



# Meeting Notice for the Governor's Commission on Disabilities Employment Committee

**Thursday, March 16, 2015 10:00 AM - 12:00 AM**

netWORKri, One Reservoir Ave. Columbus Room,  
Providence, RI 02907

(voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) [GCD.Disabilities@gcd.ri.gov](mailto:GCD.Disabilities@gcd.ri.gov) (website) [www.disabilities.ri.gov](http://www.disabilities.ri.gov)

## Agenda

10:00 Call to Order and Acceptance of the Minutes, Sarah Everhart Skeels, Chair .....	1
<b>Action Items:</b> .....	<b>1</b>
10:05 Keri Rossi-D'entremont .....	1
11:15 Sarah Everhart Skeels.....	1
Purpose/Goal: Discuss the 2 <sup>nd</sup> "A Better Bottom Line" Conference .....	1
11:25 Agenda for the Next Meeting, Sarah Everhart Skeels .....	2
Purpose/Goal: To set the agenda for the next meeting.....	2
11:30 Adjournment, Sarah Everhart Skeels .....	2

 <b>Cleaner Air</b>	<p><b>Special notes:</b></p> <p>We ask that you use unscented personal care products - that you not wear perfumes or scents. Please realize that what may seem to you to be a mild scent can make other people sick.</p>	 Assistive listening logo
 Sign Language Logo	<p>Anyone may come to meetings of the Commission or its committees.</p> <p>If you need assistance: reader, large print, Braille, interpreters or captioners for the deaf and hard of hearing, at our meetings, please call (401-462-0100, or tty/ttd via RI Replay 711 or email (<a href="mailto:GCD.Disabilities@gcd.ri.gov">GCD.Disabilities@gcd.ri.gov</a>) the Commission at least 3 business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it.</p>	 Large print logo



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Employment Committee**

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**Attendees:** Sarah Everhart Skeels (Chair.); Vincent Rossi; Melanie Sbardella, Arthur Plitt; Keri Rossi-D'entremont

**Absentees:**

**Staff:** Christine Rancourt Bruzzi, Assistant ADA Coordinator

**Guest:**



**10:00 Call to Order and Acceptance of the Minutes, Sarah Everhart Skeels, Chair**

Chair calls the meeting to order at \_\_\_\_  
Introductions of Commissioners and guests



**Potential MOTION:** To accept the minutes of the previous meeting with the following revision: change the next meeting date from April 3, 2015 to March 16, 2015 as agreed to during the Feb. 5, 2015 meeting.

Motion moved by \_\_, seconded by \_\_, *passed/unanimous/ opposed by\_ / abstained \_ / defeated/ supported by\_\_*

**Action Items:**



**10:05 Keri Rossi-D'entremont**

**Purpose/Goal:** Discuss the College and University meeting

**Discussion:** Progress on the meeting details will be shared including: the identification of the speaker the colleges and universities (Jillian Jangling, an attorney from Pannone Lopes Devereaux & West LLC, will present the legal requirements for having all materials used by students accessible); the key personnel from the colleges and universities who have been sent the save the date e-mail; the information in that e-mail, and the availability of coffee. Also to be discussed will be the invitations which were scheduled to be sent out on 3/9/15 with the RSVP date of 3/23 and the E-mail blasts which are planned for between 3/23/15 and 4/6/15 to remind attendees of the event. . Questionnaire to solicit questions from audience will be worked on.



**Potential MOTION:**

Motion moved by \_\_, seconded by \_\_, *passed/unanimous/ opposed by\_ / abstained \_ / defeated/ supported by\_\_*



**11:15 Sarah Everhart Skeels**

**Purpose/Goal:** Discuss the 2<sup>nd</sup> "A Better Bottom Line" Conference

	Discussion: Postponing the conference until October of 2015 will be discussed.
	Potential MOTION: Motion moved by __, seconded by __, <i>passed/unanimous/ opposed by_/ abstained _/ defeated/ supported by__</i>
	<b><i>11:25 Agenda for the Next Meeting, Sarah Everhart Skeels</i></b>
	<b>Purpose/Goal: To set the agenda for the next meeting.</b>
	Discussion: The next meeting will be @ 9:00 AM. Discussion topics:
	Potential MOTION: Motion moved by __, seconded by __, <i>passed/unanimous/ opposed by_/ abstained _/ defeated/ supported by__</i>
	<b><i>11:30 Adjournment, Sarah Everhart Skeels</i></b>
	MOTION: To adjourn at [Insert time motion adopted] Motion moved by __, seconded by __, <i>passed/unanimous/ opposed by_/ abstained _/ defeated/ supported by__</i>