

CRANSTON SCHOOL COMMITTEE
MONDAY, MAY 19, 2008
WESTERN HILLS MIDDLE SCHOOL
400 PHENIX AVENUE
EXECUTIVE SESSION: 5:30 P.M.
PUBLIC SESSION: 7:00 P.M.

AGENDA

I. Call to Order – 5:30 p.m. – Convene to Executive Session pursuant to RI State Laws PL 42-46-5(a)(1) Personnel (Non-renewal of Administrators' Contracts) and PL 42-46-5(a)(2) Collective Bargaining and Litigation (possible litigation – Caruolo Action)

II. Executive Session

III. Call to Order – Public Session

IV. Roll Call / Quorum

V. Executive Session Minutes Sealed – May 19, 2008

VI. Minutes of Previous Meetings Approved – April 7, 2008; April 9, 2008;

April 14, 2008; April 22, 2008; and April 29, 2008

VII. Public Acknowledgements / Communications

VIII. Chairperson Communications

IX. Superintendent Communications

X. School Committee Member Communications

XI. Public Hearing

a. Students (Agenda/Non-agenda Items)

b. Members of the Public (Agenda Matters Only)

XII. Consent Agenda / Consent Calendar

SPONSORED BY MR. STYCOS

NO. 08-5-3 – Whereas, the Cranston Public Schools faces difficult budget decisions, the Cranston School Committee directs the Superintendent to discuss the possibility of ending the JROTC Program at Cranston High School East at the end of the 2007-2008 fiscal year with the US Army. The Superintendent shall report the results of those discussions to the School Committee.

Be it RESOLVED that the School Committee also directs the Superintendent to formally tell the US Army that the Cranston Public Schools plans to end the program at the end of the 2008-2009 school year to preserve the School Committee's legal right to do so in one year.

ADMINISTRATION

PERSONNEL

NO. 08-5-4- RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and

Be it further RESOLVED that the Superintendent notify that individual of the committee's actions.

NO. 08-5-5 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Glen Hills School

Contract Effective: July 1, 2008

NO. 08-5-6 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Stone Hill School

Contract Effective: July 1, 2008

NO. 08-5-7 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Principal

Cranston Area Career & Technical Center

Contract Effective: July 1, 2008

NO. 08-5-8 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Eden Park School

Contract Effective: July 1, 2008

Page 3 May 19, 2008

NO. 08-5-9 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Middle School Principal

Hugh B. Bain Middle School

Contract Effective: July 1, 2008

NO. 08-5-10- RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Principal

Cranston High School East

Contract Effective: July 1, 2008

NO. 08-5-11 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Garden City School

Contract Effective: July 1, 2008

NO. 08-5-12 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Rhodes School

Contract Effective: July 1, 2008

NO. 08-5-13- RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Stadium School

Contract Effective: July 1, 2008

NO. 08-5-14 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal for Academic Affairs

Cranston High School West

Contract Effective: July 1, 2008

Page 4 May 19, 2008

NO. 08-5-15 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Peters School

Contract Effective: July 1, 2008

NO. 08-5-16- RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Middle School Principal

Park View Middle School

Contract Effective: July 1, 2008

NO. 08-5-17- RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Middle School Principal

Western Hills Middle School

Contract Effective: July 1, 2008

NO. 08-5-18 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal for Special and Related Services

Cranston High School East

Contract Effective: July 1, 2008

NO. 08-5-19 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal

Cranston High School East

Contract Effective: July 1, 2008

NO. 08-5-20 - RESOLVED, that at the recommendation of the

Superintendent, said certified administrator be renewed as follows:

Assistant Principal/Director

Cranston Area Career & Technical Center

Contract Effective: July 1, 2008

Page 5 May 19, 2008

NO. 08-5-21 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Hope Highlands School

Contract Effective: July 1, 2008

NO. 08-5-22 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Arlington School

Contract Effective: July 1, 2008

NO. 08-5-23 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

**Middle School Principal
Park View Middle School
Contract Effective: July 1, 2008**

NO. 08-5-24 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

**Assistant High School Principal
Cranston High School West
Contract Effective: July 1, 2008**

NO. 08-5-25 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

**Director, Student Information Systems
Administration
Contract Effective: July 1, 2008**

NO. 08-5-26 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

**Elementary Principal
Edgewood Highland School
Contract Effective: July 1, 2008**

NO. 08-5-27 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Gladstone School

Contract Effective: July 1, 2008

NO. 08-5-28 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Middle School Principal

Hugh B. Bain Middle School

Contract Effective: July 1, 2008

NO. 08-5-29 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Woodridge School

Contract Effective: July 1, 2008

NO. 08-5-30 - RESOLVED, that at the recommendation of the

Superintendent, said certified administrator be renewed as follows:

High School Principal

Cranston High School East

Contract Effective: July 1, 2008

NO. 08-5-31 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

High School Principal

Cranston High School West

Contract Effective: July 1, 2008

NO. 08-5-32 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Special Education Director

Special Services Center

Contract Effective: July 1, 2008

Page 7 May 19, 2008

NO. 08-5-33 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Orchard Farms School

Contract Effective: July 1, 2008

NO. 08-5-34 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Middle School Principal

Western Hills Middle School

Contract Effective: July 1, 2008

NO. 08-5-35 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Coordinator

Sanders Academy Program

Contract Effective: July 1, 2008

NO. 08-5-36 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Director

Literacy Program

Contract Effective: July 1, 2008

NO. 08-5-37 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Dutemple School

Contract Effective: July 1, 2008

NO. 08-5-38 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal for Academic Affairs

Cranston High School East

Contract Effective: July 1, 2008

Page 8 May 19, 2008

NO. 08-5-39 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Special Education Director

Special Services Center

Contract Effective: July 1, 2008

NO. 08-5-40 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Chester Barrows School

Contract Effective: July 1, 2008

NO. 08-5-41 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal for Special and Related Services

Cranston High School West

Contract Effective: July 1, 2008

NO. 08-5-42 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Oak Lawn School

Contract Effective: July 1, 2008

NO. 08-5-43 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant High School Principal

Cranston High School West

Contract Effective: July 1, 2008

NO. 08-5-44 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Elementary Principal

Waterman School

Contract Effective: July 1, 2008

Page 9 May 19, 2008

NO. 08-5-45 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Chief Financial Officer

Administration

Contract Effective: July 1, 2008

NO. 08-5-46 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Executive Director, Educational Programs and Services

Administration

Contract Effective: July 1, 2008

NO. 08-5-47 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Assistant Superintendent

Administration

Contract Effective: July 1, 2008

NO. 08-5-48 - RESOLVED, that at the recommendation of the Superintendent, said certified administrator be renewed as follows:

Chief Operating Officer

Administration

Contract Effective: July 1, 2008

NO. 08-5-49 – RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed for the 2008-2009 school year:

John Murray, Senior JROTC Instructor

Education – University of Rhode Island, BA; Providence College, MA

Experience – LT Colonel US Army

Certification – Secondary Social Studies

Assignment – Cranston High School East, 1.0 FTE

Effective Date of Employment – July 1, 2008

Authorization – Replacement

NO. 08-5-50 - RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Kathryn Davey Music, K-12

Joanne Robertus General Subject Matter

Jennifer Swartz Library/Media PK-12

Katherine Randall Library/Media PK-12

Ellen Basso Library/Media PK-12

Brianna Germani Health and Physical Education, K-12

Alicia Campellone Elementary

NO. 08-5-51 - RESOLVED, that at the recommendation of the Superintendent, the following certified staff member be granted a leave of absence without compensation as provided in Article XIX, Section B of the Master Agreement between the Cranston School

Committee and the Cranston Teachers' Alliance:

John Palumbo, Teacher

Leave

Effective Dates: August 2008 to June 2009

NO. 08-5-52 - RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Norman Laliberte, Executive Director

Administration

Effective Date: June 30, 2008

Carol Ricci, Social Worker

Special Services

Effective Date: June 30, 2008

William Folsom, Teacher

Cranston High School East

Effective Date: June 30, 2008

Norma Colaccio, Teacher

Park View Middle School

Effective Date: June 30, 2008

**Dorothy Kopf, Teacher
Cranston High School East
Effective Date: June 30, 2008**

**Patricia Sharman, Teacher
Special Services Center
Effective Date: June 30, 2008**

**Mary-Joan Matarese, Teacher
Waterman School
Effective Date: June 30, 2008**

**Helen Hantzopoulos, Teacher
Bain Middle School
Effective Date: June 30, 2008**

**Richard Lepore, Teacher
Cranston High School East
Effective Date: June 30, 2008**

**Lucy Garzilli, Teacher
Cranston High School East
Effective Date: June 30, 2008**

Janice Meegan, Teacher
Cranston High School East
Effective Date: June 30, 2008

Barbara Leeman, Teacher
Itinerant
Effective Date: June 30, 2008

Jean Greco, Teacher
Guidance Program Supervisor
Effective Date: June 30, 2008

NO. 08-5-53 - RESOLVED, that at the recommendation of the Superintendent, the resignation of the following certified personnel be accepted:

Jeannine Nota-Masse, Assistant Principal
Cranston High School East
Effective Date: June 30, 2008

Page 12 May 19, 2008

Julia Scherer, Teacher
Leave
Effective Date: April 15, 2008

Amy Centazzo, Teacher

Leave

Effective Date: April 15, 2008

NO. 08-5-54 - Whereas, funding for certain certified administrative positions is not assured for the 2008-2009 school year,

Be it RESOLVED that said certified administrator be terminated at the close of the school year, and

Be it further RESOLVED that the Superintendent notify this certified administrator of the Committee's action to terminate this certified administrator's employment.

NO. 08-5-55 - RESOLVED, that at the recommendation of the Superintendent, the following individual be appointed as an athletic coach:

Donald Denham, Head Boys' Soccer

Cranston High School East

Step – 7

Class – B

Playing Competition – Cranston High School East/Rhode Island College

Experience – Rhode Island College

Certification – Rhode Island Coaches Certification; CPR/AED/First Aid Certified

NO. 08-5-56 - RESOLVED, that at the recommendation of the Superintendent, the resignation of the following coach be accepted:

Jason Hogan, Head Freshman Football

Cranston High School West

Effective Date: April 29, 2008

NO. 08-5-57 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified employees be appointed:

Kenneth Crook, Instructor

Alternate Education Program

Effective Date of Employment: April 8, 2008

Authorization: Replacement

Fiscal Note: 58062129 512100

Page 13 May 19, 2008

Kenneth Riley, Four-Hour Custodian

Plant

Effective Date of Employment: February 26, 2008

Authorization: Replacement

Fiscal Note: 12247481 518200

Martine Dodd, Bus Monitor

Transportation

Effective Date of Employment: April 25, 2008

Fiscal Note: 14347518 518600

Dawn Corvese, Bus Monitor

Transportation

Effective Date of Employment: April 25, 2008

Fiscal Note: 14347518 518600

Koryn Oden, Bus Monitor

Transportation

Effective Date of Employment: May 7, 2008

Fiscal Note: 14347518 518600

Jeannette Cardarelli, Three-Hour Food Service Worker

Food Service

Effective Date of Employment: May 13, 2008

Fiscal Note: 33047179 511000

Cheryl Kluglein, Three-Hour Food Service Worker

Food Service

Effective Date of Employment: May 13, 2008

Fiscal Note: 32447179 511000

NO. 08-5-58 - RESOLVED, that at the recommendation of the

Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

TEACHER ASSISTANTS

Lori Marchetti

Yeirys Vinas

NO. 08-5-59 - RESOLVED, that at the recommendation of the Superintendent, the retirement of the following non-certified personnel be accepted:

Carol Iannelli, Chief Secretary

Park View Middle School

Effective Date: June 30, 2008

Page 14 May 19, 2008

Diane Rhynard, Secretary

Park View Middle School

Effective Date: June 30, 2008

NO. 08-5-60 - RESOLVED, that at the recommendation of the Superintendent, the resignations of the following non-certified personnel be accepted:

Linda Aspirino, Three-Hour Food Service Worker

Food Service

Effective Date: March 4, 2008

Cheslyn Lavimodiere, Bus Monitor

Transportation

Effective Date: April 17, 2008

Elizabeth Jaworski, Three-Hour Teacher Assistant

Leave

Effective Date: April 23, 2008

NO. 08-5-61 - RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted.

NO. 08-5-62 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee B be accepted.

NO. 08-5-63 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee C be accepted.

GRANTS

NO. 08-5-64 - RESOLVED, that the Cranston Public Schools submit

the following grants:

Donors Choose

Eye Catching Book Display \$ 445.00

Stone Hill School

Motivating High School Students to READ! \$ 455.80

Cranston High School East

Target

Strengthening the Ties between Home and School to \$ 3,000.00

Improve Literacy

Arlington School

Page 15 May 19, 2008

HGTV

Eco-Friendly School Makeover \$250,000.00

Cranston Violence Prevention Task Force

K-5 Bullying Prevention Program \$ 657.07

All Elementary Schools

American Honda Foundation

Arlington All-Star Agriculture Association \$ 79,400.00

BUSINESS

NO. 08-5-65 – RESOLVED, that the following purchases be approved:

Medical and Dental Supplies in the amount of \$5,369.05. (Pending the availability of funding)

Number of bids issued 12

Number of bids received 8

Photocopy Supplies in the amount of \$57,359.51. (Pending the availability of funding)

Number of bids issued 13

Number of bids received 7

Gym Uniforms for the Secondary Schools (Western Hills and Park View) in the amount of \$9,127 (Shirts - \$3.28; Shorts - \$5.09) (Pending the availability of funding.)

Number of bids issued 11

Number of bids received 5

Family and Consumer Science Supplies in the amount of \$2,123.22. (Pending the availability of funding)

Number of bids issued 14

Number of bids received 6

Employee Assistance Program be awarded to Life Watch at the cost of \$13,100 for year 2008-09 and with options to renew for years 2009-10 and 2010-11 at the same cost.

Number of bids issued 3

Number of bids received 1

Page 16 May 19, 2008

POLICY AND PROGRAM

NO. 08-5-66 - RESOLVED, that at the recommendation of the Superintendent, the following Conferences/Field Trips of Long Duration be authorized:

Karen Verrengia, Energy Educator Manager for Cranston Public Schools, to travel to Nashville, Tennessee, from June 23, 2008 to June 25, 2008 to attend the Energy Education, Inc. Summer 2008 Seminar.

William Carcieri, Edd Spidell, and Lori Velino, all Cranston Area Career & Technical Center teachers, to travel to Kansas City, Missouri from June 22, 2008 to June 28, 2008 to attend the State and National Skills USA Conference.

Audrey Kampper, science teacher at Cranston High School East, to travel to Gulf of Maine, Georges Bank, from May 27, 2008 to May 30, 2008 to participate in and attend the RI Teacher at Sea Conference.

NO. 08-5-67 - RESOLVED, that Policy No. 3323, Soliciting Prices (Bids and Quotations), be amended for first reading.

NO. 08-5-68 – RESOLVED, that Policy No. 4112.5, Athletic Coaches, be amended for first reading.

TABLED RESOLUTION

NO. 08-3-15 – RESOLVED, that Policy No. 5113, Student Attendance for Middle and High School, and accompanying regulations be amended for first reading. (3)

I. Action Calendar / Action Agenda

II. New Business

III. Public Hearing on Non-agenda Items

IV. Announcement of Future Meetings

V. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Page 17 May 19, 2008

Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's web site at www.cpsed.net, Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 869 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) hours in advance of the meeting.

Notice Posted: Cranston Herald / May 15, 2008

STUDENTS 5113(a)

MINIMUM ATTENDANCE EXPECTATIONS

Students in Middle and High School must be in regular attendance for a minimum of 90% of their course work per quarter. Students with excessive (more than five (5) unexcused class absences) will have their term grade reduced by 10 points of their quarterly grade. Students enrolled in minor classes (3 meetings per cycle) will receive a 10 point deduction for more than three (3) unexcused class absences. Students in Middle School in Unified Arts classes will receive a 10 point deduction for more than 3 unexcused class absences.

The following shall not be considered absences and shall not count against students:

- **Absence from class due to in-school or out-of-school suspension**
- **Absence from class due to attendance at school-sponsored events**
- **Absence from class due to attendance at scheduled meetings with school personnel**
- **Absences from class due to religious observance**

The following excused absences determined by the regulations of the Truancy Court:

- **Illness confirmed by a Doctor's note within 2 days of return to school**
- **Dental appointments confirmed by a Dentist's note within 2 days of return to school**
- **Family bereavement confirmed with a newspaper obituary or death notice**
- **Legal/court obligations confirmed by a note from the courts**
- **Verifiable college and military appoints, prior permission from the Guidance Department and appointment verification forms are required (High School)**

All notes must be submitted within two days of the student's return to school.

Students that have absences exempted from counting against the 90% minimum requirement are still required to complete and turn in all make-up work missed due to their absence.

ABSENCE, TARDINESS AND DISMISSALS

1. Parents should call the school at 270-8049 for Cranston West, 270-8126 for Cranston East, 270-8030 for Western Hills, 270-8090 for Park View, or 270-8010 for Hugh B. Bain to report a student's absence.

STUDENTS

5113(b)

ABSENCE, TARDINESS AND DISMISSALS (CONTINUED)

2. Students who are absent or suspended will not be allowed to report to school or to attend any school activity during the period of absence or suspension.

3. If a student is absent (unexcused) from a class or classes in excess of five (5) times per quarter, the teacher will lower the student's quarterly grade by ten points.

4. Absences or dismissals by the school nurse are considered excused.

5. Family vacations during school time will not be excused by the School Committee Policy unless previously approved by the school department.

6. Parents wishing to appeal an attendance-related grade reduction should submit a written appeal to the Administration in the following order: Assistant Principal, Principal, Superintendent, and School Committee.

7. Excessive tardiness to school is unacceptable. Students who accumulate more than three (3) unexcused tardies per semester will receive detention for each subsequent tardy according to school department policy. Should excessive tardiness become a serious or chronic problem, a student may be assigned Alternate Discipline Program, could be suspended out of school, Saturday Detention, or receive social probation. All days tardy beyond the 3 per semester will result in disciplinary consequences unless excused with verifiable documentation (i.e., doctor's note, dental note, legal obligation, etc.). All notes must be submitted on the day the student is tardy or least by the next school day.

A student who arrives late to class more than half way through the class, regardless of the class, will be considered absent from that class.

8. Students with unexcused tardies after 11:00 am are considered absent and are ineligible to participate in athletics or extra curricular activities on that day. Should the tardiness occur on the last day before a weekend, the student will be likewise, ineligible to participate in school related activities or athletics.

9. Personal family appointments, which can be scheduled during non-school hours, will be included in absence and tardy totals.

10. The classroom teacher will assign students who are tardy to class

without an acceptable or verifiable reason appropriate disciplinary action. Students who are habitually tardy will be referred to the administration.

11. Students who miss a class period or a whole day of school without permission will be considered truant. All students who are determined to be truant will be subject to disciplinary action and will receive no credit (zero) for all work missed or due during the truancy.

STUDENTS

5113(c)

ABSENCE, TARDINESS AND DISMISSALS (CONTINUED)

12. Students may be dismissed from school with a parental note, with an acceptable reason. All dismissals will be excused only with verifiable documentation by a doctor, dentist, legal obligation, death, religious observance, etc. These notes from verifiable sources or appointment verification forms must be turned in to the Main Office by the next school day that the student is present.

13. Students dismissed from school are ineligible to participate in athletics or extra curricular activities on that day or the ensuing

weekend should it occur on the day before a weekend. Students may be allowed to participate in these situations with administrative approval.

14. For eligibility purposes with respect to extra curricular activities and athletics, students dismissed for medical, dental, legal appointments, etc., must have such dismissal pre-approved by an administrator or designee. Upon the student's return to school from the appointment, verification documentation must be turned in to the office or to the coach or activity advisor, if school has ended, to be eligible to participate (parental notes will not suffice.) Any student clinically dismissed by the nurse due to illness may not return to school and is ineligible to participate in athletics or school activities.

MAKE UP POLICY

A student absent from school from one (1) to three (3) days will have one (1) class meeting per absence to make up missed work beginning on the initial day they return to school.

For students absent or suspended from school for a period of more than three (3) days, school work may be requested by the parent/guardian. A twenty-four (24) hour notice for such requests is required and will be made available by teachers through the main office. Students suspended from school will be allowed to make up all work as dictated by this policy.

In the event that a student is absent on the day a long-term project/assignment is due, the grade for that assignment will be reduced at the discretion of the teacher. Should the student submit verifiable documentation for the absence (medical, dental note, etc.), the grade reduction may be waived.

Serious long-term illness make-up will be made up at the discretion of the teacher(s) and guidance counselor.

Any student that makes arrangements with a teacher to make-up work at an arranged time and fails to do so will be assigned a zero (0) for the work in question.

STUDENTS 5113(d)

FINAL EXAMS (HIGH SCHOOL)

A. Final exams are required in every course in grades 9 through 12. The final exam grade for each course will be weighted 15% of the final grade.

B. An exam schedule is published in June. Senior high school students are expected to report for their scheduled final exams and must remain in the exam room for the entire period. Depending on the schedule, students may be dismissed following their exams.

ATTENDANCE POLICY FOR EXAMS (HIGH SCHOOL)

- 1. Final exams will be administered in all courses. Seniors with a grade point average of 90 or above may be exempt from their final exam in the courses with that average.**
- 2. Should a student be tardy to an exam without an excuse or prior administrative approval, he/she will be admitted to the exam and allowed to take the exam during the remaining time in the exam period only.**
- 3. If a student is going to be absent from an exam and wishes to be granted the opportunity to take a make-up exam, a parent must contact the administration in writing or by phone (Main Office) prior to the start of the exam.**
- 4. If a student is absent from an exam and the administration has not been contacted in advance, the student will not be given a make-up exam and will receive a grade of zero.**
- 5. Make-up exams will be given at a time to be determined by the teacher.**
- 6. All students must remain in the testing site until the conclusion of the exam period.**

Regulations Adopted: March 20, 1972 CRANSTON PUBLIC SCHOOLS

Regulations Revised: August 20, 1990 Cranston, Rhode Island

Regulations Revised: July 16, 2007

Resolution No.: 07-7-21

Regulations Revised:

Resolution No.:

3323

Business

Soliciting Prices (Bids and Quotations)

Bids appearing on the School Committee Agenda shall include:

- 1. Number of bids issued**
- 2. Number of bids received**

Any single purchase of \$3,000.00 or more shall be made normally on the basis of sealed bids sent to known suppliers of the materials.

Bids should be sent to all vendors placed on the invitational bid list.

Any single purchase of \$2,000.00 or more and less than \$3,000.00 shall be made normally on the basis of three written quotations.

Exceptions to the above practices may be made in the following instances:

1. Purchases or commodities or services, the price of which is fixed by the public authority authorized by law to fix rates on prices.

2. Contracts for personal services.

3. Purchases or contracts where competitive bidding is dispensed with, without stated cause, on the recommendation of the Chief Financial Officer and the approval of an executive school sub-committee for purchasing. The members of this committee will be the School Committee Chairperson, the Superintendent of Schools, and the Chief Financial Officer.

4. Where there is only one known supplier (sole source).

5. When Federal Surplus Property is available to Cranston Public Schools, the Chief Financial Officer is authorized to make purchases in excess of \$3,000.00 with the approval of the Superintendent and the executive school sub-committee for purchasing.

Awards shall customarily be made to the lowest responsible bidder meeting the specifications. However, the following facts may be considered and influence an award to other than the lowest bidder:

- 1. The general reputation and reliability of the bidder.**
- 2. Previous or assured future service to the department.**
- 3. The superior quality of the item in the light of the difference in cost.**
- 4. Where bids and quotations involve more than one item, the selection may be made in an item by item basis according to the lowest responsible bidder.**

On items of equipment in excess of \$3,000.00 in cost, the bid shall be awarded by the School Committee.

In all other instances, bids shall be awarded by the Chief Financial Officer, after such consultation as may be needed with the administrative staff or supervising or teaching personnel.

Amended: 11/21/94

Resolution No. 94-11-35

Amended: CRANSTON PUBLIC SCHOOLS

Resolution No. Cranston, Rhode Island

Athletic Coaches 4112.5

Coaching vacancies will be adequately posted in each building by the Superintendent and advertised in accordance with the currently established posting policies and procedures.

Coaching positions shall be filled on the basis of the best qualified, responsible person available. Criteria to determine qualification will include, but not be limited to knowledge, playing experience and coaching experience in the particular sport.

All coaches will be evaluated annually by the Director of Athletics.

After a formal evaluation, the evaluator and the coach will agree on a date and time for a conference to be held as soon as practicable.

A coach will be allowed to review a copy of the evaluation and will have a right to discuss the contents of the document and to attach a written response. All coaches will be asked to sign the evaluation prior to its placement in the coaches' personnel file.

Any complaint regarding a coach, made to the administration by any parent, student, or other person, which is considered in the evaluation will be shared with the coach involved.

Resolution No. CRANSTON, RI

Policy Amended:

Resolution: