

# **BOARD OF CONTRACT AND SUPPLY**

## **AGENDA**

**SEPTEMBER 6, 2005**

**A. COMMUNICATIONS FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF REPSCTIVE DEPARTMENTS.**

**FROM ROBERT F. MCMAHON, DEPUTY SUPERINTENDENT, PARKS DEPARTMENT:**

**1. Dated August 26, 2005, recommending D&D Tree Service, low bidder, for 2005 Providence Neighborhood Planting Program/Fall Award: Residential Streets, in a total amount not to exceed \$40,900.00. (Minority Participation is 0%) (676-676-53401)**

**FROM MAJOR THOMAS OATES, PROVIDENCE POLICE DEPARTMENT:**

**2. Dated August 26, 2005, recommending Truck Vault, low bidder, for Six SUV Organizers for Ford Explorers, in a total amount not to exceed \$7,815.27. (Minority Participation is 0%) (660-660-53500)**

**3. Dated August 26, 2005, recommending the following vendors for Dive Team Equipment Supplies-underwater Evidence Collection Team, in a total amount not to exceed \$17,195.00, as follows:  
(Minority Participation is 0%) (660-660-53500)**

**Kalipso Dive Shops Inc. Dive Quarters Inc.**

**\$16,358.00 \$810.00**

**MBE/WBE 0% MBE/WBE 0%**

**4. Dated August 26, 2005, recommending MPH Industries, second low bidder (low bidder did not meet specifications), for One (1) Radar Trailer, in a total amount not to exceed \$8,000.00. (Minority Participation is 0%) (840-840-53500)**

**5. Dated August 24, 2005, recommending Enforce Inc., second low bidder, low bidder did not meet specifications, for Development of Promotional Exams for the Ranks of Sergeant and Detectives, in a total amount not to exceed \$20,180.00. (Minority Participation is 100%) (101-302-52077)**

**6. Dated August 23, 2005, recommending Ideal Products, sole bidder, for Two (2) Deluxe PAN Aluminum K998A, in a total amount not to exceed \$6,050.00. (Minority Participation is 0%) (660-660-53500)**

**7. Dated August 24, 2005, recommending A&B Software LLC., sole**

**bidder, for Three (3) Digital Mugshot Studios, in a total amount not to exceed \$34,860.00. (Minority Participation is 0%) (886-886-53500)**

**8. Dated August 23, 2005, recommending DTC Communications Inc., sole bidder, for Various Surveillance Equipment, NOC Division, in a total amount not to exceed \$9,944.00. (Minority Participation is 0%) (840-840-53500)**

**FROM JOHN D. NICKELSON, DIRECTOR, DEPARTMENT OF PUBLIC WORKS:**

**9. Dated August 25, 2005, recommending the following vendors for Miscellaneous Maintenance Parts for Pathfinder Plows, Everest Plows, Western Plows and HiWay Spreaders, in a total amount not to exceed \$65,424.20, as follows: (General Fund)**

**Atlantic Broom Service    J.C. Madigan Inc.**

**Item #5    Item # 1,3,4,6,7,8,9,12,13,14,15**

**\$26,880.00    \$38,544.20**

**Minority Participation is 0%**

**Minority Participation is 0%**

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:**

**10. Dated August 18, 2005, recommending the following bidders for Electrical Contract Services-3 Year Contract, in a total amount not to**

**exceed \$225,000.00 for 3 years as follows: (Minority Participation is 0%) (GENERAL)**

**Elco Electrical Service Corp.**

**Liberty Electric**

**11. Dated August 24, 2005, recommending Columbus Door Co., sole bidder, for Cafeteria Doors, in a total amount not to exceed \$31,000.00. (Minority Participation is 0%) (PS&I GRANT)**

**12. Dated August 29, 2005, recommending Grogan/Marciano Sporting Goods, second low bidder (low bidder did not meet specifications), in a total amount not to exceed \$25,360.33. (Minority Participation is 0%) (GENERAL)**

**13. Acting City Clerk Bestwick, under date of August 25, 2005, requesting approval to purchase a complete system to index the City Council Records with CompBase Inc., sole source, as follows, in an amount of \$9,330.00 and for Historical Projects, the processing of the previous four years, in the amount of \$3,910.00 per year or a total amount not to exceed \$15,640.00. (1-101-102-53500-0000)**

**Logo Design \$375.00**

**ClerkBase Retrieval System (Annual Fee) \$1,995.00**

**City Council Minutes Processing (Annual Subscription) \$6,960.00**

**Historical Projects \$3,910.00 per year - \$15,640.00 (15% discounted**

**for four (4) years)**

**14. Director of Finance Prignano, under date of September 1, 2005, requesting approval to award Public Finance Solutions, sole bidder, for Delinquent Traffic and Parking Fines Revenue Advance, this is a revenue generating award. (Breakdown available in the City Clerk's Department)**

**15. License Administrator Aitchison, under date of August 30, 2005, requesting approval to piggyback the Providence School Department, State of Rhode Island Master Price Agreement with IKON Office Solutions, for the following, in a total amount not to exceed \$6,796.00.**

**Copier (Rioch 2051 Document Feeder/Duplexing)**

**Cabinet**

**Staple Finishing**

**50 pages per minute**

**36 Month Lease (\$1.00 buyout at the end of term)-\$223.59**

**.00395 per copy includes all parts, labor, service calls, supplies (excluding paper)**

**16. Chief Information Officer Hewitt, under date of August 17, 2003, requesting approval to extend the contract with Carousel Industries for a one year period from September 1, 2005-August 31, 2006 for Monitoring and Maintenance Services for City Hall and Public Safety Data Communications Networks, in a total amount not to exceed \$84,000.00.(101-204-52905 \$60,000.00 and 101-204-52040 \$24,000.00)**

**17. Major Oates, Providence Police Department, under date of August 22, 2005, requesting approval to purchase Five (5) Spider Tactical Vests from Edward Deutch Uniforms, sole vendor, in the amount of \$2,216.10 each or a total amount not to exceed \$11,080.50. (2003 RIEMA GRANT, FUND 660)**

**18. Acting Director of Public Property Sepe, under date of August 24, 2005, requesting approval to enter into an agreement with Exxon Mobile Fleet Services for the purchase of gasoline and diesel for a “Speed Pass” program to track all fuel consumption by the vehicle and employee, and also allow police to stay within their district when fueling up their vehicles, in a total amount not to exceed \$600,000.00 for fiscal year 2005-2006.**

**19. Director of Public Works Lebby, under date of August 24, 2005, requesting approval to piggyback the Statewide Pavement Contract of the Rhode Island Department of Transportation Contract, for Striping of Crosswalks and Centerline Markings with Safety Markings**

**Inc., in a total amount not to exceed \$108,000.00. (101-305-53401)**

**20. Acting General Manager Spinelli, Providence Water Supply Board, requesting approval to engage the services of Perkin Elmer, for necessary repairs to the laboratory trace metal analysis equipment, in a total amount not to exceed \$11,000.00. (Minority Participation is 0%) (875-875-52825)**

**21. Acting General Manager Spinelli, Providence Water Supply Board, under date of August 23, 2005, requesting approval to engage the services of Anderson Motors, for necessary parts and repairs to the GMC Vehicles, in a total amount not to exceed \$15,000.00 per year. (Minority Participation is 0%) (601-443-54700)**

**22. Acting General Manager Spinelli, Providence Water Supply Board, under date of August 23, 2005, requesting approval to authorize Environmental Instrument Services (EIS) to make necessary repairs to the chlorine equipment for the three chlorinators used in the treatment process for disinfection, which must be applied 24 hours 7 days a week, one is in the process of being repaired as an emergency, the other two are in poor condition and need to be replaced, in a total amount not to exceed \$45,000.00. (Minority Participation is 0%) (848-848-10500-96199)**

**23. Purchasing Administrator Petrarca, under date of August 25, 2005, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with Heinemann Speakers-Janet Angelillo, who will deliver a unit of study on a specific Reading Genre or Reading Topics such as How to Give an Effective Mini-Lesson aligned with the Scope & Sequence GLEs/GSEs during required two hour after school workshops, she will train all Coaches/Teacher Leaders in the Unit of Study or Ready Topic, she will conduct Reading Workshop Labsite work with designated Middle and High English Teachers from each school during the school day, in a total amount not to exceed \$35,000.00. (Minority Participation is 0%) (FEDERAL)**

**24. Purchasing Administrator Petrarca, under date of August 25, 2005, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with Barbara Szenes, who will serve as Senior Item Writer/Editor for Interim Assessment, to review the Reading and Writing Interim Assessments for Balance and Appropriateness for grades 2-8, and will create new test items and rewrite previous test items that are not psychometrically adequate, and will review and consult on the High School Interim Assessments as they are developed and work on Curriculum Development/Scope and Sequence/Lesson Design for grade level Expectations and Grade Span Expectations, in a total amount not to exceed \$45,000.00. (Minority Participation is 0%) (FEDERAL)**

**25. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with Anne Goudvis, to deliver Professional Development for Middle and High World History Teachers on specific strategies for reading in the Social Studies Content-two days, for five months, the Professional Development will be aligned to the Scope & Sequence GLE's/GSE's during MLP required two hour after school workshop, and will also provide reading in the Content Area, lab site work during the school day with designated Middle & High School Social Studies Teachers, a designated cohort of Coaches/Teacher Leaders will attend all sessions which will occur as 2 day sessions during October & November 2005 and January, March, and May 2006, in a total amount not to exceed \$18,000.00. (Minority Participation is 0%) (LITERACY)**

**26. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Title III to enter into a contract with International Institute, to provide a Service Coordinator for the Newcomer Academies students and their families, this service will focus on the specific needs that students and their families have with regard to being new to this country and needing much assistance and guidance in accessing services and program, they will provide workshops addressing the following critical areas, health, housing, employment and training, knowledge of the school system and active participation**

**as parents and family members, understanding diversity and American Culture, this grant will exclusively compensate the International institute for Providing a trained Refugee and Immigrant Family Service Coordinator for the amount of hours of service that will be provided to our Newcomer families, in a total amount not to exceed \$20,000.00. (Minority Participation is 0%) (TITLE III)**

**27. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Local Funds to enter into a contract with Providence Community Action Program Inc., to provide a middle school alternative education program to Providence middle school students in grades 5-8 who have been excluded from the middle schools because of their inappropriate behavior or have serious academic, social and emotional problems which prevent them from adjusting well in school due to poor social skills, peer relationships or family situations, a student may be placed for a period of one quarter or for the entire school year, PRO CAP offers 40 slots, 30 slots, 30 regular and 10 special ed education students @ \$6,750.00 per student, in a total amount not to exceed \$270,000.00. (Minority Participation is 0%) (GENERAL)**

**28. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Federal Programs-Title V to enter into a contract with John Hope Settlement House, to provide infant and toddler child care for Providence students, permitting them to continue their education and become**

productive citizens. Housed at Central High School, the John Hope Day Care Program accommodates approximately thirty infants and toddlers, parenting education and family life counseling to both parents, services are from August 30, 2005 through June 30, 2006 from 7:30 o'clock a.m. to 3:00 o'clock p.m, in a total amount not to exceed \$48,000.00. (Minority Participation is 0%) (TITLE V)

29. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Federal Programs-Title V to enter into a contract with Center for Hispanic Policy & Advocacy (CHISPA), to provide high school alternative education program to 9-12 graders who have been excluded from the Providence School Department or are reentering the District from the Rhode Island Training School, Scope & Sequence is used to provide instruction to Providence Students, the program operates from 8:30 o'clock a.m.-2:30 o'clock p.m., Monday-Friday, in a total amount not to exceed \$125,000.00. (Minority Participation is 0%) (TITLE V)

30. Purchasing Administrator Petrarca, under date of August 19, 2005, requesting approval for the School Department/Plant Maintenance/Federal Funds-PS&I Grant of payment D.M. Longergan, for window shades to the District for 237 window shades size 55 ¼ x 6@ \$34.87/pc, in a total amount not to exceed \$8,264.19. (Minority

**Participation is 0%) (PS&I GRANT)**

**31. Purchasing Administrator Petrarca, under date of August 18, 2005, requesting approval of payment to the Providence Journal, for a blanket purchase order to cover costs for advertising School Board Agenda, School Opening, and other Public Service Announcements throughout the school year, in a total amount not to exceed \$9,000.00.**

**(Minority Participation is 0%) (GENERAL)**

**32. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Title V to enter into a contract with the Urban League of Rhode Island, to provide a high school alternative education program to 9-12 graders who have been excluded from the Providence School Department or are reentering the District from the Rhode Island Training School, Scope & Sequence is used to provide instruction, the program operates from 8:30 o'clock a.m.-2:30 o'clock p.m., Monday-Friday, in a total amount not to exceed \$121,131.40. (Minority Participation is 0%) (TITLE V)**

**33. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with Marty Urand, to work with the Physical Education Scope & Sequence Committee in the development of the PE Scope & Sequence, activities will include but not be limited to, reviewing the existing Scope & Sequence and identifying gaps in accordance to national standards, providing**

**expertise in the development of PE standards, working with committee members to develop units of study tied to quarterly assessments, and to insure that the PE Scope & Sequence is grounded in daily, high quality physical education instruction, so that all students have the skills and knowledge to lead to a physically active lifestyle, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (TITLE II)**

**34. Purchasing Administrator Petrarca, under date of August 23, 2005, requesting approval for the School Department/Literacy Set Aside to enter into a contract with Lester & Associates LLC, to develop the High School Interim Assessments for Mathematics, which is a critical piece of the overall district strategy of developing the quarterly assessments around the Grand Span Expectations, it is a one year contract to develop 436 mathematic items including multiple-choice and open-ended questions along with rubrics for scoring, in a total amount not to exceed \$26,000.00. (Minority Participation is 0%) (224-5105-52120-90015-06-00000)**

**35. Purchasing Administrator Petrarca, under date of August 22, 2005, requesting approval for School Department/Plant Maintenance to piggyback the State of Rhode Island award with L. Sweet Lumber Co. Inc., for lumber as part of the annual Blanket Orders for goods and services, in a total amount not to exceed \$22,000.00. (Minority Participation is 0%) (GENERAL)**

**36. Purchasing Administrator Petrarca, under date of August 22, 2005, requesting approval to amend the award of June 29, 2004 for the Blanket Contract for Plumbing Repair 2004-2006 for Various Schools and Municipal Buildings-Public Property with Gem Plumber in the amount of \$60.00 per hour and Aero Plumbing in the amount of \$70.00 per hour, by changing the total amount of year 2 in a total amount not to exceed \$100,000.00 needed for steam leaks throughout the school district for the 2005/2006 school year. (Minority Participation is 0%) (GENERAL)**

**37. Purchasing Administrator Petrarca, under date of July 26, 2005, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with Roger Rodriguez, to work with the Physical Education Scope and Sequence Committee in the development of the PE scope and Sequence, activities will include reviewing the existing scope and sequence and identifying gaps in accordance to national standards, providing expertise in the development of PE strands, working with the committee members and many other tasks involved with PE instruction, in a total amount not to exceed \$8,000.00. (Minority Participation is 0%) (FEDERAL)**

**38. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-IDEA to enter into a contract with Candee Deck, to provide services for 1 special needs high school student who requires a specialized reading program that can be integrated into the district**

**ELA curriculum, and will also submit a bi-monthly progress notes, assessment results, a monthly attendance summary and IEP meetings, in a total amount not to exceed \$7,200.00. (Minority Participation is 0%) (FEDERAL)**

**39. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Perkins Grant to pay Project Lead the Way, sole vendor, for computer supplies and materials, in a total amount not to exceed \$29,681.10. (Minority Participation is 0%) (FEDERAL)**

**40. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with Sandra Campo, to work with teacher leaders and the mathematic department as well as district mathematics coaches to develop Units of Study that are reflective to the State's secondary Grade Span Expectations as well as the principals of Disciplinary Literacy, and also to observe classrooms, work with teachers on developing lesson plans and confer and debrief teachers and coach's after the classroom session, in a total amount not to exceed \$30,000.00. (Minority Participation is 0%) (FEDERAL)**

**41. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Perkins Fund to enter into a contract with Dominic Spera, to coordinate and direct all career and technical education programs within the Providence School District, to include planning, establishing and operating programs designed to bring students from different social, ethnic and racial backgrounds into a strong program of instruction, stressing school-to-work programming and articulation with post-secondary education career and technical programs, in a total amount not to exceed \$69,200.00. (Minority Participation is 0%) (FEDERAL)**

**42. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Literacy/Assessment to enter into a contract with JoAnn Angelini, to deliver four-day monthly training sessions covering Tier 1 of READ 180 PD for teachers new to the program, Tier 2 of READ 180 PD for teachers returning to the program, school visitations to model small group instruction in READ 180 classrooms, after school sessions of reading comprehension strategies, grade 9& 10 Scope & Sequence Training, and High School Interim Assessments, the consultant will also create test item consisting of 436 ELA items**

**assembled into eight quarterly Interim Assessments, in a total amount not to exceed \$78,000.00. (Minority Participation is 0%) (LITERACY-ASSESSMENT)**

**43. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Literacy to enter into a contract with Institute for Learning which is the core instructional leadership development partner for the last 5 years, it will link instructional lesson development with instructional support form all members of Nested Learning Community, this is done through Content Focused Coaching work at elementary school and Disciplinary Literacy work at the secondary schools, in a total amount \$175,000.00. (Minority Participation is 0%) (LITERACY)**

**44. Purchasing Administrator Petrarca, under date of August 26, 2005, requesting approval for the School Department/Title I & Title III to enter into a contract with Lester & Associates LLC., to develop and train elementary coaches in core units within the mathematical strands Algebra and Geometry aligned to the Grade Level Expectations in Mathematics, the consultant will model effective coaching strategies with approximately 20 selected middle school mathematic teachers, they will provide on-site consultant services for thirty-two days at the rate of \$3,000.00 per day for a total amount not to exceed \$96,000.00. (Minority Participation is 0%) (TITLE I & TITLE III)**

**45. Purchasing Administrator Petrarca, under date of August 24, 2005, requesting approval for the School Department/Federal Programs-Title I, Title III, IDEA, Literacy and Scale to enter into a contract with East Bay Collaborative, to implement an inquiry-based science program using science kits at the middle school level, the 5 year strategic plan for science reform calls for the use of science kits in grades K-8, inquiry based Science program is currently being implemented in grades 5-8, all grade 4 students will be introduced to the kits, the elementary start up includes the purchase of science kits for 130 4th grade teachers, after school and job-embedded professional development, delivery and pick-up of all science kits, in a total amount not to exceed \$1,422,133.00. (Minority Participation is 0%) (LITERACY-TITLE I-TITLE III-IDEA-SCALE)**

**46. Major Thomas Oates, Providence Police Department, under date of August 22, 2005, requesting to reject all bids opened on July 25, 2005 for Veterinary Services.**

**B. OPENING OF BIDS:**

**1. MAINTENANCE SERVICE FOR OFFICE COMPUTERS AND PRINTERS – FINANCE DEPARTMENT.**

**2. MAINTENANCE SERVICE FOR SERVER COMPUTERS – FINANCE DEPARTMENT.**

**3. SPRING FLOWER BULB ORDER FOR THE CHARLES H. SMITH GREENHOUSES-ROGER WILLIAMS PARK – PARKS DEPARTMENT.**

**4. QUARTERLY HVAC AND CLIMATE CONTROL MAINTENANCE CONTRACT MUSEUM OF NATURAL HISTORY ROGER WILLIAMS PARK – PARKS DEPARTMENT.**

**5. GENERATOR FOR PUBLIC WORKS GARAGE – DEPARTMENT OF PUBLIC PROPERTY.**

**6. FUEL MANAGEMENT SYSTEM FOR THE MUNICIPAL GAS PUMPS– DEPARTMENT OF PUBLIC PROPERTY.**

**7. WINTER AND SUMMER UNIFORMS – POLICE DEPARTMENT.**

**8. BULLET PROOF VESTS – POLICE DEPARTMENT.**

- 9. ONE (1) EOD FIELD INSPECTOR SPECIAL RESPONSE – POLICE DEPARTMENT.**
- 10. FIXED POST BOLLARDS – POLICE DEPARTMENT.**
- 11. CITY WIDE REFUSE AND RECYCLING COLLECTION SERVICES – DEPARTMENT OF PUBLIC WORKS.**
- 12. SODIUM CHLORIDE FOR 2005/2006 WINTER SEASON – DEPARTMENT OF PUBLIC WORKS.**
- 13. SCREENED SAND FOR ICE CONTROL FOR 2005/2006 WINTER SEASON – DEPARTMENT OF PUBLIC WORKS.**
- 14. MISCELLANEOUS MAINTENANCE SUPPLIES FOR SNOW REMOVAL EQUIPMENT – DEPARTMENT OF PUBLIC WORKS.**
- 15. WATERMAN TIMBER HARVESTING SERVICES – WATER SUPPLY BOARD.**
- 16. ELECTRICAL SUPPLIES & TOOLS 3-YEAR CONTRACT BLANKET ORDER/PLANT MAINTENANCE – SCHOOL DEPARTMENT.**
- 17. LIGHTING AND BATTERY SUPPLIES 3-YEAR CONTRACT BLANKET ORDER/PLANT MAINTENANCE – SCHOOL DEPARTMENT.**

**C. ADVERTISEMENTS:**

**TO BE OPENED ON MONDAY, SEPTEMBER 19, 2005:**

**POLICE DEPARTMENT**

**ANIMAL FOOD.**

**SCHOOL DEPARTMENT**

**PRESSURE SEAL FORMS/DATA PROCESSING.**

**BOOKS/LITERACY.**

**TO BE OPENED ON MONDAY, OCTOBER 3, 2005:**

**FIRE DEPARTMENT**

**TO SELL ONE HUNDRED (100) 10 LB. ALUMINUM WITH FIBERGLASS WRAPPED AIR TANKS, AS PER SPECIFICATIONS.**

**RISK AND VULNERABILITY ASSESSMENT CONSULTANT, AS PER SPECIFICATIONS.**

**ENTRANCE TESTING FOR THE PROVIDENCE FIRE DEPARTMENT, AS PER SPECIFICATIONS.**

**DEPARTMENT PUBLIC PROPERTY**

**SALE OF 667 ACADEMY AVENUE.**

**WATER SUPPLY BOARD**

**PURCHASE OF LABORATORY MEMBRANE FILTRATION  
EQUIPMENT.**

**SCHOOL DEPARTMENT**

**MEDICAL WASTE SUPPLIES AND REMOVAL (3 YEAR CONTRACT)  
PLANT MAINTENANCE.**