

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

MARCH 4, 2013
7:00 P.M.

**MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island**

No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Raymond A. Morrissey, Jr.

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT:

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

- A. EXETER-WEST GREENWICH GIRLS GYMNASTICS TEAM,
DIVISION II STATE CHAMPIONS, FEBRUARY 25, 2013**

No. 5: APPROVAL OF AGENDA ORDER

**No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion,
unless removed at the request of a Town Council Member.**

- A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and
Signing of Documents**

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:
Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:
Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of
Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of
Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

- C. COMMUNICATIONS: See Appendix A attached hereto and
incorporated herein.**

D. SCHEDULE OF MARCH MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, FEBRUARY 4, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION,
FEBRUARY 4, 2013**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

- 1. Personnel Board Members:
Five members needed to replace prior board.**
- 2. Conservation Commission (Inactive)**
- 3. Economic Development Commission (Inactive)**
- 4. Municipal Finance Committee Member**
- 5. Vision for Exeter Project Members**

B. RESIGNATIONS

C. APPOINTMENTS:

- 1. JUVENILE HEARING BOARD MEMBER
(unexpired term ending March, 2014)**
- 2. JUVENILE HEARING BOARD MEMBER: JOHN HALL
(term expiring March, 2013)**
- 3. JUVENILE HEARING BOARD MEMBER: FRANK M. HERRERA
(term expiring March, 2013)**
- 4. JUVENILE HEARING BOARD MEMBER: NANCY A. TAYLOR
(term expiring March, 2013)**
- 5. PLANNING BOARD ALTERNATE MEMBER
(unexpired term ending July, 2013)**
- 6. CORDER OF WOOD**
- 7. 2013 TREE WARDEN**
- 8. HAZARD MITIGATION COMMITTEE**

D. EXPIRING TERMS

No. 8: PUBLIC HEARING:

- A. AMENDMENT TO EXETER CODE OF ORDINANCES:
CHAPTER 10, ANIMALS**

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. CONSIDERATION AND ADOPTION OF RESOLUTION URGING
PASSAGE OF LEGISLATION RELATING TO GUN PERMITTING IN
THE TOWN OF EXETER**
- C. INTRODUCTION AND CONSIDERATION OF RESOLUTION IN
SUPPORT OF GENERAL ASSEMBLY BILLS 2013 – S 0044 AND
2013 – H 5072 ACTS RELATING TO ELECTIONS – CONDUCT OF
ELECTIONS**

- D. DEPARTMENT OF PUBLIC WORKS: REQUEST FOR RELEASE TO HIRE PART-TIME DRIVERS**
- E. DEPARTMENT OF PUBLIC WORKS: REQUEST FOR PROCLAMATION FOR PUBLIC WORKS WEEK, MAY 19 – MAY 25, 2013**
- F. D. LEWIS: MUNICIPAL WASTE CAP AGREEMENT**
- G. ANIMAL SHELTER FEES**
- H. APPROVAL OF JOB DESCRIPTION FOR SPECIAL CONSTABLE POSITION**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. TRANSFER STATION LEASE**
- D. INDUSTRIAL DRIVE UPDATE**
- E. ADOPTION OF EMERGENCY OPERATION PLAN**
- F. STATE POLICE COVERAGE**
- G. ANIMAL SHELTER: POLICY CHANGES**
- H. LEGISLATIVE INITIATIVES**
- I. CONTINUATION OF DISCUSSION ON RESOLUTION URGING PASSAGE OF LEGISLATION RELATING TO GUN PERMITTING IN THE TOWN OF EXETER**
- J. CONCEALED WEAPON PERMITTING**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**

- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL
REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT:
Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire,
Gidley Sarli & Marusak**

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

- A. CURRENT LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**
- F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE & SALE AGREEMENT**
- G. TRANSFER STATION LEASE**
- H. PUBLIC SAFETY ISSUE**

No. 16: ADJOURNMENT

POSTED FEBRUARY 28, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

1. **02/01/2013** **Invite from City of East Providence to join RFP for proposals on enterprise resource planning system (ERP)**
2. **02/01/2013** **Information and registration form, Rhode Island Land & Water Conservation Summit, March 9, 2013, URI Memorial Union, Kingston Campus**
3. **02/04/2013** **Reminder from Rhode Island League of Cities & Towns regarding meeting, February 6, 2013, Offices of Employees Retirement System of RI, Warwick, to discuss recent release of draft of valuation report**
4. **02/04/2013** **Request from Rhode Island League of Cities & Towns regarding insurance policies for employee use of personal vehicles**
5. **02/05/2013** **Rhode Island Department of Transportation invite for Summer College Student Employment Program (deadline: April 13, 2013)**
6. **02/05/2013** **Notice from Governor's Office regarding Finance Hearing, February 7, 2013, with copy of the Governor's Proposed Budget for Fiscal Year 2014**
7. **02/06/2013** **Letter of interest from William G. Donovan for the Exeter Hazard Mitigation Committee**
8. **02/07/2013** **Resolutions from the East Greenwich School Committee regarding teacher tenure and teacher collective bargaining**
9. **02/07/2013** **Resolution from Smithfield Public Schools regarding existing teacher collective bargaining agreement**
10. **02/07/2013** **RIDEM request for Exeter's 2013 Tree Warder Appointment**
11. **02/11/2013** **Notice from Rhode Island League of Cities & Towns regarding hearing on Binding Arbitration Bill H-5340, February 12, 2013**

12. 02/11/2013 Legislative Alert from Rhode Island League of Cities & Towns regarding hearing, Binding Arbitration Bill H-5340, February 12, 2013
13. 02/11/2013 Resolution from Harry L. Staley to eliminate Straight Party Vote – Master Lever
14. 02/12/2013 Resolution from Burrillville Town Council opposing Contract Continuation Mandatory Arbitration
15. 02/12/2013 Invitation from Coastal Resources Center to Municipal Forum, Lessons Learned from Superstorm Sandy, URI Narragansett Bay Campus, February 14, 2013
16. 02/15/2013 Letter of interest from Frank M. Herrera to be reappointed to the Exeter Juvenile Hearing Board
17. 02/15/2013 Three resolutions from the NK School Department regarding layoff notification date, binding arbitration, and contract continuation
18. 02/15/2013 Four resolutions from the South Kingstown School Committee regarding contract continuation, binding arbitration, layoff notification date, and technology bond
19. 02/15/2013 Invitation from Providence Mayor Angel Taveras to meeting, Warwick City Hall, March 1, 2013, to discuss sensible gun control legislation
20. 02/15/2013 Washington County Regional Planning Council December 12, 2012, meeting minutes
21. 02/19/2013 Letter of interest from John Hall for reappointment to Exeter Juvenile Hearing Board
22. 02/19/2013 Notice of budget hearing from Exeter Fire District Board of Commissioners, February 28, 2013, former Jehovah Witness Building, 7:00 p.m.
23. 2/20/2013 Letter from William G. Donovan, Chair, Exeter Juvenile Hearing Board, recommending Mary Walsh for appointment

24. 2/20/2013 Resolution from North Smithfield School Committee regarding contract continuation
25. 2/21/2013 Request from Frederic C. White, Jr., regarding information on drainage easement at 64 Reuben Brown Lane
26. 2/22/2013 Letter to Public Works Director Stephen P. Mattscheck from the RIDOT regarding the replacement of the Tefft Hill Trail Bridge
27. 2/22/2013 Resolution from the Charlestown Town Council regarding revision of the Low and Moderate Income Housing Act
28. 2/22/2013 Citizens Private Bank & Trust Investment Perspectives Winter 2012-2013 Newsletter
29. 2/22/2013 Annual Statutory Report 2012 from Quonset Development Corporation
30. 2/25/2013 Rhode Island League of Cities & Towns report on Legislative Introductions of Interest to Cities and Towns
31. 2/25/2013 Information and loan questionnaire from Rhode Island Clean Water Finance Agency
32. 2/25/2013 Letter from Frederic C. White, Jr., with dates to review land evidence records
33. 2/26/2013 Letter from Letitia Davis regarding concealed weapon permits
34. 2/27/2013 Letter from the Rhode Island Firearm Owners' League concerning Council's resolution regarding concealed weapon permitting
35. 2/27/2013 Letter of resignation from Andrew Treat, Assistant Emergency Management Director
36. 2/28/2013 Request from Francis DiGregorio for resolution regarding 2013-H5498 and 2013-S0337 relative to Rhode Island Code of Ethics