

# BOARD OF CONTRACT AND SUPPLY

## AGENDA

DECEMBER 10, 2007

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM CHARLES W. HEWITT, CHIEF INFORMATION OFFICER, DATA PROCESSING:**

1. Dated November 30, 2007, recommending QScend Technologies Inc., for Integrated Customer Relationship Management (CRM) Work Order Management and Asset Tracking System, in a total amount not to exceed \$143,100.00. (Minority Participation is 0%) (FY06 MLA, FY08 MLA)

**FROM MATTHEW M. CLARKIN, DEPUTY DIRECTOR OF FINANCE:**

2. Dated November 29, 2007, recommending Cook and Company Insurance Agency Inc., second low bidder, for Medical Stop Loss Insurance, in a total amount not to exceed \$768,544.00. (FUND #890)

**FROM MARK S. PARE, ASSISTANT FIRE CHIEF, FIRE DEPARTMENT:**

3. Dated November 30, 2007, recommending Greenwood Emergency Vehicles, Inc., sole bidder, for Two (2) Ford F-450 Class 1, Type I Emergency Medical Vehicle, in a total amount not to exceed \$299,227.00. (Minority Participation is 0%) (392-303-52870-0000)
4. Dated November 30, 2007, recommending Edward Deutch Uniforms, low bidder, for 70 Complete Fire Department Dress Uniforms, in a total amount not to exceed \$43,750.00. (Minority Participation is 0%) (101-303-54810-0000)
5. Dated November 19, 2007, recommending Emergency Medical Training, Incorporated, sole bidder, for Emergency Medical Technician-Ambulance/Basic (EMT) (A/B) Training Program, as per specifications, in a total amount not to exceed \$32,725.00. (Minority Participation is 0%) (101-303-52705-0000)

**FROM DEAN M. ESSERMAN, CHIEF, POLICE DEPARTMENT:**

6. Dated November 30, 2007, recommending Catherine S. Cline, PH.D, sole bidder, for Written Promotional Exam Rank of Sergeant, in a total amount not to exceed \$20,500.00. (840-840-52077)
7. Dated November 30, 2007, recommending Tourbillon Trailer Sales, Inc., low bidder, for Victory Series 2 Horse Trailer Side by Side with Gooseneck Trailer 15'X6'11'X7'6' with Tack, in a total amount not to exceed \$21,950.00. (Minority Participation is 0%) (392-302-53500)

**FROM ALIX R. OGDEN, SUPERINTENDENT, PARKS  
DEPARTMENT:**

8. Dated November 30, 2007, recommending Searle & Searle, low bidder, for Landscape and Garden Design Services for Roger Williams Park Botanical Gardens, in a total amount not to exceed \$40,000.00. (Minority Participation is 0%) (806-806-53401)
9. Dated November 30, 2007, recommending L&S Enterprises, Inc., sole bidder, for Snow and Ice Control-Hired Equipment 2007/2008 Winter Season, in various amounts. (Minority Participation is 0%) (101-00510-53011-0000)

**FROM WILLIAM B. TRINQUE, DIRECTOR, DEPARTMENT OF  
TELECOMMUNICATIONS:**

10. Date November 30, 2007, recommending Hurd Automotive Group, low bidder, for Two (2) Chevrolet Express Cargo Van RWD 1500 135 CG 13, in a total amount not to exceed \$33,990.00. (Minority Participation is 0%) (392-304-53500)

**FROM PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL  
MANAGER, WATER SUPPLY BOARD:**

11. Dated November 26, 2007, recommending R.I. Welding & Fabricating Co., sole bidder, for Welding Services for the Providence Water Supply Board (Blanket 2007-2010), in a total amount not to exceed \$20,000.00 for a 3 year period. (Minority Participation is 0%) (601-440-53500)

**COMMUNICATIONS**

12. Director of Recreation Santos, under date of December 5, 2007, requesting approval of additional payment to Superior Bakery for Pizza-Summer Food Program, in the amount of \$9,950.70. (The state will fully reimburse this cost).
13. Chief Information Officer Hewitt, under date of November 30, 2007, requesting approval to piggyback the State of Rhode Island Master Price Agreement with Dell Marketing LP for twelve (12) Dell Desktop Computers, in a total amount not to exceed \$14,000.00. (FY07 MASTER LEASE AGREEMENT, INFORMATION TECHNOLOGY "PERSONAL COMPUTERS AND PERIPHERALS LINE ITEM)
14. Assistant Chief of Fire Pare, under date of November 30, 2007, requesting approval to amend the bid for Firefighter Station Uniform Shoes, approved on August 6, 2007 in the amount of \$2,940.00, needed to purchase an additional fifty Firefighter Uniform Shoes, making the new adjusted total amount not to exceed \$8,940.00. (101-303-54810-0000)
15. Major Thomas Oates, under date of November 26, 2007, requesting approval of Change Order with Citizens Observer for Internet based Communication System, approved on July 9, 2007 in the amount of \$2,000.00 for additional usage of text to tip application and two thousand text transactions, making the new adjusted total amount not to exceed \$14,000.00. (840-840-53500)

16. Director of Emergency Management Agency & Office of Homeland Security Messier, under date of December 10, 2007, requesting approval to enter into a contract with Tracie M. Accinno, as the Greater Providence-Metropolitan Medical Response System (GP-MMRS) liaison and training coordinator to support and assist the program manager with administration, coordination, management and operations, in a total amount not to exceed \$30,000.00. (PEMA)
17. Director of Public Works Nickelson, under date of December 5, 2007, requesting approval to purchase six vehicles from the auction for use by DPW staff, the total cost for four vehicles will not exceed \$58,000.00. (MASTER LEASE)
18. Acting Director of Public Property Sepe, under date of November 25, 2007, requesting approval to extend the contract with Buckley Energy Group, approved on September 21, 2004 for #2 Heating Oil & Diesel Fuel for Various City Departments and Providence Schools, this contract will be extended for 1 year concluding on June 30, 2008, with the same contract terms. (101-1801-54730, 201-2000-52405 \$1,500,000.00 PER YEAR-CITY, \$2,500,000.00 PER YEAR-SCHOOL)
19. City Engineer Bombard, under date of November 26, 2007, requesting approval of emergency purchase order to Oliver Barrette Millwrights, for Emergency Repairs to the Fox Point Hurricane Barrier, in a total amount not to exceed \$26,628.00. (101-508-52886)
20. Director of Public Works Nickelson, under date of November 27, 2007, requesting approval to piggyback the State of Rhode Island Master Price Agreement for Sodium Chloride-2007/2008 Winter Season with Morton Salt Company, at the bid price of \$48.36 per ton. (GENERAL)
21. Purchasing Administrator Petrarca, under date of November 28, 2007, requesting approval to amend the award with W.B. Mason Co., Inc., for Furniture New High School, approved on November 13, 2007, in the amount of \$34,585.41 for additional furniture needed, making the new adjusted total amount not to exceed \$534,585.41. (Minority Participation is 0%) (PPBA)
22. Purchasing Administrator Petrarca, under date of November 20, 2007, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with My Learning Plan (MLP), an Internet Service that helps organizations manage Professional Development, in a total amount not to exceed \$25,000.00. (Minority Participation is 0%) (FEDERAL)
23. Purchasing Administrator Petrarca, under date of November 20, 2007, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with RI Network for Educational Technology (RINET), for Providence School Department's portion of the cost of a centralized electronic portfolio system, in a total amount not to exceed \$29,436.36. (Minority Participation is 0%) (LITERACY)
24. Purchasing Administrator Petrarca, under date of November 20, 2007, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with East Bay Educational Collaborative, to provide the district with a review of the status, for up to ten high schools, of the development of site based content, in a total amount not to exceed \$20,950.00. (Minority Participation is 0%) (LITERACY)

25. Purchasing Administrator Petrarca, under date of November 27, 2007, requesting approval for the School Department/Plant Maintenance to amend the award with Cintas Corporation by adding a Budgetary Change Order #8 for an additional \$15,000.00 for the 2007-2008 school year for an adjusted amount not to exceed \$414,750.00 for additional repairs not covered under the full maintenance contract and emergency repairs to fire alarm system at Veazie Street School and emergency repairs to the sprinkler system at Classical High School. (Minority Participation is 0%) (GENERAL)

Year 1/05-06	Year 2/06-07	Year 3/07/08
\$128,742.00	\$146,249.00	\$139,759.00

26. Purchasing Administrator Petrarca, under date of November 30, 2007, requesting approval to piggyback State the annual Blanket Order for goods and services with the State of Rhode Island for Computer Hardware, with Apple Computer, Inc.(Minority Participation is 0%) (FEDERAL)
27. Acting Director of Public Property Sepe, under date of December 4, 2004, requesting approval to reject all bids opened on October 1, 2007 for Structural Steel at the Free Standing Physical Education Facility.
28. Acting Director of Public Property Sepe, under date of December 4, 2007, requesting approval to reject all bids opened on October 1, 2007, for Concrete at the Free Standing Physical Education Facility.
29. Acting Director of Public Property Sepe, under date of December 4, 2007, requesting approval to reject all bids opened on October 1, 2007, for Site Work at the Free Standing Physical Education Facility.
30. Director of Recreation Santos, under date of December 4, 2007, requesting approval to reject all bids for Computer Needs.
31. Director of Telecommunications Trinque, under date of December 3, 2007, requesting approval to reject all bids opened on October 15, 2007 for Miscellaneous Cable Supplies.

#### **B. OPENING OF BIDS:**

1. SALE OF SURPLUS VEHICLES-DEPARTMENT OF PUBLIC PROPERTY.
2. AUTOMOBILE DETAILING-POLICE DEPARTMENT.
3. VIDEO SURVEILLANCE SYSTEM DIGITAL RECORDER UPGRADE-POLICE DEPARTMENT.
4. TWENTY FIVE (25) MARKED LAW ENFORCEMENT SEDANS, UP TO TEN UNMARKED LAW ENFORCEMENT SEDANS, UP TO TEN (10) MARKED ADMINISTRATIVE LAW ENFORCEMENT SEDANS AND UP TO TEN (10) MARKED 4X4-POLICE DEPARTMENT.
5. TRAFFIC ENGINEERING SERVICE VEHICLE-DEPARTMENT OF PUBLIC WORKS.

6. RFP FOR LEGAL SERVICES FOR REGULATORY MATTERS-WATER SUPPLY BOARD.
7. PRIVATE LABORATORY ANALYTICAL SERVICES FOR CONDUCTING PROTOZOAN AND VIRUS TESTING PROVIDENCE WATER (BLANKET JANUARY 1, 2008-DECEMBER 31, 2009)-WATER SUPPLY BOARD.
8. PURCHASE OF ZODIAC PRO 9 BOAT, MOTOR, AND TRAILER-WATER SUPPLY BOARD.
9. PURCHASE OF FIVE YARD GAS POWERED ENGINE DRIVEN SAND SPREADER-WATER SUPPLY BOARD.
10. RFP FOR PROGRAM EVALUATION SERVICES & TECHNICAL SYSTEMS/FEDERAL PROGRAMS-LITERACY SET ASIDE & TITLE I-SCHOOL DEPARTMENT.

C. ADVERTISEMENTS:

**TO BE OPENED ON MONDAY, JANUARY 7, 2008**

POLICE DEPARTMENT

AUTOBODY REPAIR TO POLICE VEHICLE-REGISTRATION 787

APPLIED GRAPHICS-VEHICLES

EMERGENCY MANAGEMENT

METROPOLITAN MEDICAL STRIKE TEAM EQUIPMENT LIST

DEPARTMENT OF RECREATION

COMPUTER SUPPLIES FOR RECREATION DEPARTMENT RIBBONS, CLEANING KITS, CARD PRINTER, PVC CARDS, DUST COVER, PHOTO ID CAMERA AND STANDARD WARRANTY

COMMUNICATIONS DEPARTMENT

MISCELLANEOUS CABLE SUPPLIED

SCHOOL DEPARTMENT

PRINTING OF CONNECTIONS NEWSLETTER/PROVIDENCE SCHOOL DEPARTMENT/COMMUNICATIONS OFFICE/FEDERAL/TITLE I