

# **BOARD OF COMMISSIONERS**

**Regular Meeting**

**September 9, 2013**

**4:00 PM**

**West Warwick Manor**

**62 Robert St.**

**West Warwick, RI 02893**

## **A G E N D A**

### **I. Call to Order**

**A. Roll Call**

**B. Pledge of Allegiance**

**C. Invited Guests**

### **II. Executive Session**

### **III. Secretary's Report**

### **IV. Financial Report**

### **V. Old Business**

**A. Exterior Lighting**

**B. Second Entrances**

**C. Suggestion Boxes**

**D. Housekeeping Standards & Checklist**

**VI. New Business**

**A. Capital Improvement Programs**

**1 Five Year and Annual Plans**

**B. Tenant Issues**

**1 Bingo Regulations**

**C. Vacancy Report**

**D. Staff Cross Training Report**

**E. Resolution No. 2013-04 - Time and Attendance Policy**

**F. Resolution No. 2013-05 - Dress Code Policy**

**G. Resolution No. 2013-06 - Capital Fund Annual Statement**

**H. RISE Audit Summary/Contract for West Warwick Manor**

**I. Contract Solicitations**

**J. Manor Community Room Roof & Flashing Repair**

**K. Parking Lot Requirements**

**L. Insurance Response on Bed Bugs**

**M. Employee Phone List**

**N. After hours on call list**

**VII. Other Business**

## **VIII. Public Comment**

## **IX. Adjournment**

**Posted 09-06-2013**

**NOTES:**