



Board of Contract and Supply

Regular Meeting

~ Agenda ~

Monday, March 21, 2016

2:00 PM

City Council Chambers (3rd Floor)

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

1. From Tony Carvalho, Building Official, Department of Inspection and Standards:

Dated March 10, 2016, recommending R & P Construction & Demo, third low bidder, (while not the apparent low bidder, it is in the best interest of the City to reject the low bidders, the price does not include Asbestos Removal), for Demolition of 47 Maple Street, A Three Story Wood Structure Damaged by Fire, in a total amount not to exceed \$21,950.00. (Minority Participation is 0%) (101-401-53401)

2. From Wendy Nilsson, Superintendent, Department of Parks:

Dated March 12, 2016, recommending RP Iannuccillo & Sons, low bidder, for Water Service Installations for Various City Parks, in a total amount not to exceed \$26,400.00. (Minority Participation is 0%) (385, \$16,500.00, CDBG, \$9,900.00)

3. Dated March 11, 2016, recommending Skurka Construction, low bidder, for Roger Williams Park Stormwater Retrofit Site 12, in a total amount not to exceed \$152,397.00. (Minority Participation is 13%) (DEM)

4. Dated March 1, 2016, recommending Andrews Technology HMS, Inc. (NovaTime), second low bidder, (NovaTime is currently being utilized by the P.S.D. and is integrated with current city systems), for Internet Based Timekeeping System, in a total amount not to exceed \$57,990.00. (Minority Participation is 0%)

5. From Leah Bamberger, Director of Sustainability, Office of Sustainability:

Dated March 16, 2016, recommending the following bidders, for Request for Qualifications for Energy Audits and Other Efficiency Services for City-Owned Buildings, the department is agreeing to explore energy efficiency options in municipal buildings, any further work is dependent on both parties agreeing to the terms of a contract, there is no money to be paid based on this selection.

American Development Institute, LLC
ENE Systems, Inc.

6. **From Ricky Caruolo, General Manager, Water Supply Board:**

Dated March 14, 2016, recommending ESS Group, Inc., low bidder, for Linnological Assessment for the Scituate Reservoir, in a total amount not to exceed \$300,550.00. (Minority Participation is 0%) (843-843-52970)

7. Dated March 14, 2016, recommending Northeast Forest & Fire Management, LLC, low bidder, for Prescribed Fire Services for the Providence Water Supply Board (Blanket 2016-2018) and Various Departments, in a total amount not to exceed \$19,580.00. (Minority Participation is 0%) (843-843-53401)

8. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated March 8, 2016, recommending Maurice E. Guernon, sole bidder, for RFP for Title II Consultant Services to Eligible Private School Personnel at Saint Patrick Academy/Federal Programs-Title II, in a total amount not to exceed \$7,625.00. (Minority Participation is 0%) (TITLE II)

9. Dated March 8, 2016, recommending Stadium System, Inc., low bidder, for Reconditioning of Athletic Equipment-3 Year Contract (Blanket) - Various High Schools-Local, in a total amount not to exceed \$30,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL-VARIOUS HIGH SCHOOLS)

10. Dated March 8, 2016, recommending L.C. Taxi, Inc. d.b.a. Checker Cab, sole bidder, for Cab Service-3 Year Contract/Health Office & Special Education Department, for a total amount not to exceed \$24,000.00 per year for 3 years. (Minority Participation is 0%) (IDEA & LOCAL, CONTINGENT UPON FUNDING)

11. Dated March 10, 2016, recommending Performance Physical Therapy/Silver Fern Practice, LLC, sole bidder, for RFP for Athletic Trainer Support 3 Year Blanket/Local-Variou Locations, in a total amount not to exceed \$15,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)

12. Dated March 10, 2016, recommending Madison Security Group, Inc., low bidder, for RFP for Security Guard Services (Including Both Armed and Unarmed Guard Hourly Rates) 3 Year Contract/General Administration-Local, in a total amount not to exceed \$85,000.00 per year for 3 years. (Minority Participation is 0%) (FIELD HOUSE FUND, LOCAL AND ADULT EDUCATION)

COMMUNICATIONS

13. **From Adrienne Southgate, Deputy City Solicitor, Office of City Solicitor:**

Deputy City Solicitor Southgate, under date of March 15, 2016, requesting approval to retain and compensate consulting services, with D'Amico Consulting, for reviews of the city budget and various human resources issues, the contract is now on a month-to-month basis, but services will be completed by June 30, 2016 at the end of the fiscal year, in an amount not to exceed \$6,000.00 for any month in which services are utilized. (REQUIRES CITY COUNCIL APPROVAL)

14. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of March 4, 2016, requesting approval to purchase a used flush truck, with Bahr Sales, to respond to emergency sewer backups in a timely fashion, the department currently has one operational flush truck, the second one is in poor condition and the cost to repair to an operable condition exceeds the value of the truck, the department requests to purchase this vehicle without going through the competitive bid process because of necessity and it is critical of working towards compliance with Federal Clean Water Act, immediacy of increasing our capacity to clean and flush sewer lines, the consent agreement being negotiated to address impending notice of violation from RIDEM on failure to meet permit requirements for MS4 storm water management compliance, and the fact that there is a limited window of opportunity to purchase this vehicle at this price, for a total amount not to exceed \$15,000.00. (101-900-19392)

15. **From Leo Perrotta, Parking Administrator, Traffic Engineering:**

Parking Administrator Perrotta, under date of March 10, 2016, requesting approval to purchase 20 multi-space parking machines, with CALE America, Inc., these machines will be utilized to expand the City's current paid parking system by approximately 210 parking spaces, based upon a minimal 25% paid occupancy rate, the city will realize an additional \$196,875.00 in annual revenue, which will far exceed the annual costs, funds to pay for the meters will be derived from revenue generated from the machines, at a cost of \$222.00 per meter per month, under a 3 year lease-to-own arrangement, for a total amount not to exceed \$53,280.00. (305-52911) (REQUIRES CITY COUNCIL APPROVAL)

16. **From Commissioner Steven M. Pare, Acting Chief, Providence Fire Department:**

Acting Chief of Fire Commissioner Pare, under date of March 7, 2016, requesting approval to encumber additional funds, with Firematic Supply, for auto repairs, in the amount of \$10,000.00, for a total amount not to exceed \$30,000.00 for the fiscal year 2016. (101-303-54700)

17. Acting Chief of Fire Commissioner Pare, under date of March 10, 2016, requesting approval to encumber funds, with Tasca Ford, for repairs to Fire Department vehicles, for a total amount not to exceed \$15,000.00. (101-303-54700)
18. Acting Chief of Fire Commissioner Pare, under date of February 29, 2016, requesting approval to engage AAMCO Jto Aamco, Inc., for the emergency purchase and replacement of a transmission on Tower Ladder 1, the transmission had a major malfunction, in a total amount not to exceed \$5,500.00. (101-303-54700)

19. **From Jim Silveria, Chief Information Officer, Information Technology:**

Chief Information Officer Silveria, under date of March 11, 2016, requesting approval of a sole-source award, with Precision Power, LLC, to design additional network connections throughout offices on all three floors of the City Administration building at 444 Westminster Street, the connections will service the new staff in the Inspection and Standards offices, support networked credit card terminals at the service counter, replace faulty wiring for Planning staff, and support additional wireless access points in the Law Department, this vendor has experience wiring the existing offices within the building, has staff familiar with the wiring layout, and has been pre-qualified by the building owner to perform construction work within their facility, for a total amount not to exceed \$7,850.00 for fiscal year 2016. (101-204-52905) (REQUIRES CITY COUNCIL APPROVAL)

20. **From Steven Pare, Commissioner, Office of the Commissioner of Public Safety:**

Commissioner of Public Safety Pare, under date of March 10, 2016, requesting approval of an annual service and support contract for Telestaff, with Kronos, formally PDSI, Telestaff is software used by the Fire Department as well as Communications & Police Department, for time tracking and attendance reporting, for a total amount not to exceed \$28,748.47 for the period of May 1, 2016 through April 30, 2017. (101-301-52911)

21. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of March 10, 2016, requesting approval of a sole source provider for a new Online Reporting System (ORS), with Coplogic, Inc., this system will allow the PPD to provide an online resource for the members of the public seeking to report and document an incident, the system will allow the public to file a report about an incident that does not require a police response, Coplogic, Inc. is the best choice because they have several proprietary features which make it uniquely qualified to provide these services, revenue generated through a convenience fee collected from the sale of online reports could be used to offset a portion of costs associated with usage, support and maintenance of the system, for a total amount not to exceed \$31,500.00. (1-840-840-52250) (REQUIRES CITY COUNCIL APPROVAL)

22. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of March 11, 2016, requesting approval of a Budgetary Change Order #2, with Mt. Pleasant Hardware, for Hardware, Fasteners and General Maintenance-3 Year Contract-Plant Maintenance & Operations, in the amount of \$3,000.00 per year for 3 years, the additional monies are needed to cover additional supplies for repairs, for a revised total amount not to exceed \$21,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)

23. Purchasing Administrator Petrarca, under date of March 11, 2016, requesting approval of Budgetary Change Order #1, with Krystal Glass & Door Co., for Polycarbonate Glass-3 Year Contract-Plant Maintenance & Operations, in the amount of \$5,000.00, to cover additional supplies for repairs, for a revised total amount not to exceed \$35,000.00 for the 2015/2016 school year. (LOCAL)

24. Purchasing Administrator Petrarca, under date of March 14, 2016, requesting approval of the second option year, with RICOH, USA and Alliance Business Products, for Three Year Contract (With 2 Option Years) for Maintenance of Digital Duplicators & Copiers, RICOH, USA (copiers only) and Alliance Business Products (Digital Duplicators only), as bid, on all the same terms and conditions as are applicable to the initial contract of April 23, 2012, for a total amount not to exceed \$.00455 per copy for copiers and \$.0050 per copy for digital duplicators. (LOCAL-VARIOUS LOCATIONS)

25. Purchasing Administrator Petrarca, under date of March 8, 2016, requesting approval of payment to the Providence Journal, for the School Department/School Board Office, to cover costs for advertisements for School Opening, Job Postings and other Public Service Announcements throughout the 2016-2017 school year, for a total amount not to exceed \$10,000.00. (LOCAL)

26. Purchasing Administrator Petrarca, under date of March 8, 2016, requesting approval of option year 1, with Patriot Disposal Co., Inc., for Recycling-3 Year Contract With Two 1 Year Options-Plant Maintenance & Operations-Local, as bid on all the same terms and conditions as are applicable to the initial contract of July 1, 2013, in a total amount not to exceed \$22,331.00 for 2016/2017 school year. (Minority Participation is 0%) (LOCAL)
27. Purchasing Administrator Petrarca, under date of March 9, 2016, requesting approval for the School Department, Public Property and Various City Departments, to extend the award of February 8, 2016 awarded by the State of Rhode Island, MPA-105, with W.B. Mason Co., Inc., through May 31, 2016 while the State issues and awards a new bid, for General Office Supplies, School Supplies, Standard Paper and Toner, as needed in unit pricing. (Minority Participation is 0%) (VARIOUS CODES-SCHOOL DEPARTMENT AND VARIOUS CITY CODES)
28. Purchasing Administrator Petrarca, under date of March 10, 2016, requesting approval of a Budgetary Change Order #3, with Simplex Grinnell, LP, for the School Department/Plant Maintenance/Local, for Sprinkler Systems, Fire Extinguishers, Fire Alarms, Kitchen Suppression Systems and Emergency Repairs/Plant Maintenance/Local, in the amount of \$4,000.00, to cover emergencies not covered under the contract, for a revised total amount not to exceed \$190,000.00 for the option year contract and \$26,500.00 to cover emergencies not covered under the contract, for a total new adjusted amount not to exceed \$216,500.00 for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL)
29. Purchasing Administrator Petrarca, under date of March 3, 2016, requesting approval of the option year, with Coastal Asbestos Removal, Inc., for Hazardous Material Abatement/Lead and Mold Remediation-2 Year Contract With One Option Year-Plant Maintenance & Operations-Local, as bid on all the same terms and conditions as are applicable to the initial contract of July 14, 2014, for a total amount not to exceed \$150,000.00 for 2016/2017 school year. (Minority Participation is 0%) (LOCAL)
30. Purchasing Administrator Petrarca, under date of March 2, 2016, requesting approval of the option year, with Safeguard Pest Control, for Extermination Services-Variou Locations-2 Year Contract With One Option Year-Plant Maintenance & Operations-Local, as bid on all the same terms and conditions as are applicable to the initial contract of July 14, 2014, for a total amount not to exceed \$60,000.00 for 2016/2017 school year. (Minority Participation is 0%) (LOCAL)
31. Purchasing Administrator Petrarca, under date of March 2, 2016, requesting approval of the option year to both vendors, with Northeast Environmental Testing Lab, Inc. & Vortex, Inc., for Environmental Services-2 Year Contract With One Option Year-Plant Maintenance & Operations-Local, as bid per pricing on all the same terms and conditions as are applicable to the initial contract of July 14, 2014, for a total amount not to exceed \$60,000.00 for 2016/2017 school year. (Minority Participation is 0%) (LOCAL)

32. Purchasing Administrator Petrarca, under date of March 8, 2015, requesting approval of payment to Green Circle Design, for Landscape Architectural Services for school yard/playground areas at Pleasant View and Sackett Elementary Schools, the original contract for this vendor was in the amount of \$4,725.00 for these services at Pleasant View Elementary School in December 15, 2015, Sackett Street Elementary now wants to engage this vendor to provide these services for their school, for an additional amount not to exceed \$2,500.00, services will include analysis of site and development of schematic base plan for school yard/playground area, development of scope of work to reflect design including material specifications, size and product recommendations, preparation of RFP, develop design for play space to include opportunities for outdoor classroom, school garden, beautification and play structures to maximize physical activity, for a total amount not to exceed \$7,225.00. (Minority Participation is 0%) (SACKETT ST. PLAYGROUND FUND & LISC PLAYGROUND GRANT)
33. Purchasing Administrator Petrarca, under date of February 25, 2016, requesting approval of a Budgetary Change Order #11, with Otis Elevator, for the School Department/Plant Maintenance/Local and Department of Public Property, in the amount of \$20,000.00, to cover invoices, proposals and future repairs, for a total new adjusted amount not to exceed \$375,256.64, and a revised total amount for the School Department not to exceed \$312,606.64 for 35 months.(Minority Participation is 0%) (LOCAL)
34. Purchasing Administrator Petrarca, under date of March 2, 2016, requesting approval of a Budgetary Change Order #1, with Audiology Rehabilitation Services, for Audiology Services-3 Year Contract/Special Education /Federal-IDEA, in the amount of \$5,700.00 for the 2015/2016 school year, to pay for services needed for this fiscal year, for a total new adjusted amount not to exceed \$40,000.00 for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL)
35. Purchasing Administrator Petrarca, under date of March 3, 2016, requesting approval of option year 1, for Rubbish Removal-3 Year Contract With Two 1 Year Options-Plant Maintenance & Operations-Local, with Patriot Disposal Co., Inc., as bid on all the same terms and conditions as are applicable to the initial contract of July 1, 2013, in a total amount not to exceed \$128,530.00, which includes \$7,500.00 for roll offs for 2016/2017 school year. (Minority Participation is 0%) (LOCAL)

CONTINUED MATTER

36. **From Stephanie Fortunato, Interim Director, Department of Art, Culture & Tourism:**

Interim Director of Art, Culture & Tourism Fortunato, under date of February 10, 2016, requesting approval to pay Andy Russ, hired as Festival Manager for the upcoming City of Providence produced arts festival PVD Fest being held June 25, 2016 in Downtown Providence, in a total amount not to exceed \$11,000.00. (246-00006-16)

B. OPENING OF BIDS

1. **Department of Parks:**

BILLY TAYLOR PARK IMPROVEMENTS.

2. **Department of Parks:**

SYNTHETIC FIELD INSTALLATION AT DONIGIAN PARK.

3. **Department of Parks:**

BUILDING LEASE OF THE BUS DRIVERS LOUNGE AKA THE WJAR KIOSK LOCATED AT BILTMORE PARK.

4. **Department of Parks:**

WATER PLACE DOCK LEASE.

5. **Department of Planning and Development:**

INSTALLATION NEW ROOF AT 35 SWISS STREET (FORMERLY HOLY GHOST SCHOOL).

6. **Department of Public Works:**

PURCHASE NEW STREET SWEEPER.

7. **Police Department:**

UTILITY TRAILER AND GENERATOR.

8. **Workforce Solutions of Providence/Cranston:**

SKILLS TRAINING PROGRAM.

9. **Water Supply Board:**

HEATING SUPPLIES (BLANKET 2016-2019) AND VARIOUS DEPARTMENTS.

10. **Water Supply Board:**

FIELD HILL TIMBER HARVESTING SERVICES (**PRE-BID MEETING MARCH 7, 2016 at 8:30 AM**)

11. **Water Supply Board:**

SMALL ELECTRICAL PARTS (BLANKET 2016-2018) AND VARIOUS DEPARTMENTS.

12. **School Department:**

GLASS, GLAZING SUPPLIES/REPAIR PARTS & TOOLS-3YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS.

13. **School Department:**

DOORS, FRAMES AND HARDWARE-3 YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS-LOCAL.

14. **School Department:**

BEST LOCK/INTERCHANGEABLE CORE/MASTER KEYED SYSTEM-3 YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS-LOCAL.

15. **School Department:**

RFP FOR MONEY COLLECTION FOR FOOD SERVICES/3 YEAR CONTRACT/FOOD SERVICE.

16. **School Department:**

PEDIATRIC PHYSICIAN/CONSULTANT-3 YEAR CONTRACT-LOCAL.

17. **School Department:**

RFP FOR STORAGE CABINETS AND ACOUSTICAL TREATMENTS FOR MT. PLEASANT HIGH SCHOOL/FEDERAL PROGRAMS-CHAMPLIN FOUNDATION GRANT.

18. **School Department:**

RFP FOR STAGE RIGGING & SOUND PRODUCTION FOR THE AUDITORIUM FOR MT. PLEASANT HIGH SCHOOL/FEDERAL PROGRAMS-CHAMPLIN FOUNDATION GRANT.

19. **School Department:**

RFP FOR ALUMINUM BAND SHELL (CONDITION: USED)/FEDERAL PROGRAMS-CHAMPLIN FOUNDATION GRANT.

20. **School Department:**

RFP FOR FULL SERVICE MEDICAID COST RECOVERY SERVICES AND INDIVIDUAL EDUCATION PLAN SYSTEM (IEP)-3 YEAR CONTRACT WITH TWO 1 YEAR OPTIONS/LOCAL.

21. **School Department:**

RFP FOR SERVICE TO SPRINKLER SYSTEMS, FIRE EXTINGUISHERS, FIRE ALARMS AND EMERGENCY REPAIRS-3 YEAR CONTRACT WITH ONE OPTION YEAR/PLANT MAINTENANCE-LOCAL.

C. ADVERTISEMENTS

TO BE OPENED ON MONDAY, APRIL 4, 2016:

DEPARTMENT OF INSPECTION AND STANDARDS

DEMOLITION OF 167 OXFORD STREET, A TWO STORY WOOD STRUCTURE.

DEPARTMENT OF PARKS

FIELD IMPROVEMENTS - BUCKLIN, COLLYER AND RWP SOFTBALL FIELDS.

PARK IMPROVEMENTS CADILLAC DRIVE.

SCHOOL BUS WALKING PATH.

ROADWAY IMPROVEMENTS AT ROGER WILLIAMS PARK.

SCHOOL DEPARTMENT

POLYCARBONATE GLASS-3 YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS.

WINDOW SHADES-3 YEAR CONTRACT-PLANT MAINTENANCE
& OPERATIONS/LOCAL.

CHEMICAL AND HAZARDOUS MATERIAL REMOVAL-3 YEAR
CONTRACT-PLANT MAINTENANCE & OPERATIONS.

HARDWARE, FASTENERS AND GENERAL MAINTENANCE
SUPPLIES AND TOOLS-3 YEAR CONTRACT-PLANT
MAINTENANCE & OPERATIONS-LOCAL.

TO BE OPENED ON MONDAY, APRIL 18, 2016:

DEPARTMENT OF PUBLIC PROPERTY

HVAC REPAIR (BLANKET CONTRACT 2016-2018).

JANITORIAL SERVICES (BLANKET CONTRACT 2016-2018).

TOWING SERVICES (BLANKET CONTRACT 2016-2018).

STENOGRAPHER (BLANKET CONTRACT 2016-2018).

ROOF REPAIR (BLANKET CONTRACT 2016-2018).

PLUMBING REPAIR (BLANKET CONTRACT 2016-2018).

OVERHEAD DOOR REPAIRS (BLANKET CONTRACT 2016-2018).

CITY INTERNAL AUDITOR

PROFESSIONAL AUDITING AND AGREED UPON PROCEDURES
SERVICES (FISCAL YEARS 2016, 2017, 2018).

PER ORDER THE BOARD OF CONTRACT AND SUPPLY
Mayor Jorge O. Elorza, Chairman

The foregoing Committee may seek to enter into Executive Session.

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