



## PROVIDENCE SCHOOLS

Angel Taveras, Mayor  
Paul R. Racicot, ACE/Board Chair  
Susan F. Lusi, Superintendent  
Lawrence E. DeSalvatore, Jr. Ph.D., ACE/CEO  
Mario F. Cirillo, Ed.D, ACE/Head of School

**Notice Date:** May 29, 2013  
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### **Academy for Career Exploration Announcement of Meeting Ad Hoc Board Committee/Design of CEO Evaluation Tool/Process**

Purpose/Context: Chairperson of the ACE Board, Paul Racicot, has asked Jane Nugent, ACE Board member, to chair an ad hoc committee of the Board for the purpose of developing a process for evaluation of the CEO position at ACE. This protocol is a requirement from the RIDE report. The ad hoc committee will meet three times starting in June and present findings to the full Board in August. The aim is to have the evaluation protocol in place for the start of the new school year in September of 2013.

#### **The first meeting of the ad hoc committee will take place:**

- **Monday, June 3, 2013**
- **4:30 pm to 6:30 pm**
- **At ACE, 130 Broadway, Providence, RI 02903**

#### **There are three deliverables to be achieved by the process:**

1. Clear understanding and delineation of roles and responsibilities between the CEO and Head of School. This information will form the basis of goal setting for the school year '13/'14.
2. Development of a feedback loop for faculty and staff and community stakeholders.
3. Development of a tool or tools and a process for evaluation of the CEO position.

### **AGENDA**

#### **Meeting # 1 of 3**

1. Welcome, Purpose of Meeting
2. Review of Deliverables/Timeframe
3. Review Highlander CEO Evaluation format and process for elements to be included in ACE document.
4. Review ACE CEO/HOS Job Descriptions, Roles and Responsibilities
5. Discuss Faculty/Staff/Stakeholder Feedback Loop - to be built into process
6. Public/Open Comment
7. Establish Meeting Date for Meeting # 2
8. Adjourn

**Please note** – This ad hoc committee is for the sole purpose of designing a process of evaluation -- it is not a committee to discuss individual performance.