

The following will be the December 12, 2007 Minutes and the February 13 meeting Agenda. The January Minutes will be posted here after the February 13, 2008 meeting.

Rhode Island Board for

Licensing of Chemical Dependency Professionals

Meeting Agenda

February 13, 2008

9:30-11:00 AM

- 1. Welcome**
- 2. Review / Approval of February Meeting Minutes**
- 3. License Application Reviews**
- 4. Old Business**
 - Review of Code of Ethics**
 - Board Membership**
- 5. New Business**
- 6. Executive Session**
 - Pending Investigations**
- 7. Announcements**

Next Meeting Date: March 12, 2008

**RHODE ISLAND BOARD FOR LICENSED CHEMICAL DEPENDENCY
PROFESSIONALS**

Meeting Minutes

9:30 A.M., Wednesday, December 12, 2007

The Rhode Island Board for Licensing Chemical Dependency Professionals met at 9:30 a.m. on Wednesday, December 12, 2007, in Barry Hall's Conference Room 314, 14 Harrington Road, Cranston, Rhode Island.

Members Present: Steve Horovitz, Chair, Rebecca Boss, Christine Mattera, Elizabeth Kretchman, L. Sandie Smith, JJ Johnson, Johanna Rylands,

Excused: Jorge Cevallos, Cheryl Swensen

Members Absent: Joanne Ash, Debra Tiliouine

Welcome and Introductions

Steve Horovitz called the meeting to order at 9:30a.m. After Steve welcomed the Board members. The November 14, 2007 minutes were reviewed and revised to reflect that Christine Mattera made the motion to approve the minutes and not Steve Horovitz. The minutes could not be approved because there was no quorum.

License Application Reviews

**There were two applications the board member approved:
Chastity Menard and Paul Ciatas, Jr.**

Old Business:

Update: Board Relocation

Rebecca Boss did not hear any new updates regarding the relocation.

Update: Code of Ethics

The Board could not review the code of Ethics due to Debra and Jorge absence.

Update: License Application

Johanna will take the revisions and make changes in the application packets. She will make more changes on the application and send them to Steve. They will be reviewed at the January 9, 2008 meeting.

DATA Vacancy

Sandra Cunningham name has been submitted to the LCDP Board members as the DATA candidate. Steve will contact her and will invite her to the next meeting.

Board Membership

Board members have concerns about current members and attendance. Joanne Ash has not been attending regularly. By-Laws state, "A Board member maybe recommended to be removed if they miss more than two (2) consecutive meetings". Steve will send a letter to Joanne stating that she has missed four (4) meetings. The Board will allow her to respond and will give her two (2) weeks to

respond, and then the Board will recruit a new board member.

A reminder letter will be sent to Jorge and Deb of their commitment to the Board.

New Business

No new business to discuss.

Adjournment

With no new business and the Board was satisfied with all topics covered, Steve called the meeting adjourned and thanked everyone for attending.

The next meeting of the LCDP Board is scheduled for January 9, 2008 at 9:30am, third floor conference room 314 Barry Hall Building in Cranston.

Minutes respectfully recorded by Elizabeth Kretchenman

Written by Melissa L. Morgan

Secretary, Rhode Island Board for Chemical Dependency Professionals