

M E M O

TO: All Members of the Ad Hoc Committee to Study City Vehicle Use

Ronald L. Wunschel, Director of Finance

Darcy A. Viner, Director of IT Systems

James Legner, IT Systems

Mike Wildenhain

FROM: Richard J. Goldstein, City Clerk

DATE: June 20, 2008

SUBJECT: COMMITTEE MEETING

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**You are requested to attend a meeting of the City Council Ad Hoc Committee to Study City Vehicle Use to be held on Wednesday, June 25, 2008, at 4:30 p.m. in the City Council Office, Room 303, City Hall, 137 Roosevelt Avenue, Pawtucket, RI.**

**The purpose of this meeting is the following:**

**1. Previous Minutes (06/11/08)**

**2. Communication from Ronald L. Wunschel, Director of Finance, to Michelle R. Hardy, CMC, Deputy City Clerk. (Monitoring Mileage and**

## **IRS Procedures Utilized)**

**3. Communication from Darcy Viner, IT Director, to Michelle R. Hardy, CMC, Deputy City Clerk. (Gas Card Limits)**

**4. Communication from Michelle R. Hardy, CMC, Deputy City Clerk, to the Ad Hoc Committee to Study City Vehicle Use. (Response to poll of Communities regarding City Vehicle Use/Gas Card Limits)**

**5. City of Pawtucket Take Home Vehicle Listing submitted by Harvey E. Goulet, Jr., Director of Administration.**

**This meeting is being called by Councilor Kinch, Chair of the Ad Hoc Committee to Study City Vehicle Use.**

**cc: Mayor James E. Doyle**

**Harvey E. Goulet, Director of Administration**