

Portsmouth Free Public Library Association

Portsmouth Free Public Library

2658 East Main Road, Portsmouth, RI 02871 Contact (401)683-9457

Meeting Notice

January 7, 2008 7:00 pm

Note: Meeting of Personnel/Policy Committee at 6:30 pm

- I. Secretary's Minutes** (Enclosed)
- II. Treasurer's Report**
 - A. Acceptance of the Preliminary November and December Reports and approval of the Final October Report.
- III. Library Director's Report**
- IV. President's Report**
- V. Old Business**
 - A. Replacement of the Handicapped Ramp Update
 - 1. Champlin Foundation – Check Received
 - 2. Meeting with Architect and Contractor Held
 - 3. Final Plan Received from Architect
 - 4. Contractor Will Meet with Building Inspector
 - B. Annual Fund Raiser Final 2007 Report
 - C. Personnel and Policy Committee Update
 - D. HVAC Update
 - E. Book Sale Report – November 17th
 - F. International Celebration Report – November 26th
 - G. Christmas Tree Lighting Report – December 2nd
- VI. New Business**
 - A. Proposed Budget for 2008 - 2009
 - B. Update on Accountant's Review of our Accounting Process
- VII. Committee Reports**
 - A. Finance
 - B. Personnel/Policy Committee
 - C. Membership Update
 - D. Newsletter
 - E. Clements Market Friends Fund Update
 - F. Fund Raising – Planning for 2008 Annual Fundraiser
 - G. Nominating Committee
 - H. Building & Grounds
 - I. Landscaping Committee Report
 - J. Christmas Celebrations
 - K. Adult Programs Committee Report
 - L. Portsmouth Center Committee Report
- VIII. Date of the Next Regular Meeting – February 4, 2007**

PLEASE CALL LISA AT 683-9457 IF UNABLE TO ATTEND