 2013

PO # 3157687 Lunches for Courthouses

Vendor: James L. Maher Center

Expiration 9/30/13

**Request to extension for one (1) additional year ending
9/30/14.**

C. In accordance of R.I.Gen. Laws §37-2.4-2(b)(5) “Reviewing bids received by a habilitation facility and making a recommendation of contract award to the chief purchasing office, the awarding authority that will issue the final purchase order and renew specified contracts for set contract times, without competitive bidding, for the purchase of goods and services as provided for in 37-2.4-3.”

Discussion regarding process for recommendation to Chief Purchasing Officer. –Christine Botts

**D. Schedule Procurement Board meetings through December 2014 –
Christine Botts**

5. Adjournment

This meeting location is accessible to the handicapped for further

information on the buildings accessibility feel free to contact Behavioral Healthcare Development Disabilities and Hospitals (BHDD) Office. Individuals requiring interpreter services for the hearing impaired should notify Christine Botts, BHDDH Office at (401)462-2766 no less than 48 hours before the meeting.

Posted September 20, 2013