

# **COMPREHENSIVE PLAN CITIZENS**

## **ADVISORY COMMITTEE**

**Thursday, April 6, 2006 – 6:00 p.m.**

**Council Chambers, 2nd Floor**

**Westerly Town Hall**

### **1. 6:08 PM – CALL TO ORDER**

**Present: Robert Ritacco, Co-Chair; Gail Mallard, Co-Chair; Richard Smith, Treasurer; Joseph MacAndrew; M. Ann Lamb; Charles Vacca, Town Assessor; Chaplin Barnes; Brian McCuin; Harrison Day; Jonathan Eckel; William Haase, Town Planner; and Thomas J. Liguori, Jr.**

**Linda C. Hebert, Recording Secretary**

**Absent: Thomas Toscano, Jr.; Nicholas Castagna; Richard Comolli; David Gervasini; Rita Deane; Richard Anthony; Robert J. Brockmann; M'liss Crotty Chapman; Joseph T. Turo, Esquire, Town Manager; and Anthony Giordano, Zoning Inspector**

**Co-Chair Mallard called the meeting to order.**

### **2. APPROVAL OF MINUTES OF 3/22/06 MEETING**

**Motion by Ms. Lamb, seconded by Mr. Barnes, that the aforesaid minutes be accepted and approved as printed.**

### **3. UPDATED REVIEW OF SERVICES AND FACILITIES ELEMENT OF CURRENT COMPREHENSIVE PLAN**

**A compilation of all the information members were to obtain was prepared by Ms. Hebert and submitted to the Committee for review. Each Recommended Action was read and reviewed by the Committee. Suggestions and changes were made as follows:**

**Page 32 – RECOMMENDED ACTION NO. 1 – Comprehensive Training Program for the Fire Districts – Mr. McCuin will follow up with the other fire districts in the Town. Until such information is received, his summarization will be included in its entirety, with the following changes/additions:**

**The following language shall be added at the end of this Recommended Action:**

**[It is believed that the other fire districts within the Town have similar activities in place.]**

**A new paragraph starting with “The number of volunteers ...” shall be added and shall include language from the second paragraph beginning “The Westerly Fire District continues ...” The words Management Strategies will be stricken from the summarization.**

**Page 32 – RECOMMENDED ACTION NO. 2 – Continue to Expand Manpower and Revise Organizational Structure in Relation to Population Growth – Mr. McCuin will follow up with the other fire districts in Town. Until such information is received, his summarization will be included in its entirety, with the addition of the following language, which shall be added at the end of this Recommended Action:**

**[It is believed that the other fire districts within the Town have similar activities in place.]**

**Page 33 – RECOMMENDED ACTION NO. 3 – Develop a Municipal Emergency Response Plan and Coordinate All Emergency Response Providers – Mr. Haase submitted his summarization, which, after discussion, will be included in its entirety.**

**Page 34 – RECOMMENDED ACTION NO. 1 – Perform an In Depth Study of School Facility Needs - Mr. Liguori’s summarization will be included in its entirety.**

**Page 35 – RECOMMENDED ACTION NO. 2 – Maintain and Repair All Schools as Necessary – Mr. Liguori’s summarization will be included in its entirety, with the addition of “FY 2007” before “budget”.**

**Page 35 – RECOMMENDED ACTION NO. 3 – Consider Acquisition of Additional Land for Existing and New School Facilities – Mr. Liguori’s**

**summarization will be included in its entirety, with the addition of the dates of acquisition of the sites for Springbrook Elementary School and the Westerly Middle School. Mr. Vacca will supply these dates.**

**The word “require” in paragraph 1 will be substituted with “acquire”.**

**Page 36 – RECOMMENDED ACTION NO. 1 – Update the Sewer Facilities Plan –Mr. Liguori’s summarization will be included in its entirety, with the addition of “This is an ongoing policy/objective.” at the beginning of the first paragraph.**

**Page 37 – RECOMMENDED ACTION NO. 2 – Establish a Wasteland Management District to Ensure ISDS Performance and Maintenance – Mr. Liguori’s summarization will be included in its entirety, as well as adding paragraph 2 from Mr. Haase’s summarization, beginning “In November 2003, Westerly ...” as a second paragraph.**

**Page 37 – RECOMMENDED ACTION NO. 3 – Pursue a Program of Inflow and Infiltration Removal –Mr. Liguori’s summarization will be included in its entirety.**

**The word “Filtration” in the heading will be substituted with “Infiltration”.**

**Page 38 – RECOMMENDED ACTION NO. 1 – Undertake a Hydrogeological Study to Investigate Ground Water Resources – Mr.**

**Liguori's summarization will be included in its entirety.**

**Pages 38 and 39 – RECOMMENDED ACTION NO. 2 – Support a Comprehensive Ground Water Protection Strategy –Mr. Liguori's summarization will be included, with the following changes:**

**“The substance of this recommendation has been accomplished.” shall be added to the beginning of the first paragraph.**

**The sentence in paragraph 1 beginning, “The Town has taken steps and ...” shall be modified to read: “The Town has taken steps and adopted an Aquifer Protection Overlay District in its Zoning Ordinance.” At this point, paragraph 3 of Mr. Haase's summarization, which begins “In January, 2004, ...” shall be inserted here in its entirety. The next sentence in this paragraph 1 will begin with the addition of “The Town has also” and continue with Mr. Liguori's summarization at “purchased land in critical recharge ...” and continue to the end of the paragraph.**

**Page 40 – RECOMMENDED ACTION NO. 1 – Ensure Adequate Facilities for Municipal Employees to Conduct Town Services – Mr. Smith's summarization will be included, with the exception of second paragraph, which will be deleted.**

**“This is an ongoing issue, but a lot of progress has been made.” shall be added to the beginning of the first paragraph.**

**Page 40 – RECOMMENDED ACTION NO. 1 – Continue and Expand Support for Elderly Services – Mr. Vacca’s summarization will be included in its entirety, with the following additions/changes:**

**“The Town continues to provide budgetary support for this facility.” shall be added at the end of the paragraph.**

**The word “given” shall be replaced with “gave” in the second sentence.**

**Page 41 – RECOMMENDED ACTION NO. 1 – Evaluate Potential Solutions to Solid Waste Management Issues – Mr. Smith’s summarization will be included in its entirety.**

**Page 41 – RECOMMENDED ACTION NO. 2 – Encourage Recycling of Solid Waste – Mr. Smith’s summarization will be included in its entirety, with the following change:**

**“... conducts an annual” shall be changed to “... conducts a periodic”.**

**After discussion by the Committee, it was decided that Ms. Hebert shall make these corrections and email copies to each member. Mr. Haase shall submit this document to the State via email, and bring the response, if any, to the next meeting.**

**Motion by Mr. Day, seconded by Mr. McCuin, that the Committee agrees to authorize Mr. Haase to submit the aforesaid Services and Facilities Element, after the corrections as stated are made, to the State for Review, without further committee review or approval.**

#### **4. SELECT NEXT ELEMENT(S) OF COMPREHENSIVE PLAN TO UPDATE**

**Co-Chair Ritacco suggested the next element to be completed by this committee should be the Open Space and Recreation Element. The Committee was in agreement of this.**

**Mr. Smith also suggested the Committee should work on the Traffic and Transportation Element. The Committee was also in agreement of this.**

**Committee members will read the two selected elements. If they would like to work on one of the recommended actions, they should contact Ms. Hebert and indicate as such. She will then notify the co-chairs.**

#### **5. OTHER ITEMS RAISED BY THE COMMITTEE**

**The April 20th meeting has been cancelled, and is rescheduled for Thursday, April 27, 2006, at 6:00 p.m. in the Town Council Chambers.**

**Mr. Haase has indicated that the invoice in the amount of \$1,597.64 for photocopying has been paid. After discussion, the members decided a record in the Minutes of such payment should be made by a motion. Motion by Mr. Smith, seconded by Mr. Day, that the aforesaid invoice in the amount of \$1,597.64 for photocopy shall be paid.**

## **6. HEARING OF THE PUBLIC/COMMITTEE RESPONSE**

**None.**

## **7. ADJOURNMENT**

**Motion made by Mr. McCuin, seconded by Mr. Day, to adjourn the meeting at 8:12 PM. Unanimously approved by the Committee.**

**ATTEST:**

**Linda C. Hebert**

**Recording Secretary**