



**WESTERN COVENTRY FIRE DISTRICT**

**1110 Victory Highway**

**Greene, Rhode Island 02827**

**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**

**Board of Directors Meeting**

**Thursday, 19 December, 2013, 7:00 P.M.**

**meeting to take place at the above address**

**AGENDA**

*(Posted 16 December, 2013)*

1. Call to Order and Attendance.
2. Confirmation of required meeting posting and quorum.
3. Acceptance of BOD meeting minutes of 28 October and 21 November, 2013\*
4. Chief's Report to include:
  - a. Department's operational activity and management for the month of November, 2013.
  - b. Summit Station street light and Greene Station One exterior lighting status.
  - c. Material/equipment/documents disposition resulting from Greene Station One clean up (list to be provided).
  - d. Dispatch paging system.
  - e. ISO rating improvement update.
  - f. Capital asset useful life (w/odometer metric for moving stock) schedule/anticipated Rescue Recovery Fund expenditures.
  - g. Efforts to obtain grant funding (SAM).
  - h. Use of local cell towers for emergency communications/equipment.
5. Treasurer's Report to include:
  - a. District's financial accounting activity for the month of November, 2013.
  - b. Acc. # 78100 Fire Prevention revenue and expense accounting.
6. Tax Collector's Report to include:
  - a. District's tax collection activity for the month of November, 2013.
7. Clerk's Report to include:
  - a. District Clerks activity for the month of October, 2013.
8. SAP Committee Report\*
  - a. SAP 5211 Minutes of Meetings for BOD review and approval.
  - b. Update of work in progress.
  - c. Announce schedule of next SAP Committee meeting.
9. Charter/By-Laws Committee Report\*
  - a. Proposed revisions to the By-Laws.
10. Member compensation scale.\*
11. CCFD receivership status and any possible WCFD response/action items\*
12. FF/EMT Blanchard's Explorer Post Summit report and any other outreach programs.\*
13. New Business
14. Reminder; budget season approaching rapidly once again.
15. Open Forum
16. Schedule next BOD meeting\*
17. Adjournment.\*

\*Votes may be taken

Reports should be distributed to Board members for their review several days prior to this meeting.

---

Board of Directors

John Humble – Chairperson, Robert Hevey, Richard Holt, Robert Guastini,  
Jonathan Farnum

District Officers

WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer,  
Cheryl Wilcox – Clerk

Chief

Steven Quattrini