

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

**JUNE 3, 2013
7:00 P.M.**

**MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island**

- No. 1: PLEDGE OF ALLEGIANCE: Town Council President Arlene B. Hicks**
- No. 2: CALL TO ORDER/ROLL CALL**
- No. 3: PUBLIC COMMENT:**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS

**A. FINANCIAL TOWN MEETING, TUESDAY, JUNE 11, 2013,
7:00 P.M., EXETER-WEST GREENWICH JUNIOR/SENIOR HIGH
SCHOOL AUDITORIUM, 930 NOOSENECK HILL ROAD,
EXETER, RHODE ISLAND**

No. 5: APPROVAL OF AGENDA ORDER

**No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion,
unless removed at the request of a Town Council Member.**

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and
Signing of Documents**

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:
Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:
Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of
Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of
Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

**C. COMMUNICATIONS: See Appendix A attached hereto and
incorporated herein.**

D. SCHEDULE OF JUNE MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, MAY 6, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION,
MAY 6, 2013**
- 3. SPECIAL MEETING, MAY 8, 2013**
- 4. SPECIAL MEETING, MAY 20, 2013**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

1. **Personnel Board Members:**
Five members needed to replace prior board.
2. **Conservation Commission (Inactive)**
3. **Economic Development Commission (Inactive)**
4. **Municipal Finance Committee Member**
5. **Vision for Exeter Project Members**

B. RESIGNATIONS:

1. **Board of Canvassers Member: Lillian Hathaway**
(term expiring March 2018)

C. APPOINTMENTS:

1. **Animal Control Officer**

D. EXPIRING TERMS:

1. **Planning Board Member: Michael DeFrancesco**
(term expiring July 2013)
2. **Planning Board Member: Susan Littlefield**
(term expiring July 2013)
3. **Zoning Board of Review Member: Pamela Toro**
(term expiring July 2013)
4. **Zoning Board of Review Member: Timothy Robertson**
(term expiring July 2013)

No. 8: PUBLIC HEARING:

- A. **OUTDOOR ENTERTAINMENT LICENSE APPLICATION:**
SOUTHERN NEW ENGLAND TRUCK PULLERS ASSOCIATION,
NORTHERN PORTION OF TOWN-OWNED REYNOLDS FIELD,
SOUTH ROAD, EXETER, RHODE ISLAND, PLAT 62/BLOCK 3/LOT 1
- B. **SECOND-HAND DEALER'S LICENSE APPLICATION:**
TIM GILLETTE, APPLICANT/OWNER, 716 SOUTH COUNTY
TRAIL, EXETER, RHODE ISLAND, PLAT 76/BLOCK 4/LOT 8

No. 9: NEW BUSINESS:

A. PERSONNEL ISSUES/LABOR NEGOTIATIONS

- B. DEPARTMENT OF PUBLIC WORKS: AWARDING OF BID: TRACKED SKID LOADER WITH FLAIL MOWER**
- C. REQUEST OF TOWN CLERK TO CLOSE CLERK'S OFFICE THURSDAY, JUNE 13, 2013, FOR RHODE ISLAND TOWN & CITY CLERKS' 47TH ANNUAL CONFERENCE**
- D. CONDITIONS AT SPLIT ROCK TRAILER PARK**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. TRANSFER STATION LEASE**
- D. ADOPTION OF EMERGENCY OPERATION PLAN**
- E. STATE POLICE COVERAGE**
- F. ANIMAL SHELTER: POLICY CHANGES**
- G. LEGISLATIVE INITIATIVES**
- H. CONCEALED WEAPON PERMITTING**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**

- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL
REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT:
Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire,
Gidley Sarli & Marusak**

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

- A. CURRENT/FUTURE LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**

**F. SCHARTNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. TRANSFER STATION LEASE

H. PUBLIC SAFETY ISSUE

No. 16: ADJOURNMENT

**POSTED MAY 30, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY,
EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY
OF STATE'S WEBSITE**

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 05/06/2013 Quarterly Newsletter from The Trust**
- 2. 05/08/2013 Letter from State of Rhode Island Division of Planning requesting documents**
- 3. 05/08/2013 Resolution from the Town of North Smithfield regarding bus monitors**
- 4. 05/08/2013 Washington County Regional Planning Council April 10, 2013, meeting minutes**
- 5. 05/10/2013 Message from South County Tourism Council regarding global recognition**
- 6. 05/10/2013 Resolution from General Treasurer's Office, for consideration by Exeter, relative to creating a revolving fund for municipalities to bond road and bridge projects**
- 7. 05/10/2013 New England Consortium of State Labor Relations Agencies 13th Annual Summer Conference, July 19, 2013**
- 8. 05/10/2013 Amended Resolution from the Town of North Kingstown in opposition of House Bill 5953 and Senate Bill 0815**
- 9. 05/10/2013 SEC press release charging the City of Harrisburg for fraudulent public statements**
- 10. 05/14/2013 Appropriations adopted by the Exeter-West Greenwich Regional School District All-day Referendum**
- 11. 05/17/2013 Letter of thanks from the Exeter-West Greenwich Regional School District for support of safety training at the schools**
- 12. 05/17/2013 Letter from Rhode Island Division of Municipal Finance providing web link to Veterans' and Elderly Tax Exemption Programs report**

- 13. 05/08/2013 Resolution from South Kingstown Town Council in support of Senate Bill 2013 – SO836 and House Bill 2013 – H5935**
- 14. 05/17/2013 Resolution from the Charlestown Town Council in opposition to House Bill 5053 and Senate Bill 0815**
- 15. 05/17/2013 Letter of thanks to the Exeter Town Council from Nicholas Ratti, Jr., for its opposition to wind turbine legislation**
- 16. 05/20/2013 Letter of interest from Lori O'Brien regarding Animal Control Officer vacancy**
- 17. 05/20/2013 Request from Landmark Dividend for cellular or billboard lease opportunities**
- 18. 05/21/2013 Letter of resignation from Lillian Hathaway, Board of Canvassers Member**
- 19. 05/21/2013 Letter of interest from Cordelia (Julie) La Riviere regarding Animal Control Officer vacancy**
- 20. 05/21/2013 Resolution from the Jamestown Town Council relating to Code of Ethics**
- 21. 05/21/2013 Letter from The Trust regarding changes in property policy**
- 22. 05/21/2013 Information regarding Disaster National Emergency Grant**
- 23. 05/21/2013 Well water testing discount coupon from URI**
- 24. 05/21/2013 Thank you letter from Exeter-West Greenwich Senior High School for placing an ad in the Excalibur**
- 25. 0524/2013 Rhode Island Department of Health funding opportunity**
- 26. 05/24/2013 Letter of approval from State of Rhode Island Department of Revenue regarding tax rate changes for Fiscal Year 2013-2014**
- 27. 05/28/2013 Federal Energy Regulatory Commission proposal for Natick Pond Dam Hydroelectric Project No. 14505**

- 28. 05/28/2013 Rhode Island Department of Transportation
Engineering Division letter with Construction and
Maintenance Agreement Contract**
- 29. 05/29/2013 Letter of Interest from Susan Angell regarding
Animal Control Officer vacancy**
- 30. 05/29/2013 Letter from the Reynolds Trust Committee
regarding two voucher requests**
- 31. 05/30/2013 Letter of Interest from Lu Ann Botelho
Regarding Animal Control Officer**