

Bristol Christmas Festival Committee

Chair: Antonio A. Teixeira PO Box 663

Vice-Chair: Jacqueline A. Teixeira Bristol, RI 02809

Treasurer: Rick Baccus 1-401-253-6974

Recording Secretary: Christy McCarthy

Corresponding Secretary: Will Grapentine

Wednesday, November 2, 2011

Burnside Memorial Building

400 Hope Street, Bristol, RI 02809

*** Agenda ***

> Call meeting to order – 7:00 pm

- Recording Secretary to call the roll

> Reports of Officers:

- Recording Secretary - Minutes from previous meeting

- Corresponding Secretary

- Treasurer's Report – financial report

- Vice-Chairperson

- Chairperson

> Old Business

- Magician/face painter and balloon maker contract > Tony

- Spirit of Christmas Award > Tony
- contact Children's workshop > Nelia
- Order workshop items - Nelia
- Breakfast food items – letters to suppliers – Stop & Shop, Goglia's & Serpa > Tom & Tony
- Senior tour & reception → Fatima Milhomens / Maria Ursini
- Contact DPW – lighting, stage, and support for illumination > Tony
- Program sponsors – local merchants – letters >Will
- Contact schools – chorus groups/candidates for lighting and story time > Nelia
- Contact Superintendent to drop off info for distribution > Nelia/Patty
- Adopt a family – budget, contact Audrey Fields > Fatima
- Contact Extensions School of Dance > Tom/Peg

> New Business

- Who checks the PO Box?
- Christmas garment – Gob Shop > Nelia
- Elected Officials – invitation for reception and illumination
- Order frame
- Order medal
- Reserve Town Hall for reception – Spirit of Christmas – November 23 @ 6:30pm
- Coordinate the reception
- Holiday program
- Set schedule of events, print and distribute to local business

> For the good of the organization (non-action items) > Adjournment

**Posting date: Monday, October 31, 2011 Locations: Bristol Town Hall
& Bristol Post Office**