

---amended by clerk on 2/10/08 @ 11:13 a.m. to reflect appropriate meeting time of 6:30 pm---

**2/13/2008**

**Posted: \_\_\_\_\_ LIBRARY BUILDING  
COMMITTEE**

**REGULAR MEETING AGENDA**

**DATE: WEDNESDAY, FEBRUARY 13, 2008**

**TIME: 6:30pm**

**PLACE: NEW JESSE SMITH LIBRARY, 244 HARRISVILLE MAIN STREET, HARRISVILLE, RI**

**MEMBERS: Victor Antoniello, Christopher Blakely, David Ketcham, Robert Martel, G. Wayne Miller, James Moran, Michael Magnan**

**EX-OFFICIO MEMBER: Peggy Dudley, Burrillville Town Council**

**1. PREVIOUS MINUTES**

**That the question of accepting the minutes of January 9, 2008 (regular meeting) and the question of dispensing with the reading of said minutes now be taken up.**

**2. UNFINISHED BUSINESS**

**LBC-294 Discuss and take action on Change Request #99 from E. W. Burman (dated 12/3/2007) in the amount of \$2311 relative to Additional Plantings at the back of Sidewalk Adjacent East Avenue.**

**LBC-300 Discuss and take action on video surveillance for the library.**

**LBC-301 Discuss and take action on additional video surveillance for Local History room.**

### **3. NEW BUSINESS**

**LBC-310 Discuss grand opening ceremony.**

**LBC-311 Discuss naming of library road.**

**LBC-312 Discuss and take action on installing gutter on back side of adult reading room.**

**LBC-313 Discuss conference table and chairs for large meeting room.**

**LBC-314 Discuss security system.**

**LBC-315 Discuss projection system.**

**LBC-316 Discuss fence and landscaping along East Avenue.**

**LBC-317 Discuss skateboarding and bicycle ordinance.**

**LBC-318 Discuss and take action on miscellaneous equipment budget.**

**LBC-319 Discuss dumpster/trash pickup.**

**LBC-320 Discuss if there is a need to go to bid on 1) print management software, 2) microfilm reader/printer, and 3) copier package.**

**LBC-321 Discuss purchase of web-site software for the library.**

**LBC-322 Discuss bronze dedication plaques.**

**LBC-323 Discuss and take action on EXTERIOR signage approval.**

**LBC-324 Discuss and take action on INTERIOR signage approval.**

### **4. INVOICES & EXPENSES**

**LBC-325 Discuss and take action on approval of General Contractor's Requisition #18 (dated 1/31/2008) in the amount of \$\_\_\_\_\_ for contractor services. (Documentation to be provided at meeting)**

**LBC-326 Discuss and take action on INVOICE # \_\_\_\_\_ from ATC Lincoln (dated \_\_\_\_\_) in the amount of \$\_\_\_\_\_ for**

**professional services. (Documentation to be provided at meeting)**

**LBC-327 Discuss and take action on INVOICE # \_\_\_\_\_ from Pascoag Utility District (dated \_\_\_\_\_) in the amount of \$1692.75 for electricity. (Documentation to be provided at meeting)**

**LBC-328 Discuss and take action on INVOICE # 1125710 from Gaylord Brothers, Inc. (dated 1/28/2008) in the amount of \$3567.93 for exhibit cases.**

**LBC-329 Discuss and take action on INVOICE # 4657 from Roger Sitterly and Son, Inc. (dated 1/11/2008) in the amount of \$5182.50 for Phase I of relocation.**

**LBC-330 Discuss and take action on INVOICE #38 from Lisa Rabideau (dated 1/20/2008) in the amount of \$423.78 for clerk services.**

**LBC-331 Discuss and take action on INVOICE #39 from Lisa Rabideau (dated 2/3/2008) in the amount of \$266.37 for clerk services.**

**LBC-332 Discuss and take action on INVOICE #1108 from Daniel Joubert (dated 2/7/2008) in the amount of \$136.76 for Clerk of the Works monthly expenses.**

**LBC-333 Discuss and take action on INVOICE # 5975 from American Tele-Connect Services, Inc. (dated 01/11/2008) in the amount of \$5000 phone system down payment. (Note that this has already been approved by V.A. and needs to be confirmed by committee only)**

## **5. CHANGE ORDERS**

**LBC-299 Discuss updated furniture quote. (Tabled from last meeting and suggested to be re-submitted as a change order)**

**LBC-334 Discuss and take action on Change Request #99-Rev 1 from E. W. Burman (dated 1/14/2008) in the amount of \$2152 relative to**

**Additional Plantings at the Back of Sidewalk Adjacent East Ave.**

**LBC-335 Discuss and take action on Change Request #104 from E. W. Burman (dated 1/18/2008) in the amount of \$24,810 relative to Furnish & Install Additional “Riverwalk Fencing” along East Avenue.**

**LBC-336 Discuss and take action on Change Request #105 from E. W. Burman (dated 1/14/2008) in the amount of \$6035 relative to Furnish & Install Additional Wood Lockers and Countertop.**

**LBC-337 Discuss and take action on Change Request #105-Rev 1 from E. W. Burman (dated 2/4/2008) in the amount of \$1673 relative to Furnish Wood Lockers and Countertop.**

**LBC-338 Discuss and take action on Change Request #106 from E. W. Burman (dated 1/15/2008) in the amount of \$929 relative to Furnish & Install Chain-link Fencing on top of Existing Retaining Wall – Adjacent East Avenue.**

**LBC-339 Discuss and take action on Change Request #107 from E. W. Burman (dated 2/8/2008) in the amount of \$6767 relative to Furnish & Install Gutter on North Side of Asphalt Shingle Roof.**

## **6. REPORTS**

**A. ARCHITECT**

**B. CLERK OF THE WORKS**

**C. GENERAL CONTRACTOR**

**D. ENVIRONMENTAL CONTRACTOR**

**E. PLANNING DEPARTMENT**

**F. LIBRARY ADMINISTRATION**

**G. LIBRARY FUNDRAISING COMMITTEE**

**H. BUDGET UPDATE**

## **7. CORRESPONDENCE/COMMUNICATIONS**

**A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE**

**B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS**

## **8. GENERAL DISCUSSION OF PROJECT**

## **9. ADJOURNMENT**

### **NOTICE:**

**The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling 401-568-4300 (voice) or via “RI Relay” at 1-800-745-5555 (TTY).**