

TOWN OF RICHMOND, RHODE ISLAND
5 Richmond Townhouse Road
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(401) 539-9000 www.richmondri.com



RICHMOND TOWN COUNCIL
Regular Town Council Meeting
Town Hall – Town Council Chambers
December 17, 2013
7:00 P.M.

A G E N D A

Please Note: Any matter listed on this agenda may be acted upon by the Town Council

A. Call to Order

B. Roll Call

C. Pledge of Allegiance to the Flag

D. Consent Agenda

- 01 Approval of the Town Council Workshop minutes of December 2, 2013
- 02 Approval of the regular Town Council minutes of December 3, 2013
- 03 Approval of the Executive Session minutes of December 3, 2013
- 04 Approval of the Town Clerk's report for the month of November, 2013
- 05 Approval of the Town Administrator's report
- 06 Approval of the Building Department report for the month of November, 2013
- 07 Approval of the Zoning Enforcement Officer's report for the month of November, 2013
- 08 Approval of the Town Planner's report for the month of November, 2013
- 09 Approval of abatements to the tax roll as requested by the Tax Assessor
- 10 Approval of the Tax Collector's report for the month of November, 2013
- 11 Approval of the Tax Collector's request for a tax refund
- 12 Approval of the Police Department report for the month of November, 2013
- 13 Approval of the Finance Department report for the month of November, 2013
- 14 Approval of payment of bills and appropriations
- 15 Approval of Funds Transfer Request as requested by the Finance Director

E. Police Department

- 01 Report of the Police Chief on activities of the Police Department

F. Public Works Department

- 01 Report of the Public Works Director on activities of the Public Works Department

G. Finance Department

- 01 Report of the Finance Director on activities of the Finance Department
- 02 Approval of Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013

H. Town Administrator

- 01 Report of the Town Administrator on activities of the Town
- 02 Approval of Bid Award for 0.5 Million Gallon Elevated Steel Water Storage Tank to CB&I, Inc.

I. Appointments/Resignations

- 01 Request from Peter V. August for re-appointment to the Rural Preservation Land Trust for the term January 1, 2014 through December 31, 2018
- 02 Request from Nancy Hess for re-appointment to the Planning Board for the term February 1, 2014 through January 31, 2017
- 03 Request from Philip Damicis for re-appointment to the Planning Board for the term February 1, 2014 through January 31, 2017
- 04 Request from Richard I. Millar for re-appointment to the Planning Board for the term February 1, 2014 through January 31, 2017
- 05 Request from Richard I. Millar for re-appointment to the Tax Assessment Board of Review for the term January 1, 2014 through December 31, 2016
- 06 Request from Michael L. Cozzolino for re-appointment as Town Solicitor for the term February 1, 2014 through January 31, 2015
- 07 Request from Chief Johnson for re-appointment of Joseph P. Habershaw, Dewey R. Lawing, Thomas Pirnie, Everett Sheldon and Christopher Lyman as Reserve Police Officers for the term February 1, 2014 through January 31, 2015

J. Licenses

- 01 Request for a Holiday Sales License for Shoreline Auto Sales LLC located at 93A Kingstown Road
- 02 Request for renewal of Holiday Sales License for Beaver River Tree Farm located at 2 Link Lane
- 03 Request for renewal of Holiday Sales License for Clark Farms Too LLC located at 93 Kingstown Road
- 04 Request for renewal of Holiday Sales License for Sylvana Richmond dba The Kids Junction located at 1146 Main Street
- 05 Request for renewal of Holiday Sales License for DeBill Inc. dba Stagecoach House Inn located at 1136 Main Street
- 06 Request for renewal of Holiday Sales License for Family Dollar Stores of RI #4799 located at 1190 Main Street
- 07 Request for renewal of Holiday Sales License for Kevron LLC dba Wildwood Liquors located at 5 Kingstown Road
- 08 Request for renewal of Holiday Sales License for Papa's Place located at 388 Church Street
- 09 Request for renewal of Automobile Junkyard License for Kimberly Realty Corp. located at 75 Buttonwoods Road

K. Unfinished Business

- 01 Continued consideration of request from Wawaloam Reservation Inc. for amendment to *Chapter 3.06 – Schedule of Fees* of the Town Code of Ordinances relative to Seasonal Recreational Facilities Licenses; and authorization to advertise public hearing

- 02 Continued consideration of request from Rhode Island Advisory Commission on Historical Cemeteries urging the Town Council to enact an ordinance for abatement of taxes on real property on which registered historical cemeteries are located

L. New Business

- 01 Consideration of request from Scot Whitney for a temporary reduction in monthly payments due pursuant to the taxpayer agreement with the Town of Richmond
- 02 Consideration of request from Councilor Davis to send a letter to the towns of Hopkinton and Charlestown to schedule a tri-council meeting.
- 03 Consideration of amendment to *Section 2.12.010 Membership – Requirements* of the Town Code of Ordinances pertaining to residency requirements of the Richmond Police Department; and authorization to advertise public hearing
- 04 Consideration of amendments to *Chapter 5.44 - Entertainments* and *Chapter 3.06 – Schedule of Fees* of the Town Code of Ordinances pertaining to administrative fee for an outdoor entertainment license; and authorization to advertise public hearing
- 05 Consideration of enabling legislation authorizing the Town of Richmond to require all businesses to register with the Town Clerk

M. Public Forum

N. Council may vote to move to Executive Session pursuant to 42-46-5(a)(2) to discuss litigation and/or R.I. Gen. Laws 42-46-5(a)(5) to discuss the acquisition or lease of real property for public purposes

- 01 *Town of Richmond v. Matthew and Jennifer Jeffries*
- 02 *Town of Richmond v. Wawaloam Reservation*
- 03 *Land Acquisition*

O. Adjournment

Agenda posted December 13, 2013 at the Richmond Town Hall, the Richmond Police Station, on ClerkBase, and electronically filed on the Secretary of State’s website in accordance with the Open Meetings Act

The public is welcome to any open meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk’s Office at least three (3) business days prior to the meeting at (401)539-9000 x9.

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