

**AGENDA**

**EXETER TOWN COUNCIL  
REGULAR MEETING**

**AUGUST 5, 2013**  
**7:00 P.M.**

**MEETING LOCATION: Town Council Chambers  
Exeter Town Hall  
675 Ten Rod Road  
Exeter, Rhode Island**

**No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Raymond A. Morrissey, Jr.**

**No. 2: CALL TO ORDER/ROLL CALL**

**No. 3: PUBLIC COMMENT:**

**Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).**

**Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.**

**Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.**

**No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS**

**No. 5: APPROVAL OF AGENDA ORDER**

**No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.**

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents**

**B. REPORTS:**

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT: Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT: Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

**C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.**

**D. SCHEDULE OF AUGUST MEETINGS AND EVENTS**

**E. APPROVAL OF MINUTES:**

- 1. REGULAR COUNCIL MEETING, JULY 1, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION, JULY 1, 2013**
- 3. SPECIAL COUNCIL MEETING, JULY 15, 2013**
- 4. SPECIAL COUNCIL MEETING, EXECUTIVE SESSION, JULY 15, 2013**

**No. 7: VACANCIES AND APPOINTMENTS:**

**A. VACANCIES:**

1. **Personnel Board Members:**  
Five members needed to replace prior board.
2. **Conservation Commission (Inactive)**
3. **Economic Development Commission (Inactive)**
4. **Municipal Finance Committee Member**
5. **Vision for Exeter Project Members**

**B. RESIGNATIONS:**

1. **Library Board of Trustees Member, Barbara Muhitch**  
(unexpired term ending January 13, 2014)

**C. APPOINTMENTS**

1. **Board of Canvassers Member**  
(unexpired term ending March 2018)

**D. EXPIRING TERMS**

**No. 8: PUBLIC HEARING:**

- A. PUBLIC ENTERTAINMENT LICENSE APPLICATION: EXETER PUBLIC LIBRARY BOARD OF TRUSTEES ON BEHALF OF THE EXETER PUBLIC LIBRARY, APPLICANT; EXETER FALL FESTIVAL; SATURDAY, SEPTEMBER 21, 2013, 10:00 A.M. – 3:00 P.M., YAWGOO VALLEY SKI AREA, 160 YAWGOO VALLEY ROAD, EXETER, RHODE ISLAND**
- B. LIQUOR LICENSE TRANSFER APPLICATION: EXETER WINE & SPIRITS, 254 NOOSENECK HILL ROAD, EXETER, RHODE ISLAND; FROM DENNIS PLANTE d/b/a D&M LIQUORS, INC; TO BENJAMIN PHILLIPS d/b/a BP LIQUORS, INC.**

**No. 9: NEW BUSINESS:**

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. DEPARTMENT OF ANIMAL CONTROL: AWARDING OF BID: ANIMAL CONTROL VEHICLE**
- C. DEPARTMENT OF PUBLIC WORKS: AWARDING OF BID: 40,000 GVW DUMP TRUCK WITH PLOWS AND SANDER**

- D. DEPARTMENT OF PUBLIC WORKS: AWARDING OF BID: BACKUP GENERATORS FOR PUBLIC WORKS GARAGE AND TOWN CLERK'S OFFICE**
- E. DEPARTMENT OF PUBLIC WORKS: REQUEST TO PROCEED TO BID: ONE 50 YARD, OPEN TOP, ROLL OFF CONTAINER, AND ONE 50 YARD RECYCLE CONTAINER**
- F. PRESENTATION AND RATIFICATION OF NEGOTIATED PUBLIC WORKS DIRECTOR EMPLOYMENT CONTRACT**
- G. PRIVATE DETECTIVE LICENSE APPLICATION: JOHN V. ESPOSITO, 951B TEN ROD ROAD, EXETER, RHODE ISLAND**
- H. GIS TOWN WEBSITE ACCESS AND USE POLICY**
- I. CONSIDERATION OF ALLOCATION OF VEHICLE EXPENSES RELATED TO SPECIAL DUTY OF TOWN SERGEANT AND CONSTABLES**

**No. 10: UNFINISHED BUSINESS:**

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. TRANSFER STATION LEASE**
- D. EMERGENCY OPERATION PLAN**
- E. ANIMAL SHELTER: POLICY CHANGES**
- F. CONDITIONS AT SPLIT ROCK TRAILER PARK**

**No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:**

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/ TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:  
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:  
Town Council Vice President, William P. Monahan**

- D. TRANSFER STATION LIAISON'S REPORT:**  
Town Council Vice President, William P. Monahan
- E. ANIMAL CONTROL LIAISON'S REPORT:**  
Town Council Member, Raymond A. Morrissey, Jr.
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:**  
Town Council Member, Calvin A. Ellis
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT:** Town Council President, Arlene B. Hicks
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:**  
Town Council President, Arlene B. Hicks
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:**  
Town Council President, Arlene B. Hicks
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT:** Town Council Member, Calvin A. Ellis
- K. TOWN COUNCIL ASSISTANT'S REPORT:**  
Town Council Assistant, Kenneth G. Findlay
- L. SOLICITOR'S REPORT:** James P. Marusak, Esquire,  
Gidley Sarli & Marusak

**No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:**

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

**No. 13: OTHER ADMINISTRATIVE ISSUES**

**No. 14: COMMUNICATIONS**

**No. 15: EXECUTIVE SESSION:**

- A. CURRENT/FUTURE LITIGATION**
- B. LADD CENTER/JOB CORPS**

- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**
- F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE & SALE AGREEMENT**
- G. TRANSFER STATION LEASE**
- H. PUBLIC SAFETY ISSUE**

**No. 16: ADJOURNMENT**

**POSTED JULY 31, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE**

**The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or [clerk@town.exeter.ri.us](mailto:clerk@town.exeter.ri.us). The Exeter Town Hall is handicapped accessible.**

## APPENDIX A

### **C. COMMUNICATIONS:**

- 1. 07/02/2013 Resolution from Town of Charlestown in opposition to House Bill H-6167**
- 2. 07/02/2013 Letter from Ocean State Auto Auction Cor. regarding real estate taxes**
- 3. 07/02/2013 Letter of resignation from Barbara A. Muhitch as Library Board of Trustees Member**
- 4. 07/03/2013 Email from Burrillville listing various city and town decisions on upcoming bills and Burrillville's support**
- 5. 07/03/2013 Notice from Rhode Island Division of Municipal Finance informing cities and towns that the Public Service Corporation Tax will be in the accounts no later than July 10, 2013**
- 6. 07/03/2013 Request from Paulette Hamilton of North Smithfield to borrow a portable traffic system for the Slatersville Stone Arch Bridge**
- 7. 07/09/2013 Investment Account Statement from Citizens Bank**
- 8. 07/09/2013 Rhode Island League of Cities & Towns Legislative Alert regarding three bills: S-322A companion H-5394A; S-544A; and S-871**
- 9. 07/11/2013 Resolution from the Town of Charlestown in support of Municipal Road & Bridge Revolving Fund**
- 10. 07/11/2013 List of four names from the Republican Town Committee for the open position on the Board of Canvassers**
- 11. 07/16/2013 Letter from the President of the Rhode Island Medical Society regarding prescription drug abuse**
- 12. 07/16/2013 Rhode Island Department of Municipal Finance Municipal State Aid Tables for the Final FY 2013 Revised Budget and the FY 2014 Enacted Budget**

- 13. 07/18/2013 Letter from the Rhode Island Department of Transportation regarding the status of the proposed 2014 Local Roads Program**
- 14. 07/22/2013 Request from Rhode Island League of Cities & Towns for suggestions on the best procedures to follow to change street names**
- 15. 07/22/2013 Rhode Island Division of Municipal Finance Five-year Forecast for Education Aid (Formula Aid), School Construction Aid, Library Aid, Hotel Tax, Meals & Beverage Tax**
- 16. 07/22/2013 RI League of Cities & Towns support the Governor for vetoing S-322 Sub A and H-5394 Sub. A.**
- 17. 07/22/2013 Rhode Island League of Cities & Towns Legislative Alert regarding several bills previously reported**
- 18. 07/23/2013 Seventh Annual We Mean Business Expo, Crown Plaza, Warwick, Rhode Island, September 10, 2013**
- 19. 07/23/2013 Letter from Brian A. Murphy, Atkisson Electric Co. Inc., concerning damage to his vehicle on New London Turnpike on June 26, 2013**
- 20. 07/24/2013 Letter from Mayor Angel Taveras regarding firearm legislation**
- 21. 07/25/2013 Request for a donation for Rally4Recovery celebrating National Recovery Month, September 21, 2013, Roger Williams National Memorial, Providence, Rhode Island**
- 22. 07/25/2013 Invitation to the 45<sup>th</sup> Annual Dinner Meeting of the Rhode Island League of Cities & Towns, September 26, 2013**
- 23. 07/29/2013 Letter from McLaughlin & Moran, Inc., indicating objection to transfer of Exeter Wine & Spirits liquor license**
- 24. 07/30/2013 Request for reimbursement from Stephen C. Stolle for pot hole damage sustained on Liberty Road**
- 25. 07/30/2013 Letter from Paul J. Pisano, Esq., requesting that Exeter Wine & Spirits' liquor license not be transferred until debts to RI Distributing Co, Horizon Beverage, and Johnson Brothers are paid in full**

**26. 07/30/2013 Letter from Paul J. Pisano, Esq., requesting that Exeter Wine & Spirits' liquor license not be transferred until debts to RI Distributing Co, Horizon Beverage, Johnson Brothers, and MS Walker are paid in full**