

BOARD OF CONTRACT AND SUPPLY

AGENDA

CITY COUNCIL CHAMBERS

MONDAY, JULY 29, 2013

2:00 O'CLOCK P.M.

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM WILLIAM TRINQUE, DIRECTOR, DEPARTMENT OF COMMUNICATIONS:

1. Dated July 19, 2013, recommending Northeast Battery, low bidder, for Sixty-Four (64) Powersafe 12v155FS Batteries, in a total amount not to exceed \$23,616.00. (Minority Participation is 0%) (101-304-54200)

2. Dated July 19, 2013, recommending Broad Reach, sole bidder, for Communications Consulting Services, in a total amount not to exceed

\$65,000.00. (Minority Participation is 10%) (101-304-53310)

3. Dated July 22, 2013, recommending Sideband Systems, Inc., sole bidder, for Contract for Maintenance for four HOPS of AVIAT Inc. 6GHZ Licensed Microwave Systems, in a total amount not to exceed \$25,600.00. (Minority Participation is 0%) (101-304-52911)

FROM TONY CARVALHO, BUILDING OFFICIAL, DEPARTMENT OF INSPECTIONS AND STANDARDS:

4. Dated July 22, 2013, recommending R & P Construction & Demolition, low bidder, for Demolition of 50-52 Zone Street, a Three Story Wood Structure, in a total amount not to exceed \$13,200.00. (Minority Participation is 0%) (101-401-53401000)

FROM ROBERT MCMAHON, SUPERINTENDENT, DEPARTMENT OF PARKS & RECREATION:

5. Dated July 19, 2013, recommending NAPCO, Inc., sole bidder, for Roger Williams Park Casino Porch Roof Improvements, in a total amount not to exceed \$51,150.00. (Minority Participation is 0%) (674-674-53500)

6. Dated July 19, 2013, recommending Starkweather & Shepley Insurance Brokerage, Inc., sole bidder, for Request for Proposal Building Insurance, One Year, in a total amount not to exceed

\$64,588.00. (Minority Participation is 0%) (101-709-52100)

7. Dated July 18, 2013, recommending North-Eastern Tree Service, low bidder, for Wood and Tree Debris Removal 2013, in a total amount not to exceed \$8,400.00. (Minority Participation is 10%) (819-819-53450)

8. Dated July 18, 2013, recommending Sepe Tree Service, low bidder, for Providence Young Tree Maintenance 2013, in a total amount not to exceed \$17,250.00. (Minority Participation is 10% MBE) (676-676-53401)

9. Dated July 19, 2013, recommending RT Group, low bidder, for Canada Pond Dam Engineering Services, in a total amount not to exceed \$23,990.00. (Minority Participation is 0%) (658-658-53450).

FROM ALAN SEPE, DIRECTOR OF OPERATIONS, DEPARTMENT OF PUBLIC PROPERTY:

10. Dated July 10, 2013, recommending Vincent A. Rossi, sole bidder, for Pool Maintenance Services for Providence Pools, in a total amount not to exceed \$8,000.00. (Minority Participation is 0%) (101-1801-53401)

FROM WILLIAM BOMBARD, ACTING DIRECTOR, DEPARTMENT OF PUBLIC WORKS:

11. Dated July 23, 2013, recommending Lucena Bros., Inc., low bidder, for 2013 Neighborhood Sidewalk Improvements Contract 3, in a total amount not to exceed \$276,665.70. (Minority Participation is 90% WBE, 10% MBE) (UTILITY REIMBURSEMENT ROAD BOND PLAN)

12. Dated July 18, 2013, recommending Narragansett Improvement, low bidder, for Road Cover Repairs, in a total amount not to exceed \$12,000.00. (Minority Participation is 0%) (101-508-52886-0000)

13. Dated July 23, 2013, recommending AMEC Environmental & Infrastructure, Inc., second low bidder, for Phase 1-Upper Narragansett Bay Regional Storm Water Utility Feasibility Study, in a total amount not to exceed \$74,450.00. (Minority Participation is 0% MBE, 17% WBE) (101-502-53500)

FROM MICHAEL DILLON, ACTING CHIEF, FIRE DEPARTMENT:

14. Dated July 19, 2013, recommending the following bidders, for Firefighting Gear, in a total amount not to exceed \$186,984.00. (Minority Participation is 0%) (101-303-54810)

Firematic Supply \$159,305.00

Shipman's Fire Equipment \$9,724.00

American Fire Equipment \$17,955.00

15. Dated July 17, 2013, recommending Apollo Safety, low bidder, for On-Site Calibration & Maintenance Service, in a total amount not to exceed \$9,300.00. (Minority Participation is 0%) (250-303-52820)

16. Dated July 15, 2013, recommending the following bidders, for Uniforms, in a total amount not to exceed \$77,000.00. (Minority Participation is 0%) (101-303-54810)

Edward Deutch Uniforms \$70,000.00

Central Equipment \$7,000.00

**FROM COLONEL HUGH T. CLEMENTS, JR., CHIEF OF POLICE,
PROVIDENCE POLICE DEPARTMENT:**

17. Dated July 12, 2013, recommending Booth Research Group, second low bidder, for Written Police Promotional Examination for the Rank of Captain, in a total amount not to exceed \$6,400.00. (Minority Participation-Waiver Requested) (101-302-52077)

**FROM BOYCE SPINELLI, GENERAL MANAGER, WATER SUPPLY
BOARD:**

18. Dated July 18, 2013, recommending Stanley Tree Service, Inc., second low bidder (which is in the best interest of the City), for Shrubland Habitat Improvement Services, in a total amount not to

exceed \$18,100.00. (Minority Participation is 0%) (601-5-01613-3401)

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR,
SCHOOL DEPARTMENT:**

19. Dated July 11, 2013, recommending Dorcas International Institute of Rhode Island (DIIRI), sole bidder, for RFP for Refugee Family Student Registration & School Board Support-One Year Contract with 2 One Year Options/Federal Programs-Title III, in a total amount not to exceed \$40,000.00. (Minority Participation is 0%) (TITLE III)

20. Dated July 11, 2013, recommending Custom Computer Specialists, Inc., sole bidder, for RFP for Network Cabling-Office of Technology/Local, in a total amount not to exceed \$25,000.00. (Minority Participation is 0%) (LOCAL)

COMMUNICATIONS

21. Administrator/Registrar of Board of Licenses/Vital Records Conley, under date of July 12, 2013, requesting approval to piggyback the State of Rhode Island MPA #337, with RICOH, to purchase a Ricoh MP 5002SP, in a total amount not to exceed \$8,292.00. (101-903-52913)

22. Director of Communications Trinque, under date of July 16, 2013, requesting approval of a change order, with Verizon, for the

remaining month of this year's contract for landline usage, in a total amount not to exceed \$15,802.68. (101-304-52415)

23. Superintendent of Department of Parks and Recreation McMahon, under date of July 19, 2013, requesting approval of a Change Order, with Essex Newbury North, for Riverside Mills Park-Stage Framing & Decking, in the amount of \$5,554.62, to accommodate work not originally specified in the contract, for a new adjusted total amount not to exceed \$29,820.62.

24. Superintendent of Department of Parks and Recreation McMahon, under date of July 18, 2013, requesting approval of payment to The Providence Foundation, for 2013 Burnside Park Weekly Summer Concerts to reimburse for paying for performances in the parks through the summer, in a total amount not to exceed \$10,000.00. (EDWARD ELY TRUST FUND)

25. Director of Operations Sepe, under date of July 23, 2013, requesting approval to amend the contract with ACS State and Local Solutions, to retain the services of Paylock, Inc./IPT, LLC, as a subcontractor for booting of vehicles services, to extend the contract for three years, adding OVN (On Vehicle Noticing), which will help the process by notifying owners of vehicles, on a declining payment schedule of \$80.00 per boot for the first 100 boots applied, \$70.00 per

boot for the second 100 boots applied (101-200) in any calendar month, \$60.00 per boot for the third 100 boots applied (201-300) in any calendar months and \$50.00 per boot for any boot applied over 300 in any calendar month.

26. Director of Operations Sepe, under date of July 23, 2013, requesting approval to award AAA Fire Alarm, bidder of informal bids received, for Fire Alarm System at West End Community Center, done as an emergency bid due to Fire Code Violations identified by the Fire Marshal, in a total amount not to exceed \$14,500.00. (101-1801-52940)

27. Director of Operations Sepe, under date of July 23, 2013, requesting approval to award AAA Custom Alarm Systems, low bidder of informal bids received, for Fire Alarm System at Silver Lake Community Center, done as an emergency bid due to Fire Code Violations identified by the Fire Marshal, in a total amount not to exceed \$6,450.00. (101-1801-52940)

28. Director of Operations Sepe, under date of July 10, 2013, requesting approval to award The Segal Company, sole bidder of informal bids received for Actuarial Services and OPEB (Other Post-Employee Benefits) Valuation Services, in the following dollar amounts, for a total amount not to exceed \$325,000.00 over the four year period.

Actuarial Services for a contract period of 4 years:

Year One \$52,000.00

Year Two \$72,500.00

Year Three \$57,000.00

Year Four \$78,500.00

OBEB Valuation Services for a contract period of 2 years:

Year One \$35,000.00

Year Two \$30,000.00

29. Acting Director of Public Works Bombard, under date of July 22, 2013, requesting approval of payment to National Grid, for work done to remove existing street lights within the project limits of the Streetscape Enhancement Project Westminster Street and Olneyville Square Project, in a total amount not to exceed \$105,000.00, which was included in the original budget for the project. (CDBG FUNDS)

30. Acting Director of Public Works Bombard, under date of July 22, 2013, requesting approval of a Change Order #1, with J.H. Lynch and Sons, for the 2013-2015 Road Improvement Program Contract 3, in the amount of \$875,000.00, for paving Huntington Avenue and Canal Street, for a total new adjusted amount not to exceed \$4,129,790.76. (ROAD BOND FUNDS)

31. Acting Director of Public Works Bombard, under date of July 12, 2013, requesting approval to piggyback the Statewide Paving Striping Contract (No. 2010-CT-038), with Safety Markings, Inc., for striping of pavement markings throughout the City, in a total amount not to exceed \$200,000.00. (101-305-52911)

32. Acting Director of Public Works Bombard, under date of July 12, 2013, requesting approval of an award, with Ocean State Signal Company, sole vendor, to Purchase and Repair Traffic Signal Equipment on an as needed basis, in a total amount not to exceed \$25,000.00. (101-305-59205-0000)

33. Acting Director of Public Works Bombard, under date of July 12, 2013, requesting approval to award work to C.N. Wood Co., sole source vendor, for Elgin Sweeper Parts, in a total amount not to exceed \$12,000.00. (101-515-52912)

34. Acting Director of Public Works Bombard, under date of July 12, 2013, requesting approval of an amendment of the contract with Waste Management, for the collection of mattresses and box springs, in the following amounts, and an additional \$6.00 administration fee per transaction, for a total amount not to exceed \$50,000.00. (1-101-506-52020)

FY 13 \$21.00 per item FY 15 \$22.50 per item

FY 14 \$22.00 per item FY 16 \$23.00 per item

FY 17 \$23.50 per item

35. Acting Director of Public Works Bombard, under date of July 9, 2013, requesting approval of payment to Narragansett Improvement, for Bituminous Concrete, needed for pothole repairs, in a total amount not to exceed \$8,000.00. (1-101-508-54280)

36. Acting Chief of Fire Dillon, under date of July 11, 2013, requesting approval of a Change Order with Concentra Medical Center, for Physical Examinations for 55 recruits, to add an additional four (4) more physical examinations, in the amount of \$285.30 each, for a total amount not to exceed \$1,141.12, for a new total adjusted amount not to exceed \$32,326.12. (101-303-51587)

37. Chief Information Officer Silveria, under date of May 10, 2013, requesting approval to amend the contract with InQuest Technologies, for hosting and licensing of an electronic plan review application, in the amount of \$193,830.00, to complete the online building permit application and payment system by the end of Summer 2013, and the remaining work by the end of December 2013, for a new adjusted total amount not to exceed \$948,830.00. (101-204-52040) (APPROVED BY CITY COUNCIL JULY 29, 2013, RES. #323)

38. Chief of Police Clements, under date of July 9, 2013, requesting approval of an encumbrance with Paul Masse Chevrolet, for all

warranty work and parts, in a total amount not to exceed \$20,000.00 for parts and \$5,000.00 for warranty work. (101-302-54700 & 101-302-52922)

39. Chief of Police Clements, under date of July 8, 2013, requesting approval to pay the United States Marshals Service, for the purchase of four vehicles acquired through seizure, in a total amount not to exceed \$5,758.85. (FEDERAL SEIZURE FUND)

40. Purchasing Administrator Petrarca, under date of July 19, 2013, requesting approval of a Change Order #1, with Regine Printing, Inc., for RFP for Printing Needs for Special Education-3 Year Contract-Local-School Department, to pay the final invoice for this fiscal year, in the amount of \$659.00, for a new adjusted total amount not to exceed \$20,659.00. (Minority Participation is 0%) (LOCAL)

41. Purchasing Administrator Petrarca, under date of July 2, 2013, requesting approval for the School Department/Federal Programs-School Improvement Grant-Part G Pleasant View Elementary School, to Compass Learning, for license renewal for the Odyssey K-12 Single User and Odyssey Basic Overview Onsite, to assess student strengths and needs, in a total amount not to exceed \$24,000.00. (Minority Participation is 0%) (SCHOOL IMPROVEMENT GRANT-PART G)

42. Purchasing Administrator Petrarca, under date of July 15, 2013, requesting approval for the School Department/Office of Multiple

Pathways, to enter into a contract with The Providence Plan/YouthBuild Providence, for a partnership to jointly create a high school diploma program option for students who participate in the YouthBuild program, for a total amount not to exceed \$322,500.00. (Minority Participation is 0%) (LOCAL)

43. Purchasing Administrator Petrarca, under date of July 12, 2013, requesting approval for the School Department/Various School Locations/Local, to pay Follett Software Company, for license renewal for the libraries, for Destiny Library existing software, in a total amount not to exceed \$70,162.93, from July 1, 2013 through June 30, 2014. (Minority Participation is 0%) (VARIOUS CODES-LOCAL)

44. Purchasing Administrator Petrarca, under date of July 15, 2013, requesting approval fro the School Department/School Board Office/Local, to pay Rhode Island Association of School Committees (RIASC), for help in training and improving the effectiveness of school committee members, in a total amount not to exceed \$18,000.00. (Minority Participation is 0%) (LOCAL)

45. Purchasing Administrator Petrarca, under date of July 11, 2013, requesting approval for the School Department/Plant Operations and Maintenance/Local, to extend the award with Waste Haulers, LLC, for Rubbish Removal-3 Year-Plant Maintenance & Operations-Local, for one month for the 2013-2014 school year, for time to transition to a new vendor that won the bid that was put out by the School

Department for the next three years, in the amount not to exceed \$6,240.00. (Minority Participation is 0%) (LOCAL)

46. Purchasing Administrator Petrarca, under date of July 2, 2013, requesting approval for the School Department/Federal Programs-Title I Pleasant View Elementary School, to pay Lincoln Learning Solutions, for license renewal for Lexia Reading Software, which provides personalized learning on foundational reading skills that is both student-driven and teacher-directed, in a total amount not to exceed \$9,300.00. (Minority Participation is 0%) (TITLE I-CONTINGENT UPON FUNDING)

47. Purchasing Administrator Petrarca, under date of July 15, 2013, requesting approval for the School Department/School Board Office/Local, to pay Council of the Great City Schools, for 2013-2014 membership dues, in a total amount not to exceed \$28,186.00. (Minority Participation is 0%) (LOCAL)

48. Purchasing Administrator Petrarca, under date of July 15, 2013, requesting approval for the School Department to Reject the Bid Received for RFP for Contract Services for Career Awareness and Exploration for Middle School Students-3 Year Contract with Two 1-Year Options/Perkins Grant, as the sole bidder is not able to meet the start date for the service. Revised specs will be issued.

49. Purchasing Administrator Petrarca, under date of July 18, 2013, requesting approval for the School Department to Reject the Bids Received for RFP for Tutoring Services-1Year Contract/Office of Special Populations/Federal Programs/IDEA/Local, as they will not be pursuing this service at this time.

B. OPENING OF BIDS:

1. ROGER WILLIAMS PARK CASINO BANDSTAND ARCHITECTURAL & ENGINEERING SERVICES – DEPARTMENT OF PARKS & RECREATION.

2. WATERPLACE PARK PAINTING IMPROVEMENTS – DEPARTMENT OF PARKS & RECREATION.

3. ROGER WILLIAMS PARK CASINO PORCH RAILING IMPROVEMENTS – DEPARTMENT OF PARKS & RECREATION.

4. SALE OF A 2008 TOYOTA PRIUS – DEPARTMENT OF PUBLIC PROPERTY.

5. #2 HEATING OIL AND DIESEL FUEL 2013-2015 – DEPARTMENT OF PUBLIC PROPERTY.

- 6. CANDACE STREET PLAYGROUND IMPROVEMENTS – PARKS DEPARTMENT.**
- 7. VARIOUS WATER PIPE APPURTENANCES (BLANKET 2013-2015) – WATER SUPPLY BOARD.**
- 8. WHITE PINE TIMBER HARVESTING SERVICES – WATER SUPPLY BOARD.**
- 9. CONCRETE FENCE POSTS FOR CATTLE FARM FENCE AND SCARF RAIL FENCE (BLANKET 2013-2015) – WATER SUPPLY BOARD.**
- 10. RFP FOR CUSTOMER SERVICE SOFTWARE UPGRADE (BLANKET 2013-2015) – WATER SUPPLY BOARD.**
- 11. RFP FOR WATER BILL LASER PRINTING AND MAILING SERVICES (BLANKET 2013-2015) – WATER SUPPLY BOARD.**
- 12. PRINTING OF CONNECTIONS NEWSLETTER/ COMMUNICATIONS/FEDERAL-TITLE I – SCHOOL DEPARTMENT.**
- 13. PRINTING OF PARENT HANDBOOK/FEDERAL-TITLE I – SCHOOL DEPARTMENT.**

14. RFP FOR ENGINEERING SUPPLIES & EQUIPMENT/FEDERAL PROGRAMS/CTE STATE CATEGORICAL FUNDS – SCHOOL DEPARTMENT.

15. RFP FOR IPAD REPAIRS-OFFICE OF TECHNOLOGY-LOCAL – SCHOOL DEPARTMENT.

16. RFP FOR TECHNICAL EQUIPMENT MAKERBOT REPLICATOR 2: DESKTOP 3D PRINTER AND SUPPLIES FOR THE PROVIDENCE CAREER AND TECHNICAL ACADEMY/FEDERAL PROGRAMS/CTE STATE CATEGORICAL FUNDS – SCHOOL DEPARTMENT.

C. ADVERTISEMENTS

TO BE OPENED ON TUESDAY, AUGUST 13, 2013:

DEPARTMENT OF PARKS & RECREATION

CARL LAURO SCHOOL PLAYGROUND IMPROVEMENTS.

FIVE (5) YEAR SECURITY SYSTEM MONITORING AND MAINTENANCE FOR ALL PARK BUILDINGS.

DEPARTMENT OF PUBLIC WORKS

PURCHASE OF 25 VEHICLES, 4 DOOR, 4 CYLINDER SEDANS.

SCHOOL DEPARTMENT

RFP FOR TITLE I TUTORING SERVICES TO ELIGIBLE PRIVATE

SCHOOL CHILDREN/FEDERAL PROGRAMS/TITLE I.

**RFP FOR CONTRACT SERVICES FOR CAREER AWARENESS AND
EXPLORATION FOR MIDDLE SCHOOL STUDENTS-1 YEAR
CONTRACT WITH TWO 1-YEAR OPTIONS-PERKINS GRANT.**

TO BE OPENED ON MONDAY, AUGUST 26, 2013:

DEPARTMENT OF PARKS & RECREATION

PROVIDENCE STREET TREE PLANTING FALL 2013.

FIRE DEPARTMENT

MEDICAL OXYGEN SUPPLY.

**PROVIDENCE EMERGENCY MANAGEMENT AGENCY &
OFFICE OF HOMELAND SECURITY**

COMMERCIAL APPLIANCES.

ONE (1) USED 80KW STANDBY GENERATOR FOR SALE.

WATER SUPPLY BOARD

INSTRUMENTATION PARTS AND SUPPLIES (BLANKET 2013-2016).

**PLANT PARTS FOR USE AT THE WATER TREATMENT PLANT
(BLANKET 2013-2015).**

**RFP FOR SHORT TERM LINE OF CREDIT BORROWING UP TO
\$5,000,000.00 PLUS INTEREST.**

RFP FOR SEARCHING OF TITLES (BLANKET 2013-2015).

TO BE OPENED MONDAY, SEPTEMBER 9, 2013:

FIRE DEPARTMENT

EMERGENCY MEDICAL SERVICE BILLING.

FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT.

The foregoing committee may seek to enter into Executive Session.