

PUBLIC NOTICE

Affordable Housing Commission - RESCHEDULED Monthly Meeting THURSDAY, DECEMBER 13, 2012 – 6:30 P.M.

Charlestown Town Hall, Annex Conference Room, 4540 South County Trail, Charlestown, Rhode Island

ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL.

3. MINUTES. Approval of minutes: a) November 15, 2012, Regular Meeting; b) December 6, 2012, Special Meeting;

4. COMMUNICATIONS. Review and brief discussion of communications received, including possible action in response: a) Amy Weinreich, Town Clerk, emails 11/29, 12/7, 12/7, re: distribution of TC Resolution; b) Amy Weinreich, Town Clerk, email 11/29, re: application C. O'Brien; c) Ashley Hahn, email 12/7, re: Housing Element; d) Ashley Hahn, email 12/7, re: Medical Care Cottages; e) Geoff Marchant, WCCDC, email 11/27, re: Edwards Lane appraisal; f) Ken Swain, Tax Assessor, email 12/5, re: draft IRADU tax ordinance

5. STAFF REPORTS on current Affordable Housing issues. Town Planner Ashley Hahn Morris: status report comprehensive permit applications

6. REPORT, TOWN COUNCIL LIAISON.

7. NEW BUSINESS

a) **Election of Vice Chair.** Commission will elect Vice Chair to replace Ms. Baker, who has resigned upon her election to the Planning Commission.

b) **AHC Rules of Order.** Commission will consider monthly meeting date and set tentative 2013 schedule.

c) **Comprehensive Plan Update.** Review of the first draft of the Housing Element of the Comprehensive Plan Update being prepared for submission in 2013.

d) **Budget Preparation 2013-2014.** Preliminary discussion of AHC budget for professional development and other needs for fiscal 2013-2014. (Continued from September)

e) **Commission Vacancies.** Commission will review applications to fill three vacancies received from J. Duckworth, L. Felaco, E. Morreira, C. O'Brien, S. Puchalski and any other applications received and forwarded by the Town Clerk prior to the Commission's meeting, and make recommendation to the Town Council. Applications have been Commission will hear briefly from applicants present, as to their interest in affordable housing, and their skills/background.

f) **Accessory Dwelling Units.** Discussion of draft property tax ordinance amendment to implement municipal subsidy for IRADU, with recommendations for staff.

g) **Affordable H.O.M.E.S. Proposal.** Discussion of update to proposal, cover letter to accompany proposal, distribution list for same, advisory to Town Council.

8. OLD BUSINESS

a) **Shannock Village Cottages review of bond conditions of approval for Town Council.** Continued, pending receipt of further information from WCCDC.

b) **Tremblay LMIH Report, Review for Town Council.** Continued, pending completion of draft advisory.

c) **Commissioners' Liaison Reports.**

d) **Special Projects List/Commission Assignments** and progress reports not requiring Commission action. Any Commissioner may propose or volunteer for independent research topics, data or document compilations, or draft documents that advance the work being undertaken by the Commission. Any Commissioner may volunteer to undertake any special project not already assigned.

9. PUBLIC COMMENT

10. NEXT MEETING. Continuation of regular meeting (if necessary) December 20, 2012. Joint meeting with Planning Commission to review Housing Element, TBA.

11. ADJOURNMENT

The public is welcome to any meeting of the Affordable Housing Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1240) at least three (3) business days prior to the meeting. In accordance with Federal law and U.S. Dept. of Agriculture policy, the Town of Charlestown is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-0410 or call 800-795-3272 (voice) or 202-720-6382 (TDD).

POSTED AT TOWN HALL 11/9/12 ARW

POSTED ON TOWN'S WEBSITE 11/9/12 ARW

POSTED ON SOS WEBSITE 11/9/12 ARW