

## MEETING NOTICE

There will be a meeting of The Towers Committee at 7:00 pm  
Tuesday, September 18, 2012 at The Towers

Meetings of The Towers Committee are open to the public

### Agenda

Call to Order

Approval of Minutes

Treasurer's Report

Facility Report

- Department of Health Licensing

Towers Coordinator's Report

- Upcoming Public Events
- 2012/2013 Private Rentals
- Culture Coalition Update
- Review Operations & Staffing
- Discussion & Approval of Second Part Time Admin Assistant

Fundraiser Planning/Events Report & Discussion

2011-14 Operating Plan

- Distribute/Discuss Private Rental Packets
- Review and approve Revised User Fees

Chairman's Report

- Towers Restoration Project
- Capital Improvement Program
- Casino Courtyard Project Closeout
- Business Office Initiative
- Additional Storage Closet
- Review Outstanding Action Items
- Discussion/Approval of Purchases by Friends
  - i. Table Linens
  - ii. New Furnishings
  - iii. Additional Tables & Chairs

Other Business

Schedule next meeting October 16, 2012 at 7:00 and adjournment

9/14/12