



## Board of Contract and Supply

### Regular Meeting

~ Agenda ~

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Monday, September 17, 2018

2:00 PM

City Council Chamber (3rd Floor)

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**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**1. From Stephanie Fortunato, Director, Department of Art, Culture & Tourism:**

Dated September 6, 2018, recommending Skyline, sole bidder, for Producer for the 2018 One Providence New Year's Eve Event on December 31, 2018, in a total amount not to exceed \$14,000.00. (Minority Participation is 0%) (101-916-53499)

**2. From Brian Byrnes, Deputy Superintendent of Parks, Department of Parks:**

Dated September 6, 2018, recommending Shalvey Brothers Landscape, Inc., low bidder, for Street Tree Planting Fall 2018, in a total amount not to exceed \$66,509.50. (Minority Participation is 0%) (VARIOUS)

**3. From Lawrence J. Mancini, Director, Finance Department:**

Dated September 7, 2018, recommending Segal Consulting, sole bidder, for RFP for Actuarial Services Related to the Employee Retirement System of the City of Providence-Three Year Contract (2018-2021) with Two (2) One-Year Options to Renew, in a total amount not to exceed \$271,500.00. (101-911-53320 and 700-700-53320)

**4. From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Dated September 6, 2018, recommending Catuogno Court Reporting & Infraware, second low bidder, (low bidder did not complete bid), for Transcription Services (1 Year Contract), in a total amount not to exceed \$18,000.00. (Minority Participation is 0%) (101-302-53307)

**5. Dated September 6, 2018, recommending Paul Masse Chevrolet, low bidder, for Chevrolet Auto Parts & Repairs to Police Vehicles (2 Year Contract), in a total amount not to exceed \$30,000.00. (Minority Participation is 0%) (101-302-54700)**

6. **From Ricky Caruolo, General Manager, Water Supply Board:**

Dated September 7, 2018, recommending the following bidders, for Renewable Energy Projects, as a revenue positive award and the approximate energy cost savings of minimally \$20,000,000.00 over 25 years. (Minority Participation is 0%) (601-410-52430) (REQUIRES CITY COUNCIL APPROVAL)

EDF Renewable Distributed Solutions, Inc.	\$18,208,039.05 over 25 years
Kleinschmidt Associates	\$200,000.00

7. Dated September 7, 2018, recommending WB Mason, sole bidder, for Furnish and Install Archive Record Room Shelving at the Central Operations Facility, in a total amount not to exceed \$34,555.00. (MBE 36%/WBE 0%) (875-875-52865)

### COMMUNICATIONS

8. **From Emily Martineau, Chief of Staff, City Council Office:**

Chief of Staff Martineau, under date of August 17, 2018, requesting approval to Piggyback the Department of Public Works award, with Recycle Away LLC, awarded on December 26, 2017, for Trash and Recycling Containers, to provide 12 trash containers and 9 recycling containers in Ward 5 and Ward 6, in a total amount not to exceed \$13,623.04. (Minority Participation is 0%) (101-000-55981)

9. **From Stephanie Fortunato, Director, Department of Art, Culture & Tourism:**

Director of Art, Culture & Tourism Fortunato, under date of August 29, 2018, requesting approval to amend the award, with Specialty Diving Services, Inc., for Seeking a Barge Company to carry the fireworks and allow detonation for the City of Providence's Independence Day Celebration on Wednesday, July 4, 2018; Rain Date Thursday, July 5, 2018, in the amount of \$810.00, the amendment is needed to address a clerical error in the original award, for a revised total amount not to exceed \$18,905.00. (246-00008-18)

10. **From Carolyn Arias, Director, Department of Communications:**

Director of Communications Arias, under date of August 27, 2018, requesting approval to amend the award, with Motorola Solutions, for a service contract for maintenance and support service for the City's Public Safety Radio System, in the amount of \$54,000.00, the amendment is needed to address a clerical error, for a revised total amount not to exceed \$371,173.48. (101-304-52911)

11. **From Brian Byrnes, Deputy Superintendent of Parks, Department of Parks:**

Deputy Superintendent of Parks Byrnes, under date of August 20, 2018, requesting approval to enter into a contract with, Dennis Diffley & Sons, for downspout and drainage repairs at the Roger Williams Park Casino, in a total amount not to exceed \$5,200.00. (Minority Participation is 0%) (674-674-53401)

12. Deputy Superintendent of Parks Byrnes, under date of April 6, 2018, requesting approval to enter into a contract, with Seiler Instruments, a sole source vendor, for the annual preventative maintenance of the planetarium in the Museum of Natural History located in Roger Williams Park, no other vendor is able to complete the preventative maintenance that is required on the complex system, in a total amount not to exceed \$8,556.67. (Minority Participation is 0%) (672-672-52911)

13. **From Al Buco, Acting Director, Department of Public Property:**

Acting Director of Public Property Buco, under date of September 5, 2018, requesting approval to piggyback the State of Rhode Island MPA #494 for Architectural and Engineering Services, with L.A. Torrado Architects (low bidder), RFPs were sent to ten (10) vendors on the State Vendor List and three (3) proposals were received, for Comprehensive Design through Construction Administration Upgrades to four (4) City of Providence buildings, City Hall (Elevators), Silver Lake Community Center, Elmwood Community Center and Joslin Recreation Center, in a total amount not to exceed \$121,000.00. (PPBA2017A)

14. Acting Director of Public Property Buco, under date of September 6, 2018, requesting approval to Amend the Award with Banner Systems Inc., for Janitorial Supplies (Blanket Contract 2018-2018), awarded on June 25, 2018, in the amount of \$15,000.00, by adding the Department of Recreation, for a revised total amount not to exceed \$119,100.00. (Minority Participation is 0%) (101-601-54740)

15. Acting Director of Public Property Buco, under date of September 6, 2018, requesting approval to piggyback the State of Rhode Island MPA #543, with the following vendors, for Motor Vehicle Auto Body Repairs through November 30, 2023, procuring these services off the state contract rather than soliciting bids saves costs because the state solicitation process has already vetted the vendors, in a total amount not to exceed \$73,500.00 for FY 19. (Minority Participation is 0%) (VARIOUS)

Apollo Collision Center LLC  
Arlington Auto Body Inc.  
North Smithfield Auto Body Inc.  
West Warwick Auto City Inc.  
New Century Auto Sales Inc.

East Bay Auto Body Inc.  
Rhode Island Collision Sales & Services Inc.  
Quonset Auto Body  
Ideal Auto Body Inc.

16. **From Michael D. Borg, Director, Department of Public Works:**

Director of Public Works Borg, under date of September 4, 2018, requesting approval of a purchase with Out-Back Storage, for a second 40 foot storage container, in a total amount not to exceed \$3,200.00. (Minority Participation is 0%) (1-101-508-52886)

17. Director of Public Works Borg, under date of September 4, 2018, requesting approval to piggyback the General Service Contract RI for GPS Tracking Services on City Vehicles, with Verizon-Network Fleet, Inc., to cover the highest possible charges during the 18-19 winter season and replenish a supply of additional units if needed, in a total amount not to exceed \$72,000.00. (Minority Participation is 0%) (1-101-510-53011)

18. Director of Public Works Borg, under date of September 7, 2018, requesting approval to piggyback the Water Supply Board's Award, with Pascale Service Corporation, awarded on July 27, 2016, for General Repairs for Large Trucks (Blanket 2016-2019), this is needed to cover any large truck parts or repairs to operate through the 18-19 winter season, in a total amount not to exceed \$20,000.00. (Minority Participation is 0%) (1-101-515-52912)

19. Director of Public Works Borg, under date of September 7, 2018, requesting approval of payment to Rossi Electric, for emergency traffic signal repairs at the Manton Avenue/Delaine Street intersection on August 29, 2018, in a total amount not to exceed \$5,193.00. (1-101-305-52911-FY 19)

20. **From Rachel Newman Greene, Deputy Director, Healthy Communities Office:**

Deputy Director of Healthy Communities Office Newman Greene, under date of September 5, 2018, requesting approval to award, Farm Fresh RI, preferred vendor, to support education around food and healthy eating activities to be delivered to Providence's senior adult population as related to the Senior Services Department, in a total amount not to exceed \$16,200.00. (Minority Participation is 0%) (101-917-53420)

21. **From Jim Silveria, Chief Information Officer, Information Technology:**

Chief Information Officer Silveria, under date of September 7, 2018, requesting approval of an extension of a contract, with MHC Software, Inc., to purchase software support and maintenance, the MHC applications integrate with the existing Lawson payroll processing system to allow email delivery of pay advices, generation of 1099 and W2 tax forms, as well as, AP and Payroll checks, in a total amount not to exceed \$22,000.00. (101-204-52040)

22. **From Patrick Butler, Municipal Court Administration, Providence Municipal Court:**

Municipal Court Administrator Butler, under date of September 7, 2018, requesting approval of payment to the Rhode Island Traffic Tribunal, to cover fees and court costs, the department is billed through the state to cover the following expenses; enhanced, collection, good driving record and EMS fees and court costs, in a total amount not to exceed \$240,000.00. (Minority Participation is 0%) (101-406-44005)

23. **From John Murphy, City Collector, Office of the City Collector:**

Tax Collector Murphy, under date of September 5, 2018, requesting approval to piggyback the State of Rhode Island MPA #238, with Municipal Collection Agency Ltd (MCA), for Debt Collection Services, in a total amount not to exceed \$800,000.00. (Minority Participation is 0%) (101-205-52120)

24. Tax Collector Murphy, under date of August 27, 2018, requesting approval of payment to Municipal Collection Agency, for the collection of Excise and Tangible delinquent tax accounts for the month of July 2018, in a total amount not to exceed \$91,133.76. (1-101-205-52120)

25. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of September 5, 2018, requesting approval to pay, Klene Pipe Structures, for the purchase of three (3) Wrangler Style Buildings, which will provide housing for the Mounted Command Horses, in a total amount not to exceed \$8,985.00. (250-302-53500; 250-9000-00)

26. Chief of Police Clements, under date of September 7, 2018, requesting approval of a Change Order #1, with Axon Enterprises, for Body Worn Cameras, in the amount of \$36,720.00 (for year 1 and 2 combined), for additional licenses, in a total revised amount not to exceed \$303,188.00 for the current year and \$318,308.00 for each additional year. (250-302-53500; 250-1116-17)

27. **From Brian Hull, Director of Community Development, Workforce Solutions of Providence/Cranston:**

Director of Office of Economic Opportunity Hull, under date of September 7, 2018, requesting approval to amend the award for Ratification of Contracts for Job Development Fund (JDF) Youth, ratifying the following contracts, additional contracts for employer placements were necessary for the City of Providence to partner with local businesses that enrolled youths in the program with the understanding of wage reimbursement through the JDF funding, in a total amount not to exceed \$73,700.00 for reimbursement of youth wages for the JDF Youth Summer Program.

(add)ventures	\$6,060.00
Collette Vacations	\$21,210.00
Dimeo Construction	\$12,120.00
UNFI	\$16,160.00
SMMA	\$4,040.00
SEG	\$9,090.00
Building Futures, Apprenticeship RI	\$2,020.00
Dorcas International of Rhode Island	\$1,010.00
Santander	\$1,010.00
Chisolm, Chisolm & Kilpatrick LTD	\$1,010.00

28. Director of Office of Economic Opportunity Hull, under date of September 7, 2018, requesting approval to rescind the award to Comprehensive Community Action Program (CCAP), awarded on August 20, 2018, for Workforce Investment Opportunity Act (WIOA) Youth Programs, the wording on the request and subsequent approval was incorrect and is being corrected under separate correspondence.

29. Director of Office of Economic Opportunity Hull, under date of September 7, 2018, requesting approval of Two-One (1) year extensions, with Comprehensive Community Action Program (CCAP), for Workforce Investment Opportunity Act (WIOA) Youth Programs, in the amount of \$700,000.00 per year, for a total amount not to exceed \$1,400,000.00. (FEDERAL GRANT 261) (REQUIRES CITY COUNCIL APPROVAL)

30. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of August 28, 2018, requesting approval of Payment to Follett Software Company, for license renewals for the libraries existing software that integrates circulation, catalog, searching, reporting and library management for district-wide textbook inventory, from October 1, 2018 through September 30, 2019, in a total amount not to exceed \$83,001.74. (VARIOUS)

31. Purchasing Administrator Petrarca, under date of September 6, 2018, requesting approval of extension with Aramark Management Services, L.P., for RFP for Facilities Management, Custodial, Maintenance and Grounds Services-5 Year Contract/Local, for a 4 year extension from November 13, 2019 through November 12, 2023, escalator for each extension year will be based on CPI. (Minority Participation is 0%) (LOCAL) (REQUIRES CITY COUNCIL APPROVAL)
32. Purchasing Administrator Petrarca, under date of August 28, 2018, requesting approval of Payment to the Rhode Island Interscholastic League, to select and pay Officials at all Freshman, Junior Varsity and Varsity Athletic games for all sports of 2017/2018 for 2018/2019 school year, in a total amount not to exceed \$164,673.50. (Minority Participation is 0%) (LOCAL)
33. Purchasing Administrator Petrarca, under date of September 7, 2018, requesting approval to amend the award for Telephone Repairs/Installation Services/Blanket Order-3 Year Contract/Support Services-Local, by adding an additional vendor Tri-State Communications, in the amount of \$10,000.00, for a revised total amount not to exceed \$75,000.00 per year for the last two years of the award. (Minority Participation is 0%)
34. Purchasing Administrator Petrarca, under date of August 30, 2018, requesting approval for the School Department/Local to award the first option year with NWEA, for RFP for Diagnostic Assessments for Reading and/or Mathematics for Delsesto Middle School-1 Year with Two-One Year Options/Federal Programs-Title I, under the same terms and conditions as the original award, for the 2018/2019 school year, for a total amount not to exceed \$11,250.00. (Minority Participation is 0%) (TITLE I)
35. Purchasing Administrator Petrarca, under date of August 29, 2018, requesting approval of an extension of a contract for the School Department/Local, with Diamond Technical Services, for Monthly Calibration of 28 LEL Gas Sensors, in the amount of \$1,468.00 per month, for an additional two months, for a total amount not to exceed \$2,936.00 for October 1, 2018 through November 30, 2018. (Minority Participation is 0%) (LOCAL)
36. Purchasing Administrator Petrarca, under date of August 30, 2018, requesting approval of an extension of contract for the School Department/Local, with Arcadis, for Continued Monthly Monitoring of Air Quality at Springfield Complex, in the amount of \$7,000.00 for October 1, 2018 through November 30, 2018, for a revised contract amount not to exceed \$17,500.00. (Minority Participation is 0%) (LOCAL)

37. Purchasing Administrator Petrarca, under date of September 5, 2018, requesting approval of a Change Order #1, for the School Department/Local and Federal Funds to Purchase Assessment/Testing Materials and related Support Materials, a copyright commodity that can be only purchased from Specific Vendors, on an as needed basis, in the amount of \$50,000.00, for a revised contract amount not to exceed \$350,000.00. (Minority Participation is 0%) (FEDERAL & LOCAL)
38. Purchasing Administrator Petrarca, under date of September 4, 2018, requesting approval of an extension of a contract, with EA Engineering, for the School Department/Local for Continued Monthly Monitoring of Air Quality at Alvarez High, for an additional two months, in the amount of \$13,480.00 for October 1, 2018 through November 30, 2018, for a revised contract amount not to exceed \$36,615.00. (Minority Participation is 0%) (LOCAL)
39. **From Al Buco, Acting Director, Department of Public Property:**
- Acting Director of Public Property Buco, under date of September 4, 2018, requesting approval to reject all bids received on May 14, 2018, for RFP for Automotive Collision Repair-One Year Blanket Contract July 1, 2018 through June 30, 2019, bids received were in unit prices, and it is not in the best interest to award the contract at this time, this will not be re-advertised at this time.
40. **From Ricky Caruolo, General Manager, Water Supply Board:**
- General Manager Caruolo, under date of September 6, 2018, requesting approval to reject all bids received on September 4, 2018, for Providence Water Construction Management Contract 2018, bids did not included required information specified and were over budget, this will be re-advertised.
41. **From Judith Petrarca, Purchasing Administrator, School Department:**
- Purchasing Administrator Petrarca, under date of August 30, 2018, requesting approval to reject all bids received on August 20, 2018 for Contract Services for Consultant to Analyze and Provide Recommendations on Services for English Language Learners in Providence School Department/Local, bids received were over budget, a new RFP will be issued.
42. Purchasing Administrator Petrarca, under date of September 5, 2018, requesting approval to reject all bids received on May 15, 2018 for RFP for K-12 Health Education Program and/or Resource for the Providence Public School District 1 Year with Two 1 Year Options/Local Funding, this service will not be pursued at this time.



## CONTINUED MATTER

43. **From Hugh Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of August 22, 2018 requesting approval to Piggyback the State of Rhode Island MPA #543 (Award #3545963) for Motor Vehicle Auto Body Repairs, with Rhode Island Collision Sales & Service Inc. for auto body repairs to police vehicles for FY 2019, in a total amount not to exceed \$15,000.00. (101-302-52912)

**B. OPENING OF BIDS**

1. **Department of Parks:**

FR. LENNON PARK PUMP TRACK.

2. **Department of Parks:**

WATER FILTRATION SYSTEM AT THE ROGER WILLIAMS PARK CASINO.

3. **Department of Parks:**

WOONASQUATUCKET ADVENTURE PARK.

4. **Department of Parks:**

ST. JOHN'S PARK IMPROVEMENT PROJECT.

5. **Department of Public Property:**

FENCE REPAIR (BLANKET CONTRACT 2018-2019).

6. **Department of Public Works:**

PURCHASE OF INLET STONES.

7. **Finance Department:**

RFP FOR SERVICES FOR FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS (OPEB) (GASB STATEMENT #43) AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (GASB STATEMENT #45)-THREE YEAR CONTRACT (2018-2021) WITH (2) TWO ONE-YEAR OPTIONS TO RENEW.

8. **Providence Fire Department:**

AUTO PARTS & REPAIRS TO PIERCE EMERGENCY RESPONSE VEHICLES TWO (2) YEAR CONTRACT.

9. **Providence Fire Department:**

PARTS FOR E-ONE EMERGENCY RESPONSE VEHICLES-TWO (2) YEAR CONTRACT.

10. **Healthy Communities Office:**

SUBSTANCE ABUSE PREVENTION CONSULTANT.

11. **Water Supply Board:**

FURNISH AND INSTALL A CONSOLIDATED STERILIZER SYSTEM - MODEL SSR-3A OR EQUAL FOR USE AT THE PHILIP J. HOLDEN WATER PURIFICATION PLANT IN SCITUATE, RI.

12. **Water Supply Board:**

FIELD HILL NORTH OAK SALVAGE TIMBER HARVESTING SERVICES.

13. **Water Supply Board:**

FIRE SYSTEMS INSPECTION SERVICES FOR ALL PROVIDENCE WATER FACILITIES 2018-2021.

14. **Water Supply Board:**

FURNISH AND INSTALL A SHIMADZU TOC-LCSH TOTAL ORGANIC ANALYZER OR EQUAL WITH 3 YEAR MAINTENANCE.

15. **School Department:**

TECHNOLOGY BLUEPRINT UPDATE 2018-OFFICE OF TECHNOLOGY-LOCAL.

16. **School Department:**

BLENDED LEARNING COACHING AND SUPPORT FOR ACADEMIC YEAR 2018-2019.

17. **School Department:**

CONTRACT SERVICES FOR K-12 COUNSELORS/SOCIAL WORKERS FOR NON-PUBLICS/FEDERAL PROGRAMS-TITLE I & TITLE IV.

**C. ADVERTISEMENTS**

**TO BE OPENED ON MONDAY, OCTOBER 1, 2018:**

**DEPARTMENT OF PARKS**

DEXTER TRAINING GROUND LIGHTING IMPROVEMENTS.

**DEPARTMENT OF PUBLIC WORKS**

PURCHASE OF A PAINT BOOTH.

INTERESTED SUPPLIERS FOR SNOW & ICE CONTROL SERVICES  
2018-2019.

**FIRE DEPARTMENT**

EXTERNAL DIESEL PARTS (2 YEAR CONTRACT)

**INFORMATION TECHNOLOGY**

BARRACUDA EMAIL ARCHIVER 650-SUPPORT SUBSCRIPTIONS.

**OFFICE OF THE CITY COLLECTOR**

PRINTING AND MAILING SERVICES

**POLICE DEPARTMENT**

AMMUNITION FOR FY 2019

**SCHOOL DEPARTMENT**

CONSULTANT SERVICES FOR ADULT CAREER AND TECHNICAL  
EDUCATION CREDENTIALING AND EMPLOYMENT FOR  
PROVIDENCE PUBIC SCHOOL STUDENTS FOR ONE YEAR WITH  
A TWO OPTION YEARS- PERKINS IV-ADULT EDUCATION.

GRAPHICS COMMUNICATIONS EMBROIDERY MACHINE  
MAINTENANCE FOR THE PROVIDENCE CAREER AND  
TECHNICAL ACADEMY'S GRAPHICS COMMUNICATIONS  
PROGRAM FOR ONE YEAR WITH TWO OPTION YEARS- PERKINS  
IV GRANT.

CONTRACT SERVICES FOR ELL CTE PRE-ENGINEERING  
PROGRAM CONSULTING SERVICES AND CURRICULUM  
ALIGNMENT FOR MOUNT PLEASANT HIGH SCHOOL FOR ONE  
YEAR WITH A ONE YEAR OPTION-RIDE CTE INNOVATION &  
EQUITY GRANT.

FOOD SERVICE MANAGEMENT COMPANY (FSMC) RFP  
CONSULTANT-FOOD SERVICE ACCOUNT.

PCTA HOUSE BUILDING PROJECT-PERKINS GRANT &  
CATEGORICAL FUNDING.

RE-BID FOR CONTRACT SERVICES FOR A CONSULTANT TO  
ANALYZE AND PROVIDE RECOMMENDATIONS ON SERVICES  
FOR ENGLISH LEARNERS IN PROVIDENCE PUBLIC SCHOOLS  
ONE YEAR WITH TWO ONE YEAR OPTIONS FOR RENEWAL.

**TO BE OPENED ON MONDAY, OCTOBER 15, 2018:**

**DEPARTMENT OF ART, CULTURE & TOURISM**

PVDFEST CO-PRODUCER FOR THE JUNE 6-9, 2019 ARTS  
FESTIVAL-1 YEAR CONTRACT WITH OPTION TO RENEW.

**DEPARTMENT OF PARKS**

INDIA POINT PARK SHORELINE RESTORATION PROJECT.

CATHEDRAL SQUARE SITE AND PAVING IMPROVEMENTS.

**WATER SUPPLY BOARD**

MAPLE TAPPING SERVICES (2019-2024) WITH A FIVE YEAR  
OPTION.

PECK HILL TIMBER HARVESTING SERVICES (2018-2020) WITH A  
TWO YEAR OPTION.

**PER ORDER THE BOARD OF CONTRACT AND SUPPLY**  
Mayor Jorge O. Elorza, Chairman

**The foregoing Committee may seek to enter into Executive Session.**

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