

# Harrisville (RI) Fire District Operating Committee

Harrisville Fire District office  
Tuesday, August 14, 2012  
7:00pm - 9:30pm

Monthly Meeting of the Operating Committee

## 1 Call to Order

(1 minutes)

**Ronald Slocum**

## 2 Roll Call

(2 minutes)

**Ronald Slocum**

## 3 Approve invoices for payment

(2 minutes)



[Fin report 2012-08-14.pdf](#)



[Profit loss 2012-08.pdf](#)

### 3.1 Water department bills

(2 minutes)

**Scott George**

### 3.2 Fire district bills

(2 minutes)

**James Alix**

## 4 Secretary's Report

(2 minutes)

**Richard Gingell**



[Minutes HFD 2012-07-16 exec session.docx](#)



[Minutes HFD 2012-07-16 open.docx](#)



[Minutes HFD 2012-07-23 exec session.docx](#)



[Minutes HFD 2012-07-23 open.docx](#)



[Minutes HFD 2012-07-14 open exec.docx](#)

## 5 Public Comment

(2 minutes)

## 6 Communications

### 6.1 Final Legislation

Report on legislation regarding Fire District levies.

**Ronald Slocum**  
**Ronald Slocum**



[Sinapi lobby 2012-07 09.tif](#)

### 6.2 Well 7

(2 minutes)

**Ronald Slocum**

Letter from Mr. Kravitz, Burrillville Town Planner, to Mr. Sinapi, District Counsel

### **6.3 Harrisville EMT/firefighters**

**James Alix**

*(2 minutes)*

This letter was written to comply with a requirement of the personnel manual that the Operating Committee be notified of an issue within 14 days. It concerns an interpretation of the rules regarding holiday pay and vacation pay.

 [NDMainville 2012-08-03.pdf](#)

### **6.4 Collective Bargaining**

**Ronald Slocum**

*(2 minutes)*

Letter from District Counsel, Mr. Sinapi, to the Operating Committee.

 [Sinapi 2012-08-01.pdf](#)

## **7 Committee Reports**

### **7.1 Water Superintendent's Report**

**Paul Bisson**

*(5 minutes)*

 [Supt Report 2012-08.pdf](#)

### **7.2 Tax Collector's Report**

**Brenda Gingell**

*(5 minutes)*

 [TaxCollector 2012-08-14.DOC](#)

### **7.3 Fire Chief's Report**

**Mark St. Pierre**

*(5 minutes)*

 [Chief addendum 2012-08.pdf](#)

 [Chiefs Report 2012-08.pdf](#)

### **7.4 Water Department subcommittee**

**Scott George**

No report.

### **7.5 Fire Department subcommittee**

**Richard Gingell**

No report.

### **7.6 Audit subcommittee**

**Richard Gingell**

No report.

### **7.7 Building & Equipment subcommittee**

No report.

### **7.8 Personnel subcommittee**

**Richard Gingell**

No report.

## 8 Old Business

### 8.1 Glendale Water Association

Paul Bisson

Representative from Stantec Engineering to present information about the prospects of Harrisville Fire District Water Department assuming operation of the Glendale water system.

### 8.2 Hiring of additional EMT/Firefighter

Mark St. Pierre

Report on status of the SAFER grant.

## 9 New Business

### 9.1 Re-organization of committees

James Alix

*(10 minutes)*

Given that

- the Operating Committee has five standing sub-committees which rarely, if ever, meet;
- the Operating Committee has never defined the missions of any of the sub-committees;
- the membership of several of the sub-committees is unclear and they do not have named chairs;
- and the Operating Committee as a whole does not have rules-of-order to ensure the orderly and democratic conduct of business

Motion to establish an ad-hoc committee of three members whose tasks will be:

- review the need for each of the current sub-committees and recommend any additional sub-committees it deems necessary;
- write terms of reference for each of the above sub-committees;
- review the advisability of the Operating Committee adopting rules of order (such as Robert's Rules of Order).

 [Alix proposal re Subcommittees.docx](#)

### 9.2 Appoint ad-hoc committee on sub-committee re-organization

Ronald Slocum

*(3 minutes)*

If the motion to appoint an ad-hoc committee to study the mission of each of the Operating Committee's sub-committees succeeds, then members may volunteer or be appointed to this committee and a chairperson selected.

### 9.3 Move to paperless management system

James Alix

*(10 minutes)*

**Motion:** That the Harrisville Fire District – including the Harrisville Water Department and the Harrisville Fire Department – adopt as a goal to become paperless within two years. .

 [Alix proposal re Paperless Mgt.docx](#)

### 9.4 Water department truck

Paul Bisson

*(5 minutes)*

Motion: To authorize the Water Superintendent to replace the water department's utility truck with a new one, at a cost of approximately \$45,000.

### **9.5 Election of officers**

**Ronald Slocum**

*(5 minutes)*

In accordance with District by-laws, elections for the offices of Chairperson, Vice-Chairperson, and Secretary take place yearly.

### **9.6 Executive Session**

**Ronald Slocum**

Entertain motion to convene into Executive Session pursuant to R.I.G.L. §42-46-5(a)(2) and (5) to discuss 1) potential final settlement of the litigation in Harrisville Fire District v. Oakland Mapleviile Fire District, C.A. No. PC07-4565, 2) collective bargaining; and, 3) land acquisition relative to proposed Well No. 7

## **10 Good of the Cause**

*(5 minutes)*

## **11 Adjourn**

*(1 minutes)*