

BOARD OF CONTRACT AND SUPPLY

AGENDA

FEBRUARY 4, 2008

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM BRUCE T. MILLER, DIRECTOR, FINANCE DEPARTMENT:

- 1.) Dated January 30, 2008, recommending Comstar, low bidder, for Emergency Medical Billing Services, based on a percentage of the total revenue collected of 3.5%. (101-000-49283)

FROM JOHN NICKELSON, DIRECTOR, DEPARTMENT OF PUBLIC WORKS:

- 2.) Dated January 16, 2008, recommending the following vendor for Snow and Ice Control-Hired Equipment 2007/2008 Winter Season, in a total amount not to exceed \$125,000.00. (Minority Participation is 0%) (101-00510-53011-0000)

Construction Services

FROM PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL MANAGER, WATER SUPPLY BOARD:

- 3.) Dated January 22, 2008, recommending Kraviec Tree Clearing, Inc., low bidder, for Joslin Farm Wildlife Habitat Improvement Service – Providence Water, in a total amount not to exceed \$116,485.00. (Minority Participation is 0%) (843-843-52970)
- 4.) Dated January 22, 2008, recommending Boaters World Marine Center, low bidder, for Purchase of Zodiac Pro 9 Boat, Motor and Trailer – Providence Water, in a total amount not to exceed \$20,024.93. (Minority Participation is 0%) (843-843-52825)
- 5.) Dated January 22, 2008, recommending R.A. DeFusco & Son Fence, for Fabrication, Delivery and Installation of Metal Gates (Blanket December 31, 2007 – December 31, 2009) – Providence Water, in a total amount not to exceed \$20,000.00 for a two year period. (Minority Participation is 0%) (601-533-53401)
- 6.) Dated January 22, 2008, recommending Hach Company, low bidder, for Water Distribution Monitoring Equipment – Providence Water, in a total amount not to exceed \$39,667.50. (Minority Participation is 0%) (848-848-54830)
- 7.) Dated January 24, 2008, recommending Jefferson Electric Corp, low bidder, for Furnish and Install Emergency Alarm Devices for PWSB Facilities, in a total amount not to exceed \$11,900.00. (Minority Participation is 0%) (601-430-54830)

COMMUNICATIONS

- 8.) Chief Information Officer Hewitt, Data Processing Department, under date of January 24, 2008, requesting to extend the contract with Forms Plus for an additional year for stationery supplies for computer printers, as required by the Data Processing Department, in an additional amount not to exceed \$30,000, making the total amount not to exceed \$55,000.00 (101-204-54020)
- 9.) Chief Information Officer Hewitt, Finance Department, under date of January 18, 2008, requesting approval to piggyback the State of Rhode Island Master Price Agreement 345, Award # 68M00315511 with Dell Marketing LP, to acquire a backup server, needed as soon as possible in order to support the School Department's project to implement a new financial chart of accounts, a project that is in response to a State mandate, in a total amount not to exceed \$6,000.00. (MASTER LEASE)
- 10.) Director of Finance Miller, under date of January 30, 2008, requesting approval to retain Hewitt Associates, to assist the City with the Request for Proposal (RFP) process for Third Party Health Administration and Pharmacy Benefits, and in addition to the preparation will also assist the City throughout the entire RFP process, in a total amount not to exceed \$210,000.00. (101-800-59891)
- 11.) Director Ramirez, Department of Inspections and Standards, under date of January 28, 2008, requesting the extension of a lease with Extell Development Company, for the space occupied by the Department of Inspections and Standards for an additional one (1) year term, as was allowed in the original lease agreement, with all terms of the lease to remain in full force, commencing on January 1, 2008 and will terminate on December 31, 2008, in a total amount not to exceed \$213,027.00 annually plus the cost of property taxes. (101-401-53000)
- 12.) Deputy Superintendent McMahon, Parks Department, under date of January 25, 2008, requesting approval of a change order with Narragansett Improvement Company, for Curbing and Sidewalk Installation-Davis Park "2006 Roadway and Sidewalk Improvements-Ward 1", for additional work not originally specified in the contract, to install a new poured-in retaining wall and to furnish and install loam, grading and seeding, in the amount of \$7,229.30, making the new adjusted total amount not to exceed \$27,449.30. (CDBG)
- 13.) Administrator Ricci, Workforce Solutions of Providence/Cranston, under date of January 24, 2008, requesting approval to change the name of an award with AXION Business Technologies, low bidder, to Wells Fargo Financial Leasing, for Photo Copier for the office located at One Reservoir Avenue, for the Youth Center, in the amount of Two Hundred Seventy (\$270.00) per month for a three year period for a total amount not to exceed \$9,720.00, because AXION Business in turn financed this equipment through Wells Fargo Financial Leasing. (1-261-261-55878)

- 14.) Purchasing Administrator Petrarca, under date of January 23, 2008, requesting approval for the School Department/Article 31, to enter into a contract with Maureen Lee, as a consultant to offer embedded PD opportunities for teachers in the form of observing modeled small group lessons in reading intervention strategies, which will take place during the school day at E.W. Flynn Elementary School in various K-2 classrooms, in a total amount not to exceed \$10,000.00. (ARTICLE 31)
- 15.) Purchasing Administrator Petrarca, under date of January 18, 2008, requesting approval for the School Department/Office of Special Populations/IDEA/Federal Programs to enter into a contract with Memorial Hospital Neuro Development Center/Pediatrics to provide Neuro Development Screening, Neuro Development Evaluation and Post Evaluation Report for Special Needs Students K-12, in a total amount not to exceed \$10,000.00. (FEDERAL)
- 16.) Purchasing Administrator Petrarca, under date of January 24, 2008, requesting approval for the School Department/Federal Programs-SCALE Grant to enter into a contract with East Bay Educational Collaborative, who provided a district workshop for November 1, 2 and 3, to improve the instructional component of the district's mathematics program and will also incorporate components that will be used for the district's middle school programs, in a total amount not to exceed \$13,459.49. (FEDERAL)
- 17.) Purchasing Administrator Petrarca, under date of January 24, 2008, requesting approval for the School Department/Federal Programs-SCALE Grant, to enter into a contract with Rhode Island College, who presented a three credit, four week intensive graduate course in Computational Chemistry Training for the Providence Public School Chemistry teachers, in a total amount not to exceed \$14,869.00. (FEDERAL)
- 18.) Purchasing Administrator Petrarca, under date of January 24, 2008, requesting approval for the School Department/Secondary Education to approve four lease agreements with Veterans Memorial Auditorium, for Classical, Hope, Central and Mount Pleasant, to use the Auditorium for rehearsal and graduation exercises in June 2008, in a total amount not to exceed \$16,213.00, which reflects a 50% discounted and subsidized partnership rental rate for all four schools. (GENERAL)
- 19.) Director of Finance Miller, under date of January 2008, requesting approval to reject the bids opened on February 19, 2007 for Third Party Health Administration Proposals for the City of Providence.

B. OPENING OF BIDS:

- 1.) EMERGENCY OPERATIONS CENTER (EOC) MULTI-MEDIA SYSTEM – EMERGENCY MANAGEMENT
- 2.) TWO (2) FIRE ENGINE PUMPERS, AS PER SPECIFICATIONS – FIRE DEPARTMENT
- 3.) PROVIDENCE STREET TREE PLANTING 2008 – PARKS DEPARTMENT

C. ADVERTISEMENTS:

TO BE OPENED ON FEBRUARY 19, 2008:

PARKS DEPARTMENT

JOHN DEERE 6X4 TH DIESEL GATOR W/JOHN DEERE WINCH & BROYHILL SILHOUETTE TRAILER OR EQUAL-NORTH BURIAL GROUNDS, PROVIDENCE, RI

F&I CEMETERY MAPPING & MANAGEMENT SOFTWARE SYSTEM, TO INCLUDE ALL DATA ENTRY FOR THE NORTH BURIAL GROUNDS, PROVIDENCE, RI

CLASS I – TOPOGRAPHIC SURVEY FOR PROPOSED BOTANICAL CENTER GARDENS AT ROGER WILLIAMS PARK

TO BE OPENED ON MARCH 3, 2008:

FINANCE DEPARTMENT

HEALTHCARE CONSULTING SERVICES

PARKS DEPARTMENT

SPECIFICATIONS FOR THIRTEEN, 8 FOOT HEAVY DUTY VICTORIAN BENCHES FOR ROGER WILLIAMS PARK

WATER SUPPLY BOARD

BETTY POND TIMBER HARVESTING SERVICES-PROVIDENCE WATER (PRE-BID MEETING FEBRUARY 20, 2008 at 8:30 A.M.)

REMOTE SCADA SYSTEM UPGRADE FOR THE PROVIDENCE WATER SUPPLY BOARD (MANDATORY PRE-BID MEETING FEBRUARY 20, 2008 at 10:00 A.M., CRANSTON OFFICE, 430 SCITUATE AVENUE, CRANSTON, RI)

WHITE-TAILED DEER MANAGEMENT PLAN-PROVIDENCE WATER

PURCHASE & SALES OF VEHICLES AND EQUIPMENT- PROVIDENCE WATER