



WESTERN COVENTRY FIRE DISTRICT

**1110 Victory Highway
Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting
Thursday, 18 June, 2015, 7:00 P.M.
meeting to take place at the above address**

AGENDA

(Posted 15 June, 2015)

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of meeting minutes of 28 April and 21 May, 2015 BOD meetings.*
5. Chief's Report to include:*
 - a. Department's operational activity and management for the month of May, 2015.
 - b. Apparatus usage report.
 - c. Rescue Recovery income and expense forecast.
 - d. Certification of dry hydrant ponds.
 - e. Status of WCFD computer files back-up practice.
6. Continue review of bids and possibly accept one bid for a heart monitor per 6 April, 2015 Annual Meeting, Resolution #2.*
7. Treasurer's Report to include the District's financial accounting activity for the month of May, 2015.*
8. Tax Collector's Report to include tax collection activity for the month of May, 2015 and recent APRA requests for WCFD tax information.*
9. Clerk's Report.*
 - a. Secretary of State web site posting of minutes of this meeting:
 - i. "Draft" minutes on or before 9 July, 2015.
 - ii. "Approved" minutes on or before 23 July, 2015.
 - iii. "Official But Not Yet Approved" minutes on or before 23 July, 2015 if no regularly scheduled meeting takes place prior to 23 July, 2015.
 - b. Attorney General's 2015 summer summit scheduled for Friday, 31 July, 2015.
 - c. Outstanding APRA requests.
10. SAP Committee Report.*
 - a. Revised SAP 5211.01 Conduct of Meetings for review and approval.
 - b. Note any recommendations made at this meeting for SAP revisions or additions.
11. Review and possibly redefine the scope of "Third Party Billing" practices*.
12. Discuss and establish plans to counter the potential impact on WCFD due to possible operational and/or capability changes made by other fire districts within the town of Coventry*.
13. Ratification of Settlement Agreement with the RI Attorney General C.A. NO.:P.C.15-1460*.
14. Agree on possible dates for a meeting with Mark DiPasquali of WED, Inc.*.
15. New Business
16. Open Forum
17. Schedule next BOD meeting*
18. Adjournment.*

*Votes may be taken

Reports should be distributed to Board members for their review several days prior to this meeting.

Board of Directors John Humble – Chairperson, Robert Hevey, Richard Holt, Stephen Bousquet,
Jonathan Farnum

District Officers WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer,
Cheryl Wilcox – Clerk

Chief Steven Quattrini

2015 Regularly Scheduled Meeting Schedule

15 Jan, 19 Feb, 19 Mar, 16 Apr, 21 May, 18 Jun, 16 Jul,
20 Aug, 17 Sep, 15 Oct, 19 Nov, 17 Dec.