



WESTERN COVENTRY FIRE DISTRICT

**1110 Victory Highway
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**Board of Directors Meeting
Thursday, 15 August, 2013, 7:00 P.M.**

AGENDA

(Posted 13 August, 2013)

1. Call to Order and Attendance.
2. Confirmation of required meeting posting and quorum.
3. Acceptance of BOD meeting minutes of:
 - a. 16 May, 2013*
 - b. 27 June, 2013*
4. Chief's Report *
Department's operational activity and management for the months of June and July, 2013.
5. Treasurer's Report*
 - a. District's financial accounting activity for the months of June and July, 2013.
 - b. Establish an audit review process for Dittmar McNeil & Ferolito CPA, Inc. Feb. 28, 2013 Financial Statements.
6. Tax Collector's Report*
District's tax collection activity for the months of June and July, 2013.
7. Clerk's Report*
District Clerks activity for the months of June and July, 2013.
8. SAP Committee Report*
Schedule next SAP Committee meeting.
9. Charter/By-Laws Committee Report*
Establish Committee membership and schedule next meeting.
10. August 2, 2013 AG Summit review*
11. Victim's (WCFD) Report status, Greene Station burglary.*
12. Summit Station street sign lighting and Greene Station exterior lighting status*
13. CCFD receivership status and any possible WCFD response/action items*
14. FLSA study status*
15. New Business
16. Open Forum
17. Schedule next BOD meeting*
18. Adjournment.*

*Votes may be taken

Reports should be distributed to Board members for their review several days prior to this meeting.

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| <u>Board of Directors</u> | John Humble – Chairperson, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum |
| <u>District Officers</u> | WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk |
| <u>Chief</u> | Steven Quattrini |