

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

MONDAY, JULY 2, 2012
7:00 P.M.

MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island

No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Calvin A. Ellis

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT: Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

No. 5: APPROVAL OF AGENDA ORDER

No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:
Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:
Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Lenny Vasquez**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of
Public Welfare, Sylvia J. Curry**
- 9. EMERGENCY MANAGEMENT REPORT: Director of
Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Stephen P. Mattscheck, Director**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF JULY MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. SPECIAL COUNCIL MEETING, APRIL 19, 2012**
- 2. SPECIAL COUNCIL MEETING, EXECUTIVE SESSION,
APRIL 19, 2012**
- 3. SPECIAL COUNCIL MEETING, APRIL 30, 2012**
- 4. REGULAR COUNCIL MEETING, MAY 7, 2012**
- 5. REGULAR COUNCIL MEETING, EXECUTIVE SESSION,
MAY 7, 2012**
- 6. SPECIAL COUNCIL MEETING, MAY 9, 2012**
- 7. SPECIAL COUNCIL MEETING, MAY 22, 2012**
- 8. SPECIAL COUNCIL MEETING, EXECUTIVE SESSION,
MAY 22, 2012**
- 9. REGULAR COUNCIL MEETING, JUNE 4, 2012**
- 10. REGULAR COUNCIL MEETING, EXECUTIVE SESISON,
JUNE 4, 2012**
- 11. SPECIAL COUNCIL MEETING, JUNE 26, 2012**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

- 1. Personnel Board Members:
Five members needed to replace prior board.**
- 2. Conservation Commission (Inactive)**
- 3. Economic Development Commission (Inactive)**
- 4. Municipal Finance Committee Member**
- 5. Vision for Exeter Project Members**
- 6. Other**

B. APPOINTMENTS:

- 1. Zoning Board of Review Alternate Member
(unexpired term ending August, 2015)**

C. EXPIRING TERMS:

- 1. Zoning Board of Review Member, Larry Desack
(Term Expires: July 2012)**

No. 8: PUBLIC HEARINGS:

A. LIQUOR LICENSE EXPANSION APPLICATION:

**MAXWELL deWARDENER/TRACY HARTMAN, OWNERS/APPLICANTS
160 YAWGOO VALLEY ROAD, EXETER, RI 02822
PLAT 77/BLOCK 2/LOT 7**

B. OUTDOOR ENTERTAINMENT LICENSE APPLICATION:

**MAXWELL deWARDENER/TRACY HARTMAN, OWNERS/APPLICANTS
160 YAWGOO VALLEY ROAD, EXETER, RI 02822
PLAT 77/BLOCK 2/LOT 7**

No. 9: NEW BUSINESS:

A. PERSONNEL ISSUES/LABOR NEGOTIATIONS

B. CHARTER AMENDMENTS

C. DEPARTMENT OF PUBLIC WORKS: LANDFILL UPDATE

**D. ANIMAL SHELTER: AWARDING OF REQUEST FOR PROPOSAL:
SOLAR THERMAL DESIGN AND INSTALLATION SERVICES**

E. ANIMAL SHELTER: COX COMMUNICATIONS INVOICES

- F. DEPARTMENT OF PUBLIC WORKS: REQUEST TO PROCEED TO BID: TWO-WAY RADIO UPGRADE (NARROW BANDING)**
- G. DEPARTMENT OF PUBLIC WORKS: REQUEST TO PROCEED TO BID: USED BUCKET TRUCK**
- H. INTRODUCTION AND ADOPTION OF RESOLUTION IN SUPPORT OF SOUTH COUNTY AND WESTERLY HOSPITALS**
- I. REVIEW OF OUTDOOR ENTERTAINMENT APPLICATION AND LICENSE FEES: EXETER CODE OF ORDINANCES, SECTIONS 6-112(6) AND 6-116**
- J. APPLICATION: RUBBISH REMOVAL LICENSE: BLAKE MACERA, OWNER/APPLICANT; B.M. RUBBISH SERVICES; 2380 MIDDLE ROAD, EAST GREENWICH, RHODE ISLAND**
- K. CONSIDERATION AND ADOPTION OF RESOLUTION REVISING WEAPON PERMITTING RESOLUTION ADOPTED AUGUST 1, 2011**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. A VISION FOR EXETER: BORDERLANDS VILLAGE INNOVATION PROJECT**
- C. DEERBROOK RECLAMATION**
- D. WEAPONS PERMIT IMPLEMENTATION ISSUES**
- E. TRANSFER STATION LEASE**
- F. INDUSTRIAL DRIVE UPDATE**
- G. ADOPTION OF EMERGENCY OPERATION PLAN**
- H. GROWTH MANAGEMENT ORDINANCE**
- I. RENEWAL APPLICATION: VICTUALING LICENSE: LEO ANTONINO, APPLICANT, OCEAN STATE AUTO AUCTION CORP., 10 INDUSTRIAL DRIVE, EXETER, RHODE ISLAND; PLAT 33, BLOCK 1, LOT 4.**
- J. KENNEL LICENSE RENEWAL: MARY LOU WHITFORD, 850 TEN ROD ROAD**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE
LIAISON'S REPORT: Town Council Member, Daniel W. Patterson**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL
REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT:
Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire,
Gidley Sarli & Marusak**

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

A. CURRENT LITIGATION

B. LADD CENTER/JOB CORPS

C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION

D. PERSONNEL ISSUES/LABOR RELATIONS

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. TRANSFER STATION LEASE

No. 16: ADJOURNMENT

**POSTED JUNE 27, 2012, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY,
EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S
WEBSITE**

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

1. **06/01/2012** **Email from Dan Beardsley, Rhode Island League of Cities and Towns, providing the 2013 Budget approved by House Finance Committee and House Finance-State Aid**
2. **06/05/2012** **Letter from North Shore Solutions with regard to setting up and maintaining a website**
3. **06/07/2012** **Email from Susanne Greschner, Chief, Division of Municipal Finance, Rhode Island Department of Revenue, regarding advance payment of Public Service Corporation Tax**
4. **06/07/2012** **Resolution of Pawtucket School Committee opposing bill known as Highly Distressed Community Intervention Act**
5. **06/08/2012** **Email from Peter F. Kilmartin, Attorney General, State of Rhode Island, regarding 2012 Attorney General Open Government Summit, July 27, 2012**
6. **06/08/2012** **Email from Susanne Greschner Chief, Division of Municipal Finance, Rhode Island Department of Revenue, regarding advance payment of meals and beverage tax and hotel tax**
7. **06/08/2012** **Reminder from Robyn Golden, Administrator, Rhode Island Labor Relations Board, of the 12th Annual Conference for New England Consortium of Labor Relation Agencies**
8. **06/11/2012** **Newsletter from Rhode Island Statewide Coalition**
9. **06/11/2012** **Email from Letitia Davis requesting Representative Valencia pull Bill H8120 Sub A from consideration at the Municipal Government Committee**
10. **06/11/2012** **Letter from Larry DeSack indicating that his term on the Zoning Board of Review expires in July and that he does not wish to seek reappointment**

11. 06/11/2012 Email from Robin Cerio, Administrative Assistant to the Superintendent, Exeter-West Greenwich School Department, with draft policy of registering students that will appear on the School Committee Agenda for June 7, 2012
12. 06/15/2012 Thank you note to Town Clerk Lynn Hawkins from Arlene Seraichyk commending the Town Hall staff, especially Tax Collector Kimberly Robitaille & Treasurer Maria Lawler, for listening and support shown regarding her ex daughter-in-law
13. 06/18/2012 Email from Susanne Greschner, Chief, Division of Municipal Finance, Rhode Island Department of Revenue, regarding advance payment of Pilot
14. 06/18/2012 Email from Dan Beardsley, Rhode Island League of Cities and Towns, regarding an RFP for emergency telephone notification system
15. 06/18/2012 Email from Dan Beardsley, Rhode Island League of Cities and Towns, with notice of dates and time of Fiduciary Training
16. 06/18/2012 Email from Senator Sheldon Whitehouse regarding neighborhood meeting with his staff, Tuesday, June 19, 2012, Exeter Public Library, 5:00 p.m. to 7:00 pm
17. 06/18/2012 Email from Geoffrey Marchant, Community Development Consortium, regarding Open House of homes for sale
18. 06/22/2012 Email from Richard Goldstein regarding change in State law regarding Class A Liquor Licenses
19. 06/22/2012 Email from Susanne Greschner, Chief, Division of Municipal Finance, Rhode Island Department of Revenue, regarding advance payment of Pilot
20. 06/22/2012 Letter from Letitia Ann Davis referencing working meeting regarding license to carry a concealable weapon
21. 06/22/2012 Letter from Paul Ward, Reynolds Trust Committee, with voucher requests

- 22. 06/26/2012 Minutes of May 2, 2012, meeting of Washington County Regional Planning Council**
- 23. 06/26/2012 Email and letter from Jason Whitford submitting his name for consideration for the position of Zoning Board of Review Alternate**
- 24. 06/26/2012 Letter from Thomas McMillan requesting appointment to serve on the Zoning Board**
- 25. 06/27/2012 Letter from L. Vincent Murray, Director of Planning, Town of South Kingstown, regarding Public Hearing, July 10, 2012, regarding Proposed South Kingstown Comprehensive Community Plan Update**
- 26. 06/28/2012 Email from Robin Cerio, Administrative Assistant to the Superintendent, Exeter-West Greenwich Regional School District, announcing appointment of new Superintendent James H. Erinakes, II, with attached press release.**
- 27. 06/28/2012 Email from Teri Donovan, Exeter-West Greenwich School Committee Member, announcing appointment of new Superintendent James H. Erinakes, II, with attached press release.**
- 28. 06/28/2012 Letter of interest from Susan Franco-Towell regarding Zoning Board of Review Alternate position.**