

BOARD OF CONTRACT AND SUPPLY

AGENDA

JULY 20, 2009

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM THOMAS E. DELLER, DIRECTOR, DEPARTMENT OF PLANNING AND DEVELOPMENT:

1. Dated July 13, 2009, recommending Edward Connors & Associates, low bidder, for Request for Qualifications (RFQ) for National Register Survey for the Providence Jewelry Manufacturing National Register Historic District (Fixed Fee Proposal), in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (RHODE ISLAND HISTORICAL PRESERVATION AND HERITAGE COMMISSION GRANT)

FROM ROBERT F. MCMAHON, SUPERINTENDENT, DEPARTMENT OF PUBLIC PARKS:

2. Dated July 10, 2009, recommending United Rentals, low bidder, for 185 CFM Portable Sullair Air Compressor w/Air Tools (Or Equal), in a total amount not to exceed \$10,900.00. (Minority Participation is 0%) (659-659-53500)

FROM WILLIAM BOMBARD, ACTING DIRECTOR, DEPARTMENT OF PUBLIC WORKS:

3. Dated July 9, 2009, recommending Liberty Chevrolet, Inc., sole bidder, for Pick-up Truck, in a total amount not to exceed \$22,838.00. (Minority participation is 10%) (MASTER LEASE)
4. Dated July 9, 2009, recommending RI Container Products, Inc., for Three (3) 30 Yard Rolloffs, in a total amount not to exceed \$11,325.00. (Minority Participation is 0%) (MASTER LEASE)

FROM PAMELA M. MARCHAND, CHIEF ENGINEER, WATER SUPPLY BOARD:

5. Dated July 7, 2009, recommending RI Welding & Fabricating Co., low bidder, for Welding Services (Blanket 2009-2011), in a total amount not to exceed \$25,000.00 a year for a two year period. (Minority Participation is 0%) (601-440-53500)

FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:

6. Dated July 8, 2009, recommending Enterprise Printing & Products Corp., low bidder, for Curriculum Printing for Teaching & Learning/Federal Programs, in a total amount not to exceed \$35,990.00. (Minority Participation is 100%) (FEDERAL)

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7. Dated July 13, 2009, recommending Sodexo Management, Inc., low bidder, for RFP for Food Operations and Management Services/Food Services/Local, in a total amount not to exceed \$10,940,195.00. (Minority Participation is \$382,234.00 MBE/\$137,000.00 WBE) (FOOD SERVICE)
8. Dated July 10, 2009, recommending Brennan Levinson Enterprise (BLE Group), low bidder for Consultant Services for the Providence School District Strategic Technology Audit Plan-Federal Programs-Title I School Improvement Plan A, in a total amount not to exceed \$57,500.00 (Strategic Technology-\$52,500.00/Travel Expenses-\$5,000.00). (Minority Participation is 0%) (TITLE I SCHOOL IMPROVEMENT PLAN A)

COMMUNICATIONS

9. Director of Art, Culture & Tourism McCormack, under date of July 1, 2009, requesting approval to pay Noel James, sole vendor, as parade coordinator for the Sound Sessions '09 Carnival-style parade through the streets of downtown Providence, in a total amount not to exceed \$12,500.00. (101-916-53499)
10. Tax Assessor Gelati, under date of June 29, 2009, requesting approval to pay Tyler Technologies/Cole-Layer Trumble Division to provide administrative support to assist on formal appeals and completion of mergers and alterations and certification of the tax rolls on an “as needed” basis, in a total amount not to exceed \$20,000.00. (101-207-53401-0000)
11. Chief Information Officer Hewitt, under date of July 14, 2009, requesting to pay Velocity Technology Solutions, Inc., for professional services in connection with changing the payroll cycle from weekly to bi-weekly, in a total amount not to exceed \$8,897.22, with the total estimated cost of the project \$32,740.00, which is scheduled to be completed in July. (101-204-53401)
12. Chief Information Officer Hewitt, under date of July 14, 2009, requesting approval to pay the annual license fee to Keystone Information Systems, Inc., for software to access old fiscal, municipal court and Recorder of Deeds Records, in a total amount not to exceed \$5,556.00 for a one year period from July 1, 2009 to June 29, 2010. (101-204-52040)
13. Chief Information Officer Hewitt, under date of July 14, 2009, requesting approval to renew the award for an additional year with Forms Plus, for stationery supplies for computer printers, in a total amount not to exceed \$30,000.00. (101-204-54020)
14. Director of Mayor’s Substance Abuse Prevention Council Thomas-Henkel, under date of July 13, 2009, requesting approval to enter into a sole source contract with Robert Smith, Security Nightclub Consultants, who is an expert in the field, to provide training for floor hosts along with 50 hours of research and technical assistance to the Hospitality Resource Partnership and the City, in a total amount not to exceed \$5,100.00. (841-841-50010)

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15. Director of Mayor's Substance Abuse Prevention Council Thomas-Henkel, under date of July 8, 2009, requesting approval for one independent contractor, Miguel Rojas, who specializes in the area of outreach and education to Providence nightclub, bar and restaurant owners, to provide consulting services for the City's Strategic Prevention framework State Incentive Grant over the course of the next eleven months, in a total amount not to exceed \$9,730.00. (246-9171-50010)
16. Director of Department of Planning and Development Deller, under date of June 30, 2009, requesting approval to enter into a sole source contract award with The Steel Yard, for materials and expenses related to their participation in the City' Recovery Act Summer Youth Employment Program for training youth in metalworking and creative fabrication methods, in a total amount not to exceed \$8,000.00. (101-908-55125-15 FIRST SOURCE)
17. Director of Department of Planning and Development Deller, under date of June 30, 2009, requesting approval to enter into a sole source contact with A New Leaf, for the purpose of conducting job training and employment-readiness of adults recovering from mental illness, who are currently underemployed and/or unemployed, in a total amount not to exceed \$25,000.00. (101-908-55125-0015 FIRST SOURCE)
18. Superintendent of Park McMahon, under date of July 22, 2009, requesting approval for Sonitrol Communications Corporation to continue as the provider of security services for all buildings controlled by the Parks Department in a total amount not to exceed \$33,134.40 for a twelve month period from July 1, 2009 through June 30, 2010. (101-709-52911)
19. Superintendent of Park McMahon, under date of July 10, 2009, requesting approval to extend the existing fixed price authorization for Searle & Searle, Inc., for an additional year for Landscape and Garden Design Services, at the fixed price specified in the original Request for Proposal for this work, in a total amount not to exceed \$45,000.00. (658-658-53401)
20. Superintendent of Park McMahon, under date of July 10, 2009, requesting approval of a Change Order with Narragansett Improvement Company for Playground Improvements at George West Park, for work not originally specified in the contract, in a total amount not to exceed \$10,100.00, making the new adjusted total not to exceed \$107,600.00. (385-385-53500)
21. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 7, 2009, requesting approval to reimburse Serve RI and assume responsibility for payment for the new Vista volunteer, who are members of AmeriCorps and serve in various local, state and federal agencies, and will help recruit and train 200 additional PEMA disaster relief volunteers, for a total amount not to exceed \$10,908.00, which is based on \$909.00 per month for an entire year (July 2009-July 2010). (REIMBURSABLE THROUGH PEMA'S MMRS DELIVERABLES GRANT ACCOUNT)
22. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 8, 2009, requesting approval of payment for additional work by Wright Communications for the Port of Providence Siren System, to insure that is it safely installed, in a total amount to exceed \$3,175.00, making the new adjusted total not to exceed \$133,575.00. (\$3,175.00 UASI GRANT/246-907-53500)

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23. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 7, 2009, requesting approval to reimburse Broad Reach, for services provided in aiding the installation and configuration of the recently purchased phone system, in a total amount not to exceed \$6,125.00. (REIMBURSABLE THROUGH PEMAS MMRS DELIVERABLES GRANT ACCOUNT)
24. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 8, 2009, requesting approval to increase the contract amount with Alert Technologies Corporation, for OPS Center Software, to cover an additional fifty (50) hours of tech and exercise support, in a total amount not to exceed \$7,500.00, making the new adjusted total not to exceed \$49,552.50. (PEMAS MMRS 07 GRANT ACCOUNT)
25. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 7, 2009, requesting approval to purchase one (1) 800MHz band trunked radio from Motorola, to be distributed to New England Ambulance, which is a member of the Greater Providence Metropolitan Medical Response System (GP-MMRS), in a total amount not to exceed \$5,588.34. (PEMAS MMRS 07 GRANT ACCOUNT)
26. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 10, 2009, requesting approval to extend the contract with Ocean State Weather/Steve Cascione, to add an additional year for keeping completely up-to-date and informed in areas concerning the weather, in a total amount not to exceed \$6,000.00. (101-907-53500)
27. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of July 7, 2009, requesting approval to continue the contract with World Communication Center, Inc. (WCC), for the wireless service needs for Satellite phones, for an additional two years, for a total amount not to exceed \$33.95 a month per phone. (101-907-52830)
28. Acting Director of Public Property Bombard, under date of July 7, 2009, requesting approval to purchase mosquito larvicide ingots through the State of Rhode Island, Department of Environmental Management, to be used in the mosquito abatement program, in a total amount not to exceed \$17,600.00. (101-506-53401)
29. Chief Engineer & General Manager Marchand, under date of July 13, 2009, requesting approval for purchase various heating and automotive fuels through the State of Rhode Island under the State Master Price Agreement, with the following vendors, in a total amount not to exceed \$400,000.00 per year. (601-433-54770)

Gasoline

Diesel

Heating Oil #2

Gulf Oil

Buckley Energy

White Fuel Co.

Brennan Oil & Heating

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30. Purchasing Administrator Petrarca, under date of July 7, 2009, requesting approval of payment to Harland Technology Services, previously known as Scantron, sole vendor, for continued support coverage of the NCS Scanners and Software used for attendance forms, in a total amount not to exceed \$6,909.00 for the 2009/2010 school year. (LOCAL)
31. Purchasing Administrator Petrarca, under date of July 7, 2009, requesting approval of payment to the Rhode Island Resource Recovery Corporation, sole vendor, for waste disposal (tipping fee) at the Central Landfill, at a municipal rate, in a total amount not to exceed \$142,800.00. (LOCAL)
32. Purchasing Administrator Petrarca, under date of July 1, 2009, requesting approval of an agreement with Signet Electronic Systems, Inc., for security monitoring, maintenance and emergency repairs for Central High School for the 2009/2010 School year, to cover any future repairs that may be needed, in a total amount not to exceed \$6,516.00. (LOCAL)
33. Purchasing Administrator Petrarca, under date of July 7, 2009, requesting approval of continue to use LFR Levine Fricke for monthly monitoring services of the air quality at the Springfield Complex at a total cost not to exceed \$3,500.00 per month and Diamond Technical Services, sole vendor, for monthly calibration of the LEL sensors, in a total amount not to exceed \$1,355.00 per month, and to approve \$10,000.00 for repair and replacement of the sensors and \$10,000.00 for charcoal filter replacements thru Diamond Technical Services that may be required during the 2009/2010 school year, for a combined total for all services not to exceed \$72,260.00. (LOCAL)
34. Purchasing Administrator Petrarca, under date of July 2, 2009, requesting approval to enter into a contract with JP Associates, for consulting services to provide pre-service training (6 consultant days at \$1,650.00/day), Coach/Administration Training (4 consultant days at \$1,650.00/day), Off-Site Coaching Support (94 consultant days at \$850.00/day), On-Site Coaching (each building will receive 8 visits during the 2009-2010 school year; 174 consultant days at \$1,500.00/day) and On-Site Project Coordinator support (minimum of 35 days and a maximum of 60 days spent on site) and Administrative fee-3.5%, in a total amount not to exceed \$472,374.00. (TITLE I – CONTINGENT UPON FUNDING)
35. Purchasing Administrator Petrarca, under date of July 1, 2009, requesting approval of payment to Citrix Systems, Inc., for annual licensing renewal for the system that allows access to the student information system (SIS) housing information for the student population, in a total amount not to exceed \$6,750.00. (LOCAL)
36. Purchasing Administrator Petrarca, under date of July 2, 2009, requesting approval to enter into a contract with Sopris West, to provide site visits and on site coaching to middle and high school teachers implementing the LANGUAGE! Intervention program, in a total amount not to exceed \$673,000.00. (TITLE I – CONTINGENT UPON FUNDING)
37. Purchasing Administrator Petrarca, under date of July 7, 2009, requesting approval of payment to Emery Environmental Associates, sole bidder, for lead paint mitigation services at the Carl Lauro School, in a total amount not to exceed \$176,658.00. (PPBA)

38. Purchasing Administrator Petrarca, under date of July 8, 2009, requesting approval for the School Department/Plant Operations and Maintenance to amend the award with Sonitrol Security Systems of Rhode Island, for an additional \$10,000.00, to cover the cost of emergency repairs that are not covered under the existing contract, making the new revised total amount not to exceed \$344,367.88 for the 2009/2010 option year. (LOCAL)
39. Purchasing Administrator Petrarca, under date of July 10, 2009, requesting approval to take advantage of the State of Rhode Island Blanket Orders for goods and services for Copiers Purchase/Lease, with Ikon Office Solutions, Inc., for the School Department, Public Property and Various City Departments, in a unit price amount, in an amount not to exceed \$200,000.00 for the School Department, and \$100,000.00 for Public Property and Various City Departments, as awarded by the State of Rhode Island, MPA-337. (LOCAL-SCHOOL DEPARTMENT, VARIOUS CITY CODES AND PPBA)

CONTINUED MATTERS

40. Municipal Court Clerk Pavao, under date of June 1, 2009, requesting approval to begin a pilot program to help with efficiency and effectiveness of collections of revenues using proprietary software in conjunction with a local bank, for a savings for the city.
41. Chief of Police Esserman, under date of June 11, 2009, requesting approval to award The Institute for the Study and Practice of Nonviolence, to provide street workers who work cooperatively with the Providence Police Department in gang related issues, in a total amount not to exceed \$100,000.00. (“RECOVERY ACT: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FORMULA PROGRAM”)

B. OPENING OF BIDS:

1. ASSESSMENT OF DATA CENTER AND NETWORK INFRASTRUCTURE-DATA PROCESSING.
2. ASSESSMENT OF WEB SITE SERVICES-DATA PROCESSING.
3. MEDICAL SUPPLIES FOR THE EMS DEPARTMENT-FIRE DEPARTMENT.
4. REQUEST FOR PROPOSALS (RFP) FOR DESIGN SERVICES FOR THE NEIGHBORHOOD MARKETS PROGRAM AREAS-DEPARTMENT OF PLANNING & DEVELOPMENT.
5. APPLIED GRAPHICS-VEHICLES-POLICE DEPARTMENT.
6. PUBLIC SAFETY SURVEILLANCE CAMERA DISPLAY UPGRADE-POLICE DEPARTMENT.
7. CONCRETE WALL WITH GALVANIZED CHAIN LINK FENCE-POLICE DEPARTMENT.

8. BROADWAY/BROAD STREET ROAD AND TRAFFIC SIGNAL IMPROVEMENTS-DEPARTMENT OF PUBLIC WORKS
9. VARIOUS ELECTRICAL PARTS AND EQUIPMENT (BLANKET 2009-2012)-WATER SUPPLY BOARD.
10. INVASIVE SPECIES CONTROL- (BLANKET 2009-2011)-WATER SUPPLY BOARD.
11. RFP FOR BROADBAND INTERNET SERVICE (BLANKET 2009-2012)-WATER SUPPLY BOARD.
12. BITUMINOUS CONCRETE & HIGH PERFORMANCE BITUMINOUS CONCRETE FOR PATCHING FOR THE WATER SUPPLY BOARD AND VARIOUS DEPARTMENTS (BLANKET 2009-2011)-WATER SUPPLY BOARD.
13. 2009-2010 PARENT HANDBOOK/COMMUNICATIONS/FEDERAL-TITLE I-SCHOOL DEPARTMENT.

C. ADVERTISEMENTS:

TO BE OPENED ON AUGUST 3, 2009:

SCHOOL DEPARTMENT

RFP FORMS – DATA PROCESSING/TECHNOLOGY/LOCAL

TO BE OPENED AUGUST 17, 2009:

MAYOR’S SUBSTANCE ABUSE PREVENTION COUNCIL

STRATEGIC COMMUNICATIONS CONSULTANT

WATER SUPPLY BOARD

REPAIRS TO CHLORINE EQUIPMENT (BLANKET 2009-2012)