

AGENDA

**EXETER TOWN COUNCIL
REGULAR MEETING**

MONDAY, MARCH 5, 2012
7:00 P.M.

MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island

No. 1: PLEDGE OF ALLEGIANCE: Town Council President Arlene B. Hicks

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT: Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

**A. SECRETARY OF STATE I.D. DISTRIBUTION VAN AT
TOWN HALL, MARCH 6, 2012, 10:00 A.M. TO 12:00 P.M.**

**B. KEITH BLOOMER, WINNER, PROVIDENCE ENGINEERING
SOCIETY HUMANITARIAN AWARD**

No. 5: APPROVAL OF AGENDA ORDER

No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:
Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:
Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Jason Albuquerque**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of
Public Welfare, Sylvia J. Curry**
- 9. EMERGENCY MANAGEMENT REPORT: Director of
Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Animal Control Officer, Deana Dolan**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.

D. SCHEDULE OF MARCH MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, FEBRUARY 6, 2012**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

- 1. Personnel Board Members:
Five members needed to replace prior board.**
- 2. Conservation Commission (Inactive)**
- 3. Economic Development Commission (Inactive)**
- 4. Municipal Finance Committee Member**
- 5. Vision for Exeter Project Members**
- 6. Other**

B. APPOINTMENTS:

1. Zoning Board of Review Member
(unexpired term ending 7/2013)
2. Juvenile Hearing Board Member
(unexpired term ending March, 2014)
3. Juvenile Hearing Board Member, William G. Donovan
(term expires March, 2012)
4. Juvenile Hearing Board Member, Colleen Travis
(term expires March, 2012)

C. EXPIRING TERMS:

1. Tax Board of Review, John S. McDonough,
(term expiring April, 2012)

No. 8: PUBLIC HEARINGS:

- A. OUTDOOR ENTERTAINMENT LICENSE APPLICATION: SOUTHERN NEW ENGLAND TRUCK PULLERS ASSOCIATION, P.O. BOX 334, WEST KINGSTON, RHODE ISLAND**

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. PUBLIC WORKS DEPARTMENT: REQUEST TO PROCEED ON INVITATION TO BID: NON-WOVEN GEOSYNTHETIC FABRIC FOR LANDFILL CLOSURE**
- C. REVIEW OF OUTDOOR ENTERTAINMENT APPLICATION AND LICENSE FEES: EXETER CODE OF ORDINANCES, SECTIONS 6-112(6) AND 6-116**
- D. INTRODUCTION AND ADOPTION: RESOLUTION IN SUPPORT FOR LEGISLATIVE INITIATIVE TO AMEND RIGL SECTION 17-11-1, "AN ACT RELATING TO ELECTIONS – VOTING DISTRICTS AND OFFICIALS"**
- E. HOUSE BILL 7561, "AN ACT RELATING TO ELECTIONS – REGISTRATION OF VOTERS"**
- F. GIS GRANT: FORMATION OF A GIS STEERING COMMITTEE**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. A VISION FOR EXETER: BORDERLANDS VILLAGE INNOVATION PROJECT**
- C. DEERBROOK RECLAMATION**
- D. ADOPTION OF RESOLUTION URGING PASSAGE OF LEGISLATION RELATING TO GUN PERMITTING IN THE TOWN OF EXETER**
- E. WEAPONS PERMIT IMPLEMENTATION ISSUES**
- F. TRANSFER STATION LEASE**
- G. ZONE CHANGE: SOUTH COUNTY TRAIL**
- H. COBBLESTONE VILLAGE: SITE SECURITY**
 - I. INDUSTRIAL DRIVE UPDATE**
- J. TOWN FARM HAY CONTRACT: AWARDING OF BID**
- K. PERMIT REIMBURSEMENT REQUEST: OSTERMAN PROPANE**
- L. COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**
- M. ADOPTION OF EMERGENCY OPERATION PLAN**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE LIAISON'S REPORT: Town Council Member, Daniel W. Patterson**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT: Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT: Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT: Town Council Vice President, William P. Monahan**

- E. ANIMAL CONTROL LIAISON'S REPORT:**
Town Council Member, Raymond A. Morrissey, Jr.
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:**
Town Council Member, Calvin A. Ellis
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT:** Town Council President, Arlene B. Hicks
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT:** Town Council Member, Calvin A. Ellis
- K. TOWN COUNCIL ASSISTANT'S REPORT:**
Town Council Assistant, Kenneth G. Findlay
- L. SOLICITOR'S REPORT:** James P. Marusak, Esquire,
Gidley Sarli & Marusak

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

- A. CURRENT LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES**

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

F. SECURITY ISSUES

**G. SCHARTNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

H. TRANSFER STATION LEASE

No. 16: ADJOURNMENT

**POSTED MARCH 1, 2012, AT EXETER TOWN HALL, EXETER POST OFFICE,
EXETER PUBLIC LIBRARY, AND SECRETARY OF STATE'S WEBSITE**

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

1. **02/07/2012** **Email from Rhode Island League of Cities & Towns regarding Employees Guide to Understanding the Rhode Island Retirement Security Act.**
2. **02/07/2012** **Email from Rhode Island Department of Finance regarding Legislative Introductions as of January 26, 2012.**
3. **02/07/2012** **Press Release: South County Tourism Council wins Gold and Bronze in NATJA Travel Media Competition.**
4. **02/07/2012** **Email from Alyson McCann of URI Cooperative Extension announcing Private Well Water Workshops, Spring of 2012.**
5. **02/08/2012** **Pepsi Gives Back/Pepsi Supports Surrounding Towns Program, 2012 Program Application.**
6. **02/08/2012** **Letter of Interest from William G. Donovan requesting reappointment to the Juvenile Hearing Board.**
7. **02/08/2012** **Email from Rhode Island Statewide Coalition regarding Ninth Annual Winter Meeting, March 10, 2012.**
8. **02/08/2012** **Washington County Regional Planning Council, January, 2012, minutes.**
9. **02/13/2012** **Email from the Town of Scituate with resolution supporting H7055, An Act Relating to Elections, Voting Districts, and Officials.”**
10. **02/15/2012** **Wawaloam Elementary School Newsletter.**
11. **02/15/2012** **Email from EMA Director, E. Stefan Coutoulakis, regarding upcoming clinic at Metcalf School.**
12. **02/15/2012** **Email from Little Compton with resolution supporting H7055, An Act Relating to Elections, Voting Districts, and Officials.”**

13. 02/15/2012 Letter from FEMA announcing discovery meeting, for the Pawcatuck-Wood Watershed, March 7, 2012.
14. 02/15/2012 South County Tourism Council Winter Newsletter.
15. 02/15/2012 Email from RIEMA announcing Incident Command System Overview for Executives and Senior Officials, March 19, 2012.
16. 02/15/2012 Resolution from East Greenwich Town Council opposing House Bill 7250 regarding expired teacher contracts.
17. 02/15/2012 USI Compliicance Connection Alerts.
18. 02/16/2012 Letter from National Grid regarding street abandonment notices.
19. 02/16/2012 Email from Robin Cerio with notice of a change in the budget timeline.
20. 02/16/2012 Email from RIEMA, Sports and Special Events incident Management Course, May 30-31, 2012.
21. 02/16/2012 Resolution of Coventry Town Council opposing House Bill 7250 regarding expired teacher contracts.
22. 02/17/2012 Letter from Rhode Island Department of Transportation regarding Comprehensive Bridge Improvement Program Group, 2 Ten Rod Road, Bridge #591.
23. 02/17/2012 Email from Robin Cerio with notice of School Committee's revised budget development timeline.
24. 02/24/2012 Letter from Rhode Island Department of Environmental Management, Division of Forest Environment, approval 2012 Tree Warden appointment of Stephen Mattscheck.
25. 02/24/2012 Letter from National Grid regarding a possible upgrade of electric equipment.
26. 02/24/2012 Letter from Rhode Island League of Cities and Towns regarding online workshops.

27. 02/24/2012 **Email reminder from RIEMA: Sports and Special Events Incident Management course, May 30-31, 2012.**
28. 02/24/2012 **Email from Rhode Island League of Cities and Towns: Workshop Presentations.**
29. 02/24/2012 **Email from South County Tourism Council: announcement of New England Visitor Center Association Conference.**
30. 02/24/2012 **Letter from Dory Wagner Rhode Island Historic Cemetery commission regarding the 13 Exeter Historic cemeteries in the perpetual care program.**
31. 02/24/2012 **Press Release from Exeter Fire District seeking candidates for Commissioner and Moderator.**
32. 02/24/2012 **Letter from Janet Cragan expressing interest in a position on the Juvenile Hearing Board.**
33. 02/24/2012 **Letter from the Charlestown Town Council in opposition to any new versions of RI H5554 and SO533.**
34. 02/27/2012 **Email from the Town of Richmond supporting a resolution by the Town of Charlestown for amendments to the low and moderate income housing act.**
35. 02/27/2012 **Email from the Town of Jamestown a resolution supporting H7055, An Act Relating to Elections, Voting Districts, and Officials.”**
36. 02/27/2012 **Report of Regional Needs Assessment for Washington County, Rhode Island, 2011.**
37. 02/27/2012 **Letter from Landmark Dividend with important opportunity for cell site lease holders.**
38. 02/27/2012 **Letter from Insurance Services Office Inc. (ISO) regarding Building Cord Effectiveness Grading Schedule.**
39. 02/27/2012 **Letter from Armenian National Committee of Rhode Island regarding Armenian flag raising, April 24, 2012, as Armenian Genocide Remembrance Day.**

- 40. 02/27/2012 Letter from Rhode Island State Police Charitable Gaming Unit authorizing a game of chance, Special Olympics of Rhode Island Raffle, February 11, 2012, Camp Canonicus.**
- 41. 02/27/2012 Rhode Island Preservation Newsletter.**
- 42. 02/29/2012 Letter from the Armenian National Committee highlighting the date to fly the Armenian flag.**
- 43. 02/29/2012 Letter from the City of Newport's Mayor inviting Exeter Town Council Members to participate in the 56th Annual Saint Patrick's Day Parade and festivities.**
- 44. 02/29/2012 Public Notice from the United States Corp of Engineers, Reissuance of the Department of the Army Rhode Island General Permit. (GP)**
- 45. 03/01/2012 Email from Robin Cerio, Exeter-West Greenwich Regional School District, Public Hearing Notice, March 26, 2012**