

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

JANUARY 6, 2014
7:00 P.M.

MEETING LOCATION: Town Council Chambers
Exeter Clerk Office
675 Ten Rod Road
Exeter, Rhode Island

**No. 1: PLEDGE OF ALLEGIANCE: Town Council Vice President
William P. Monahan**

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT:

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS

No. 5: APPROVAL OF AGENDA ORDER

No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT: Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT: Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF JANUARY MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, DECEMBER 2, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION, DECEMBER 2, 2013**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

- 1. Personnel Board Members:
Five members needed to replace prior board**
- 2. Conservation Commission (Inactive)**
- 3. Economic Development Commission (Inactive)**

4. Municipal Finance Committee Member
5. Vision for Exeter Project Members

B. RESIGNATIONS

C. APPOINTMENTS:

1. 2014 Tree Warden

D. EXPIRING TERMS:

1. Library Board of Trustees Member: Julie Kliever
(term expiring January 13, 2014)
2. Library Board of Trustees Member: Katherine Bellows
(term expiring January 13, 2014)
3. Library Board of Trustees Member: Rose Pichette
(term expiring January 13, 2014)

No. 8: PUBLIC HEARING

No. 9: NEW BUSINESS:

A. PERSONNEL ISSUES/LABOR NEGOTIATIONS

**B. CONSIDERATION AND ADOPTION OF RESOLUTION
REGARDING NEWPORT PELL BRIDGE SAFETY**

C. RECALL ELECTION UPDATE

No. 10: UNFINISHED BUSINESS:

A. HISTORIC PRESERVATION/HISTORIC CEMETERIES

B. DEERBROOK RECLAMATION

C. EMERGENCY OPERATION PLAN

D. ANIMAL SHELTER: POLICY CHANGES

E. CONDITIONS AT SPLIT ROCK TRAILER PARK

F. GIS SYSTEM

G. TOWN WEBSITE

H. TOWN WEBSITE POLICY

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL
REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT:
Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire,
Gidley Sarli & Marusak**

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

A. CURRENT/FUTURE LITIGATION

B. LADD CENTER/JOB CORPS

C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION

D. PERSONNEL ISSUES/LABOR RELATIONS

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. PUBLIC SAFETY

H. SPLIT ROCK TRAILER PARK

No. 16: ADJOURNMENT

POSTED DECEMBER 31, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 12/04/2013 South County Tourism Council Visitor Information Center Criteria**
- 2. 12/04/2013 Governor Lincoln D. Chafee NewsLinc (November 27, 2013)**
- 3. 12/04/2013 Informational booklets and discount testing coupons from University of Rhode Island for Rhode Island private well owners**
- 4. 12/04/2013 Southern Rhode Island Conservation District Annual Report (July 2012 to June 2013)**
- 5. 12/05/2013 Request from Rhode Island League of Cities and Towns to complete survey regarding affordable housing**
- 6. 12/06/2013 Audited final statements for fiscal year ending June 30, 2013 from Nadeau Wadovick, LLP, Certified Public Accountants**
- 7. 12/10/2013 Invitation from Save the Bay to join state and local leaders at the Save the Bay Center, 100 Save the Bay Drive, Providence, Rhode Island, February 10, 2014 4:00 p.m. to 6:00 p.m.**
- 8. 12/10/2013 Invitation to Rhode Island League of Cities and Towns 14th Annual Convention, January 30, 2014, Crowne Plaza Hotel, Warwick**
- 9. 12/10/2013 Rhode Island Office of Housing and Community Development expenditure requirements for CDBG funding**
- 10. 12/12/2013 Copy of Rhode Island Division of Municipal Finance Municipal Workshop Presentation regarding Affordable Care Act, December 2, 2013**
- 11. 12/12/2013 Rhode Island Executive Office of Health & Human Services new/amended regulations effective December 31, 2013**
- 12. 12/16/2013 Letter of thanks from Harry Armen, Whispering Pines at Deer Brook Condominium Association, to the Town Council for their efforts regarding changing the location of the afternoon school bus stop**

- 13. 12/16/2013 Request from the Rhode Island Department of Environmental Management to appoint a Tree Warden at the January, 2014, Council Meeting**
- 14. 09/11/2013 Receipt of the ERS and MERS State Retirement Annual Valuation Reports**
- 15. 12/19/2013 Notice from Rhode Island Office of Health & Human Services regarding proposed Medicaid State Plan Amendment**
- 16. 12/20/2013 Rhode Island League of Cities and Towns 2014 Convention Program, January 30, 2014**
- 17. 12/20/2013 Second notice from Rhode Island Office of Health & Human Services regarding Medicaid State Plan Amendment**
- 18. 12/20/2013 Receipt of Emily J. Anthony Fund grant, \$2,010.00, to be used by the School Committee for the educational needs of worthy and deserving children**
- 19. 12/26/2013 State Planning Council, Public Notice, two Public Hearings regarding Rhode Island State Rail Plan, January 23, 10:00 a.m. and 6:30 p.m., Department of Administration, One Capitol Hill, Providence, Rhode Island, Conference Room A, 2nd Floor**
- 20. 12/26/2013 Invitation to Rhode Island Interlocal Risk Management Trust 27th Annual Dinner Meeting, January 23, 2014, 6:00 p.m., Crowne Plaza, Warwick, Rhode Island**
- 21. 12/26/2013 SBA Communications Corp Revenue Sharing Details (January 2014)**
- 22. 12/30/2013 Email from Francis DiGregorio requesting that Council convene a Charter Review Commission**
- 23. 12/30/2013 Letter from Lynn Hall, President, Bold R Dash Race, requesting that property adjacent to Ski Pro be included in the public entertainment license for the race scheduled for September**
- 24. 12/30/2013 Email from Francis DiGregorio regarding Resolution - Reinstating of an Act Relating to Taxation (RIGL 44-57-1 Residential Renewable Energy System Tax Credit)**