

# **BOARD OF CONTRACT AND SUPPLY**

## **AGENDA**

**AUGUST 3, 2009**

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM BRUCE MILLER, DIRECTOR, FINANCE DEPARTMENT:**

1. Dated July 29, 2009, recommending Rossi Law Offices, Ltd. & Municipal Collection Agency, for Collection of Delinquent Taxes, fee based paid from collection amount. (Minority Participation is 0%)

**FROM ROBERT F. MCMAHON, SUPERINTENDENT, PARKS DEPARTMENT:**

2. Dated July 23, 2009, recommending Aero Mechanical, Inc., low bidder, for Quarterly HVAC and Climate Control Maintenance for the Museum of National History-3 years, in a total amount not to exceed \$34,000.00. (Minority Participation is 0%) (101-708-52911)

**FROM ROBERT RICCI, ADMINISTRATOR, WORKFORCE SOLUTIONS OF PROVIDENCE/CRANSTON:**

3. Dated July 22, 2009, recommending Cityspan Technologies, Inc., low bidder, for Program Management Software, in a total amount not to exceed \$29,500.00. (1-261-261-55252-000)

**FROM MELBA DEPENA, EXECUTIVE DIRECTOR, PROVIDENCE HUMAN RELATIONS COMMISSION:**

4. Dated July 27, 2009, recommending TCI Press, Inc., low bidder, for Request for Proposals (RFP) for Printing of 10,000 copies of Landlord/Tenant Handbook, in a total amount not to exceed \$19,850.00. (Minority Participation is 0%) (CDBG)

**FROM COLONEL DEAN M. ESSERMAN, CHIEF, PROVIDENCE POLICE DEPARTMENT:**

5. Dated July 20, 2009, recommending Orchard Trailers, Inc., low bidder, for One (1) JAMCO Contender II Legend Series-Mounted Unit, in a total amount not to exceed \$12,500.00. (Minority Participation is 0%) (840-840-53500)

**FROM PETER T. GAYNOR, DIRECTOR, PROVIDENCE EMERGENCY MANAGEMENT AGENCY & OFFICE OF HOMELAND SECURITY:**

6. Dated July 8, 2009, recommending United Rentals, sole bidder, for Portable Emergency Powered Generator with Trailer & Accessories, in a total amount not to exceed \$27,250.00. (246-907-53500)

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**FROM PAUL J. THOMAS, DIRECTOR, DEPARTMENT OF PUBLIC WORKS:**

7. Dated July 21, 2009, recommending S&A Paramount Printing, sole bidder, for Brochure Mailing, in a total amount not to exceed \$2,897.00. (Minority Participation is 0%) (RI RESOURCE RECOVERY CORPORATION MUNICIPAL GRANT AWARD FY07/08)

**FROM PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL MANAGER, WATER SUPPLY BOARD:**

8. Dated July 21, 2009, recommending the following bidders for Electrical Repair Services for the Purification Plant and other Providence Water Facilities (Blanket 2009-2012), in a total amount not to exceed \$45,000.00 for 3 years. (Minority Participation is 0%) (601-530-52911)

Elco Electric  
E.W. Audet

9. Dated July 21, 2009, recommending Automatic Heating, sole bidder, for the Purchase of Various Heating Supplies (Blanket 2009-2012), in a total amount not to exceed \$25,000.00 for 3 years. (Minority Participation is 0%) (601-530-54779)
10. Dated July 21, 2009, recommending Northeast Electrical Distributor, sole bidder, for Small Electrical Parts (Blanket 2009-2012), in a total amount not to exceed \$22,500.00 for 3 years. (Minority Participation is 0%) (601-533-54715)
11. Dated July 21, 2009, recommending Walco Electric, sole bidder, for Pump Equipment Service at P.J. Holton Purification Plant and Various Pumping Stations (Blanket 2009-2012), in a total amount not to exceed \$10,000.00 per year for 3 years. (Minority Participation is 0%) (601-533-52911)
12. Dated July 21, 2009, recommending Ames Logging, sole bidder, for Blanket Red Pine Timber Harvesting Services, in a total amount not to exceed \$10,000.00 payable to Providence Water. (Minority Participation is 0%) (6014-01614-1990)

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:**

13. Dated July 22, 2009, recommending East Bay Educational Collaborative, low bidder, for Science Materials Purchase Refurbishment and Professional Development for the Providence Schools Elementary & Middle School Core Science Program-3 year/Bid/Federal Programs-Title I and Title I Stimulus Funding, in a total amount not to exceed \$759,620.00 for three years. (Minority Participation is 0%) (TITLE I AND TITLE I STIMULUS FUNDING)

**COMMUNICATIONS:**

14. Director of Inspection & Standards Barrett, under date of July 24, 2009, informing the board that New England Preservation Society, approved on March 2, 2009, for Boarding Vacant Structures will no longer perform the duty, and to award R&P Construction, Inc., second low bidder, for the remainder of the contract, in a total amount not to exceed \$50,000.00.
15. Administrator of Workforce Solutions of Providence/Cranston Ricci, under date of July 7, 2009, requesting approval to exercise the monthly Tenancy Option as previously approved on August 18, 2008 to operate under an extension from the original lease modification #3, the rate is \$9.75 per sq. ft. which has remained the same since 1996, this would extend until June 30, 2010 with a monthly cost of \$4,062.50 for space per month plus utilities. (1-261-261-53500-0000)
16. Acting Director of Public Property Sepe, under date of July 11, 2009, requesting approval to enter into a one year extension with Schindler Elevator for Elevator Maintenance Contract for Municipal and School Buildings, in a total amount not to exceed \$128,520.00 for fiscal 2010. (101-1801-52911)
17. Acting Director of Public Property Sepe, under date of July 27, 2009, requesting approval to award Kingston Turf Farm, low bidder of informal bid, for re-sodding of the Conley Stadium playing field, in a total amount not to exceed \$44,648.00. (657-657-53500)
18. City Engineer Bombard, under date of July 15, 2009, requesting approval to amend the award approved on June 23, 2008 for Material Testing and Laboratory Services to include required personnel required by RIDOT, at no additional fees or change in account codes.
19. Purchasing Administrator Petrarca, under date of August 17, 2009, requesting approval for the School Department/School Board Office to pay Rhode Island Association of School Committees, a non profit organization dedicated to training and improving the effectiveness of school committee members, in a total amount not to exceed \$18,000.00. (Minority Participation is 0%) (GENERAL)
20. Purchasing Administrator Petrarca, under date of July 21, 2009, requesting approval for the School Department/Special Education/Federal Programs-IDEA to enter into a contract with Craig Parlato, sole provider, to consult and direct services for students diagnosed with Autism, district wide, in a total amount not to exceed \$123,570.96. (Minority Participation is 0%) (IDEA ----CONTINGENT UPON FUNDING)
21. Purchasing Administrator Petrarca, under date of July 21, 2009, requesting approval for the School Department/Controller's Office/Local to pay Velocity Technology Solutions, Inc., to overview groups of employees (teachers, assistants, bus monitors) from daily paid to hourly paid, in a total amount not exceed \$24,105.00 (which is \$20,960.00 for the project and \$3,145.00 for expenses). (Minority Participation is 0%) (LOCAL)

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22. Purchasing Administrator Petrarca, under date of July 16, 2006, requesting approval for the School Department/Local to amend the award with a Budgetary Change Order #2 with the Providence Journal, for a Blanket Purchase Order to cover the costs to advertise the school board agendas for the 2008/2009 school year, in the amount of \$1,638.03 needed to cover the cost of June 2009 invoices for the advertisement for the school board agenda, for a total amount not to exceed \$15,038.03. (Minority Participation is 0%) (LOCAL)
23. Purchasing Administrator Petrarca, under date of July 23, 2009, requesting approval for the School Department/Federal Programs-Title I to pay Lamar Outdoor Advertising, sole vendor, for adverting the School Department's Comprehensive Strategic Information Campaign to Students, Parents and Community on the RIPTA Bus Shelters, in a total amount not to exceed \$25,000.00 for the 2009-2010 school year. (Minority Participation is 0%) (TITLE I)
24. Purchasing Administrator Petrarca, under date of July 23, 2009, requesting approval for the School Department/Federal Programs-Reading First Cohort I to enter into a contract with Rhode Island Federation of Teachers and Health Professionals (RIFTHP), the district will serve as fiscal agent for the Rhode Island Reading First 2009 Summer Institute and work with the consultant to deliver ER&D Reading Comprehension Instruction course to enroll participants during the summer Institute, in a total amount not to exceed \$7,700.00. (Minority Participation is 0%) (READING FIRST COHORT I)
25. Purchasing Administrator Petrarca, under date of July 23, 2009, requesting approval for the School Department/Federal Programs-DNA to enter into a contract with Rhode Island Writing Project, to partner with the District that is designed to support the development of secondary ELA Teacher knowledge of effective teaching of informal writing, in a total amount not to exceed \$10,500.00. (Minority Participation is 0%) (DNA GRANT)
26. Purchasing Administrator Petrarca, under date of July 23, 2009, requesting approval for the School Department/Federal Programs-Title I Stimulus to enter into a contract with America's Choice, to consult and partner with the District to support and implement Ramp Up To Algebra intervention program at all high schools during the 2009-2010 academic year, in a total amount not to exceed \$383,400.00. (Minority Participation is 0%) (TITLE I STIMULUS)
27. Purchasing Administrator Petrarca, under date of July 23, 2009, requesting approval for the School Department/Secondary Education-Local to pay Varitronics, sole vendor, to purchase Poster Maker, Awards Maker and paper for Dr. Jorge Alvarez High School, in a total amount not to exceed \$8,785.00. (Minority Participation is 0%) (LOCAL)

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28. Purchasing Administrator Petrarca, under date of July 22, 2009, request approval for the School Department/Transportation Department/Local to amend the award approved on November 10, 2008 with First Student Transportation, by adding a budgetary change order #2 in the amount of \$506,801.93 for the 2008/2009 school year for student transportation for school sports, driver time, vacation buses and fuel surcharge for the 2008-2009 school year for an adjusted total amount not to exceed \$26,722,347.67 for three years. (LOCAL)
29. Secretary for the Providence Redevelopment Agency Wolf, under date of July 27, 2009, requesting approval to reject all bids received on June 22, 2009 for Providence Redevelopment Agency (PRA) Request for Proposals On-Call Property Appraisers Services.

### **CONTINUED MATTERS:**

30. Director of Art, Culture & Tourism McCormack, under date of July 1, 2009, requesting approval to pay Noel James, sole vendor, as parade coordinator for the Sound Sessions '09 Carnival-style parade through the streets of downtown Providence, in a total amount not to exceed \$12,500.00. (101-916-53499)
31. Purchasing Administrator Petrarca, under date of July 2, 2009, requesting approval to enter into a contract with JP Associates, for consulting services to provide pre-service training (6 consultant days at \$1,650.00/day), Coach/Administration Training (4 consultant days at \$1,650.00/day), Off-Site Coaching Support (94 consultant days at \$850.00/day), On-Site Coaching (each building will receive 8 visits during the 2009-2010 school year; 174 consultant days at \$1,500.00/day) and On-Site Project Coordinator support (minimum of 35 days and a maximum of 60 days spent on site) and Administrative fee-3.5%, in a total amount not to exceed \$472,374.00. (TITLE I – CONTINGENT UPON FUNDING)

### **B. OPENING OF BIDS:**

1. ASSESSMENT OF WEB SITE SERVICES-DATA PROCESSING.
2. 2009 NEIGHBORHOOD SIDEWALK IMPROVEMENT PROJECT-DEPARTMENT OF PUBLIC WORKS.
3. ANGELL STREET/WATERMAN STREET TRAFFIC SIGNAL COORDINATION PHASE 2-DEPARTMENT OF PUBLIC WORKS.
4. LIAISON CONSULTANT SERVICES-DEPARTMENT OF PUBLIC WORKS.
5. VARIOUS ELECTRICAL PARTS AND EQUIPMENT (BLANKET 2009-2012)-WATER SUPPLY BOARD.
6. RFP FOR BROADBAND INTERNET SERVICE (BLANKET 2009-2012)-WATER SUPPLY BOARD.
7. RFP FORMS-DATA PROCESSING/TECHNOLOGY/LOCAL-SCHOOL DEPARTMENT.

8. ELEVATOR MODERNIZATION/PLANT MAINTENANCE/OPERATIONS-LOCAL-SCHOOL DEPARTMENT.
9. AIR FILTERS-2 YEAR CONTRACT (JULY, 2009 THROUGH JUNE, 2011) PLANT MAINTENANCE & OPERATIONS-LOCAL-SCHOOL DEPARTMENT.
10. VOCATIONAL/TRANSPORTATION SERVICES/SPECIAL EDUCATION OFFICE/FEDERAL PROGRAMS/IDEA-STIMULUS-SCHOOL DEPARTMENT.
11. MENTAL HEALTH COMPONENT/SPECIAL EDUCATION OFFICE/FEDERAL PROGRAMS/IDEA-STIMULUS-SCHOOL DEPARTMENT.

**C. ADVERTISEMENTS:**

**TO BE OPENED ON MONDAY, AUGUST 17, 2009:**

**SCHOOL DEPARTMENT**

RFP FOR CONSULTANT SERVICES FOR THE PROVIDENCE SCHOOL DEPARTMENT DISTRICT OFFICE OF RESEARCH, PLANNING & ACCOUNTABILITY SYSTEM/FEDERAL PROGRAMS/TITLE I STIMULUS.

**TO BE OPENED ON MONDAY, AUGUST 31, 2009:**

**POLICE DEPARTMENT**

POLICE UNIFORMS.

VETERINARY SERVICES-ANIMAL CONTROL.

ANIMAL FOOD-ANIMAL CONTROL.

**DEPARTMENT OF PUBLIC WORKS**

FURNISH AND INSTALL DIESEL PARTICULATE FILTERS.