

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

DECEMBER 3, 2012
7:00 P.M.

**MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island**

No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Calvin A. Ellis

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT: Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

**A. HOLIDAY TREE LIGHTING CEREMONY, EXETER CLERK'S OFFICE,
675 TEN ROD ROAD, DECEMBER 6, 2012, 6:30 P.M.**

No. 5: APPROVAL OF AGENDA ORDER

No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and
Signing of Documents**

B. REPORTS:

1. **TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:**
Maria Lawler/Joseph Gillis
2. **TOWN CLERK'S REPORT:** Lynn M. Hawkins
3. **TAX COLLECTOR'S REPORT:** Kimberly A. Robitaille
4. **TAX ASSESSOR'S REPORT:** Penny B. Robertson
5. **DEPARTMENT OF PUBLIC WORKS REPORT:**
Director of Public Works, Stephen P. Mattscheck
6. **IT REPORT:** Director of NK/Exeter IT, Michael Forlingieri
7. **TOWN PLANNER'S REPORT:** David W. Schweid, AICP
8. **DEPARTMENT OF PUBLIC WELFARE:** Director of
Public Welfare, Christine Skaggs
9. **EMERGENCY MANAGEMENT REPORT:** Director of
Emergency Management, E. Stefan Coutoulakis
10. **ANIMAL CONTROL REPORT:** Stephen P. Mattscheck, Director
11. **PROBATE REPORT:** Probate Clerk, Lynn M. Hawkins

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF DECEMBER MEETINGS AND EVENTS

E. SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2013

F. SCHEDULE OF EMPLOYEE HOLIDAYS FOR 2013

G. APPROVAL OF MINUTES:

1. **SPECIAL COUNCIL MEETING, NOVEMBER 26, 2012**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

1. **Personnel Board Members:**
Five members needed to replace prior board.
2. **Conservation Commission (Inactive)**
3. **Economic Development Commission (Inactive)**
4. **Municipal Finance Committee Member**
5. **Vision for Exeter Project Members**

B. RESIGNATIONS

C. APPOINTMENTS:

1. ANIMAL CONTROL OFFICER

D. EXPIRING TERMS:

1. PROBATE JUDGE: JOSEPH H. SCOTT, ESQ.
2. DEPUTY PROBATE JUDGE: PHILIP M. SLOAN, JR., ESQ.
3. TOWN PHYSICIAN: HENRY SANDERS, M.D.
4. VIEWER OF FENCES: ROBERT E. FLEISCHBEIN
5. SEALER OF WEIGHTS & MEASURES: BERNARD AUGUSTINE
6. CORDER OF WOOD: KEIL MILLER

No. 8: PUBLIC HEARINGS:

- A. AMENDMENT TO CODE OF ORDINANCES: CHAPTER 6, AMUSEMENTS AND ENTERTAINMENT: ARTICLE IV, SECTIONS 6-120 TO 6-124, PUBLIC ENTERTAINMENT
- B. FIREARMS DEALER'S LICENSE APPLICATION: RICHARD BRESSETTE, APPLICANT; LC MART; 345 NOOSENECK HILL ROAD, EXETER, RHODE ISLAND; PLAT 20/BLOCK 3/LOT 2
- C. SECOND-HAND DEALER'S LICENSE APPLICATION: RHODA COOK, APPLICANT/OWNER; COOKIES SHOP; 331 NOOSENECK HILL ROAD, EXETER, RHODE ISLAND; PLAT 20/BLOCK 3/LOT 4

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS
- B. ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2012
- C. CONSIDERATION OF RESOLUTION EXTENDING THE ORDINANCE TEMPORARILY BANNING WIND TURBINE INSTALLATIONS AND PERMITS
- D. RUBBISH REMOVAL LICENSE RENEWAL: HARRY J. WHITFORD, SR., APPLICANT; WHITFORD RUBBISH REMOVAL; 6 MOCKINGBIRD DRIVE, EXETER, RHODE ISLAND
- E. TRAILER PARK LICENSE RENEWAL: JIN R. KULSIC, APPLICANT; MOBILE VILLAGE, INC.; 550 VICTORY HIGHWAY, EXETER, RHODE ISLAND

- F. STATUS: TRAILER PARK LICENSE RENEWAL: RICHARD PALMER, APPLICANT; SPLIT ROCK CORPORATION; 480 SOUTH COUNTY TRAIL, EXETER, RHODE ISLAND**
- G. TOWN SERGEANT DEPARTMENT: REQUEST FOR ADDITIONAL CONSTABLE**
- H. TOWN SERGEANT DEPARTMENT: REQUEST TO PROCEED TO BID: UTILITY VEHICLE**
- I. TOWN SERGEANT DEPARTMENT: STATE GAS PURCHASING**
- J. ORDINANCE ENFORCEMENT**
- K. STATE POLICE COVERAGE**
- L. VERIZON SUBSTATION: ROUTE 102**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. TRANSFER STATION LEASE**
- D. INDUSTRIAL DRIVE UPDATE**
- E. ADOPTION OF EMERGENCY OPERATION PLAN**
- F. CHARTER AMENDMENT**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**

- E. ANIMAL CONTROL LIAISON'S REPORT:**
Town Council Member, Raymond A. Morrissey, Jr.
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:**
Town Council Member, Calvin A. Ellis
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT:** Town Council President, Arlene B. Hicks
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT:** Town Council Member, Calvin A. Ellis
- K. TOWN COUNCIL ASSISTANT'S REPORT:**
Town Council Assistant, Kenneth G. Findlay
- L. SOLICITOR'S REPORT:** James P. Marusak, Esquire,
Gidley Sarli & Marusak

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

- A. CURRENT LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. TRANSFER STATION LEASE

No. 16: ADJOURNMENT

POSTED NOVEMBER 29, 2012, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 11/05/2012 Letter from Ellen Halsted regarding pothole damage.**
- 2. 11/07/2012 Invitation to the Rhode Island Interlocal Risk Management Trust Annual Dinner Meeting, January 24, 2013.**
- 3. 11/07/2012 Letter from Michael Baird regarding The Clothesline located on Nooseneck Hill Road.**
- 4. 11/07/2012 News release from RIDEM regarding guidelines for municipalities on handling tree waste.**
- 5. 11/07/2012 Email from Rhode Island League of Cities & Towns regarding decision between the Pawtucket Firefighters and the City of Pawtucket.**
- 6. 11/07/2012 Email from Rhode Island League of Cities & Towns from the Department of Revenue regarding the Pension Study Commission's improvement guidelines.**
- 7. 11/08/2012 Letter from Rhode Island Department of Transportation requesting the Town's roadway damage caused by Hurricane Sandy.**
- 8. 11/13/2012 Rhode Island Department of Labor & Training fact sheet for National Emergency Grant for Disaster Impacted Areas.**
- 9. 11/13/2012 Carol Matrumalo is requesting a drop off box for fire tax payments.**
- 10. 11/14/2012 Letter of thanks from National Grid for our cooperation during Hurricane Sandy.**
- 11. 11/14/2012 Wireless Capital Partners, LLC, is offers to bring new cellular tenants to our site.**
- 12. 11/14/2012 Letter from Verizon regarding upgrading of the FIOS network in our area.**
- 13. 11/14/2012 Donation from Southern New England Truck Pullers, Inc., to the Exeter Food Bank.**

14. 11/15/2012 Nominations are being accepted for the Government Customer Contact Services Excellence Awards until December 3, 2013.
15. 11/15/2012 Fall 2012 Newsletter from Citizens Bank & Trust.
16. 11/19/2012 Notice that all Funding Improvement Plans must be submitted to the Pension Study Commission, Division of Municipal Finance by November 11, 2012.
17. 11/21/2012 Letter of request from Gashy Dowlatshahi requesting that renewal of his liquor license be reconsidered.
18. 11/21/2012 Letter of request from Susan J. Simon to forgive the \$55.55 interest on her quarterly property taxes.
19. 11/21/2012 Letter of resignation from Steve Biafore from the Juvenile Hearing Board.
20. 11/27/2012 Rhode Island Division of Motor Vehicles and Community College of Rhode Island are going to conduct CDL skills testing in the parking area of the Rhode Island State Fire Academy at the former Ladd Center.
21. 11/27/2012 Newsletter from Wawaloam School – A Feinstein Leadership School.
22. 11/27/2012 Flyer and registration form for the Rhode Island League of Cities & Towns 13th Annual Convention & Exposition.
23. 11/27/2012 Request from Rhode Island League of Cities & Towns for Zoning ordinance pertaining to large scale ground-mounted solar installations.