

CRANSTON SCHOOL COMMITTEE MEETING

MONDAY, MAY 21, 2007

WESTERN HILLS MIDDLE SCHOOL

400 PHENIX AVENUE

EXECUTIVE SESSION: 6:00 P.M.

PUBLIC SESSION: 7:00 P.M.

AGENDA

I. Call to Order – 6:00 p.m. Convene to Executive Session pursuant to RI State Laws 42-46-5(a)(1) Personnel and PL 42-46-5(a)(2) Collective Bargaining and Litigation.

II. Executive Session

III. Call to order – Public Session

IV. Roll Call / Quorum

V. Executive Session Minutes Sealed – May 21, 2007

VI. Minutes of Previous Meetings Approved – April 9, 2007; April 11, 2007;

April 30, 2007

VII. Public Acknowledgements / Communications

VIII. Chairperson Communications

IX. Superintendent Communications

X. School Committee Member Communications

Middle School Tracking

Cranston Area Career & Technical Center Automotive Program

XI. Public Hearing

a. Students (Agenda/Non-agenda Items)

b. Members of the Public (Agenda Matters Only)

XII. Consent Calendar / Consent Agenda

SPONSORED BY MR. LOMBARDI

NO. 07-5-2 – Whereas, twenty students from Kidventure’s Community Service Club at Gladstone Street School distinguished themselves by partnering with the Bay View Cheerleading Squad to lead 125 students in a community service project to support our troops, and

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Whereas, these twenty students led this project over the course of three months to send three different care packages to the 82nd Airborne Unit in Iraq, and

Whereas, after receiving the care packages full of banners, poems, letters, ornaments and much more, the 82nd Airborne Unit sent the Gladstone School students their American flag and Airborne Unit flag which now proudly hangs in the Gladstone Street School, and

Whereas, Cranston's Mayor Michael Napolitano and Cranston Public Schools' Superintendent M. Richard Scherza presented the flags to Kidventure and honored these twenty Community Service Club students for their leadership during a flag presentation on January 29, 2007,

Be it RESOLVED that the following students, who have distinguished themselves as leaders, volunteers, and outstanding representatives of their school and community, be congratulated by the Cranston School Committee, and

Be it further RESOLVED that they be presented with a copy of this Resolution signed by the members of the Cranston School Committee.

STUDENT	GRADE	STUDENT	GRADE	
Sandra Abdelmessih	4	Marianne Moreno	3	
Christina Arlia	4	Kenneth Ouch	4	
Bryanna Cardona	3	Tehya Parker	4	Brianna Cicerone
5 Tommy Phath	3			

Tramaine Edwards-Dottor 3 Elisa Sanchez 3
Rachel Dutra 4 Ana Saucedo 5
Arilys Gonzalez-Matias 5 Ivy Swinski 5
Ashley Guerra 5 Sebastian Terrazas 3
Tiffany Lao 5 Giavani Valiente 4
Sahira Melo 5 Gelisa Williams 4

SPONSORED BY MR. LOMBARDI

NO. 07-5-3 – Whereas, Cranston High School West students, under the exceptional leadership of their coach, Steven Krous, participated in the Tenth Annual National Ocean Sciences Bowl, Rhode Island and Connecticut Regional Competition, and

Whereas, a five-member team placed First in the region and advanced to the National Level Competition at Stony Brook, New York, where they placed second in the Nation, winning a one-week vacation in Bermuda for their efforts,

Be it RESOLVED that team members, Victoria Schuele (Captain), Tho Phan, Candice Bousquet, Meaghan Sullivan, and Sudha Panneerselvam, be congratulated by the

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Cranston School Committee for their outstanding achievements, and Steven Krous for his leadership efforts, and

Be it further RESOLVED that they be presented a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-4 – Whereas, Dr. Joel Gluck, a science teacher at the New England Laborers’/Cranston Public Schools’ Construction Career Academy for the past four years, has expanded the Science Department to include classes in Forensics, Environmental Studies and Construction Robotics, and

Whereas, Dr. Gluck has contributed to the design of the curriculum in Problem-Based Learning used at the Construction Career Academy and has represented Cranston Public Schools as a guest speaker on Problem-Based Learning at the National Science Teachers’ Association Conferences in Anaheim, California; in Baltimore, Maryland, and in St. Louis, Missouri, and

Whereas, Dr. Gluck acts as Student Activities Coordinator for all students who attend the Construction Career Academy and uses Problem-Based Learning to teach students the theories of Science utilized in the heavy and highway construction field by hands-on learning at historical sites such as Washington, DC and science theories used in the construction of facilities such as Disney World, and

Whereas, Dr. Gluck, in addition to his teaching certificate, has a Medical Degree in Podiatry and uses his medical knowledge to annually provide students with Problem-Based Learning in a medical environment at Tufts University School of Medicine to learn the necessity of using OSHA standards in order to protect against the deterioration of the human anatomy when not using safety equipment on a construction work-site, and

Whereas, the Amgen Award for Science Teaching Excellence recognizes public or private school educators in grades K-12 who have made extraordinary science teaching contributions and who have had a measurable impact on the lives of their students, and

Whereas, the Amgen Award for Science Teaching judges have determined that Joel is a teacher who is among the very best science educators in this region; he tops the charts in classroom creativity of teaching methods; effectiveness in the classroom; motivational ability; instructional ability; and mastery of subject matter,

Be it RESOLVED that the Cranston School Committee congratulate Dr. Joel Gluck for this most prestigious award, for his outstanding contributions to science education, and

for the honor he has brought to himself and to Cranston Public Schools'/New England Laborers' Construction Career Academy, and

Be it further RESOLVED that Joel receive a copy of this Resolution signed by the members of the Cranston School Committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-5 - Whereas, Kyle Viticone did an outstanding job as a member of the Cranston High School East Wrestling Team during the 2006-2007 winter sports' season, and

Whereas, after finishing third in his weight class in both 2005 and 2006 captured the state title this year with a 6-0 win over his opponent from Cumberland, and

Whereas, through his continued hard work, endless preparation, and dedication throughout the entire wrestling season recorded the quickest pin of the state tournament (25 seconds); captured first place in the Cranston East, Natick and Keene Invitational Tournaments; finished the season with 35 wins and 2 losses and closed out his career with a record of 102 wins and 9 losses, and

Whereas, because of his outstanding personal accomplishments throughout the wrestling season has been recognized as a 2007 Providence Journal First Team All State selection in the 119 pound

weight class,

Be it RESOLVED that Kyle Viticone, be congratulated by the Cranston School Committee for his hard work and dedication to the sport of wrestling, and

Be it further RESOLVED that Kyle receive a copy of this Resolution signed by the members of the committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-6 - Whereas, Nick Baccaire did an outstanding job as a member of the Cranston High School West Wrestling Team during the 2006-2007 winter sports' season, and

Whereas, after finishing fifth in his weight class in 2006 captured the state title this year by pinning his undefeated opponent from Exeter West Greenwich, and

Whereas, through his continued hard work, endless preparation, and dedication throughout the entire wrestling season compiled an overall record of 46 wins and 3 losses that included first place finishes in both the Cranston East and Methuen Invitationals, and

Whereas, because of his outstanding personal accomplishments throughout the wrestling season has been recognized as a 2007 Providence Journal First Team All State selection in the 215 pound weight class,

Be it RESOLVED that Nick Baccaire, be congratulated by the Cranston School Committee for his hard work and dedication to the sport of Wrestling, and

Be it further RESOLVED that he be presented with a copy of this Resolution signed by the members of this committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-7 - Whereas, Shawn Giblin did an outstanding job as a member of the Cranston High School West Wrestling Team during the 2006-2007 winter sports' season, and

Whereas, after capturing the 2006 state title in the 112 pound weight class, won this year's state title at 125 pounds defeating his opponent from Bishop Hendricken in a dramatic 6-4 overtime finish and was selected by the Rhode Island Wrestling Coaches Association as the "best finals match", and

Whereas, through his continued hard work, endless preparation, and dedication throughout the entire wrestling season compiled an overall record of 45 wins and 5 losses that included a first place finish

in the Cranston East Invitational and now owns a career record of 87 wins and 10 losses, and

Whereas, because of his outstanding personal accomplishments throughout the wrestling season has been recognized as a 2007 Providence Journal First Team All State selection in the 125 pound weight class,

Be it RESOLVED that Shawn Giblin be congratulated by the Cranston School Committee for his hard work and dedication to the sport of wrestling, and

Be it further RESOLVED that he be presented with a copy of this Resolution signed by the members of this committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-8 - Whereas, Alfred Raymond did an outstanding job as a member of the Cranston High School West wrestling team during the 2006-2007 winter sports' season, and

Whereas, wrestling as a sophomore in his first year at Cranston West captured the state title by defeating his opponent from South Kingstown 14-10 in dramatic fashion, and

Whereas, through his continued hard work, endless preparation, and dedication throughout the entire wrestling season compiled an overall record of 44 wins and 1 loss that included first place finishes in both the South County and Hurricane Invitationals, and

Whereas, because of his outstanding personal accomplishments throughout the wrestling season has been recognized as a 2007 Providence Journal First Team All State selection in the 152 pound weight class,

Be it RESOLVED that Alfred Raymond be congratulated by the Cranston School Committee for his hard work and dedication to the sport of wrestling, and

Be it further RESOLVED that he be presented with a copy of this Resolution signed by the members of this committee.

SPONSORED BY THE COMMITTEE

NO. 07-5-9 - Whereas, the Cranston High School West Varsity Wrestling Team under the direction of head coach Matthew Claeson and assistant Coach James Royal had an outstanding season in the winter of 2006-2007, and

Whereas, through their hard work and dedication during the off season as well as on the mat during the season, finished the 2006-2007 wrestling season with an undefeated dual meet record of

16-0 for the third consecutive season and currently have recorded fifty-one consecutive dual meet victories, and

Whereas, through their continued hard work, outstanding team and individual performances were able to capture the Division I A League Championship, the Haig Varadian Dual Meet State Championship, as well as the Rhode Island Interscholastic League Team Championship, all for the second consecutive season,

Be it RESOLVED that the following team members be congratulated by the Cranston School Committee for their hard work and dedication to the sport of wrestling, and

Be it further RESOLVED that they receive a copy of this Resolution signed by the members of the Cranston School Committee.

**Nick Baccaire (Captain) Victor Guerrero (Captain) Matt Palumbo
Nick Damon Alfred Raymond Shane O'Connell
Robert Geremia Ryan Bergantino Jason Cook
Edward Fallens Matt Custodio Steven Duran
Bryan Fallens Jerred Jordan William Russo
Eric Beaudoin Brian Abruzzini Michael Petrocelli
Matt Simonelli Corey Beaudoin Corey Giblin**

**Dan Larson John Coleman Shawn Giblin
Nicolas O'Connell Dan Lovejoy Gilchrist DiPrete
Devon Dubuque Louis Piacitelli Richard McMahon
Alex Alarie-Leca Jesse Alejandro Jarred Lambert
Zach D'Antonio Anthony Catanzaro Vince DelleFave
Jason Kershaw David Soprano**

SPONSORED BY THE COMMITTEE

NO. 07-5-10 - Whereas, Will Hooper did an outstanding job as a member of the Cranston High School East Boys' Swim Team during the 2006-2007 winter sports' season, and

Whereas, known as one of the state's top schoolboy swimmers from his first day of high school competition, Will earned his third consecutive First Team All State selection, and

Whereas, through his continued hard work, endless preparation, and dedication throughout the entire swim season, Will successfully defended his 200 yard individual medley with a time of 1:50.17 which was 6 seconds better than his closest competition, and

Whereas, because of his outstanding personal accomplishments throughout the boys' swim season has been recognized as a 2007 Providence Journal First Team All State selection,

Be it RESOLVED that Will Hooper be congratulated by the Cranston

School Committee for his hard work and dedication to the sport of swimming, and

Be it further RESOLVED that he be presented with a copy of this Resolution signed by the members of the committee.

SPONSORED BY MR. STYCOS AND MRS. TOCCO-GREENAWAY

NO. 07-5-11 - RESOLVED, that the following School Committee policy be adopted for first reading:

The Cranston Public Schools shall show no favoritism towards candidates for public office. The Cranston Public Schools shall not invite nor allow any candidate for public office, acting in his/her capacity as a candidate, to attend an event paid for with school department funds, unless other candidates for the same office have also been invited. Once at the event, candidates shall be treated equally. In addition, administrators may meet with candidates for public office to explain school issues or visit school facilities, but must treat all candidates equally. This paragraph shall not apply to Cranston School Committee members acting in their official capacities.

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SPONSORED BY MR. STYCOS, MR. ARCHETTO, AND MRS.

TOCCO-GREENAWAY

NO. 07-5-12 - RESOLVED, that the following School Committee policy be adopted for first reading:

Central administrators (the superintendent, the assistant superintendent, the head of finance, the head of personnel, and the head of curriculum) shall complete a financial disclosure form like the form submitted to the Rhode Island Ethics Commission by elected officials. The disclosure forms shall be submitted to the superintendent's office by April 1 of each year (June 1 in 2007) and shall be available to the public.

SPONSORED BY MR. STYCOS AND MRS. TOCCO-GREENAWAY

NO. 07-5-13 - RESOLVED, that the following School Committee policy be adopted for first reading:

Central administrators (the superintendent, the assistant superintendent, the head of finance, the head of personnel, and the head of curriculum) shall not campaign for Cranston School Committee candidates. This shall include circulating nominating petitions, recruiting volunteers, or other campaign assistance.

ADMINISTRATION

PERSONNEL

NO. 07-5-14 - RESOLVED, that at the recommendation of the

**Superintendent, said certified personnel be recalled from termination,
and**

**Be it further RESOLVED that the Superintendent notify those teachers
of the Committee's actions.**

**NO. 07-5-15 - RESOLVED, that at the recommendation of the
Superintendent, the appointment of Department Chairperson,
Mathematics, Cranston High School East, be approved.**

**NO. 07-5-16 - RESOLVED, that at the recommendation of the
Superintendent, the following certified personnel be appointed as
substitutes on a temporary basis as needed:**

Leslie Williams Elementary

Justin Bilyj Physical Education, PK-12

Susan Bagaglia Nurse Teacher

Lorre Lang Elementary

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Jennifer Moscovitz Elementary

Katie Marsella Middle School Mathematics

Heather Hawks Elementary/Middle Special Education

Frank Petrozzi Industrial Arts

Anthony DeCiantis Social Studies

Elizabeth Scorpio Elementary

Azadeh Noorbaloochi Middle/Secondary Mathematics

NO. 07-5-17 - RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Marybeth DeNuccio, Teacher

Peters School

Effective Date: June 30, 2007

Paula Caiozzo, Teacher

Professional Development Institute

Effective Date: June 30, 2007

Lorraine Bouchard, Librarian

Itinerant

Effective Date: June 30, 2007

Paul Graves, Teacher

Cranston High School West

Effective Date: June 30, 2007

NO. 07-5-18 - RESOLVED, that at the recommendation of the Superintendent, the resignations of the following certified personnel be accepted:

Steven Nelson, Teacher on Leave

Western Hills Middle School

Effective Date: April 10, 2007

Glenn Gariepy, Assistant Principal

Cranston Area Career & Technical Center

Effective Date: June 30, 2007

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Deana Chamberlain, Reading

Garden City School

Effective Date: June 30, 2007

Frank Vincent, Guidance Teacher

Gladstone School

Effective Date: June 30, 2007

NO. 07-5-19 – RESOLVED, that at the recommendation of the Superintendent, the termination of certified Employee A be accepted.

NO. 07-5-20 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified employees be appointed:

Linda Asprinio, Three-Hour Food Service Worker

Food Service

Effective Date of Employment: April 30, 2007

Authorization: Replacement

Fiscal Note: 33047179 511000

Lisa G. Milson, Three-Hour Food Service Worker

Food Service

Effective Date of Employment: April 23, 2007

Authorization: Replacement

Fiscal Note: 32447179 511000

Stephen DiVona, Bus Driver

Transportation

Effective Date of Employment: May 21, 2007

Authorization: Replacement

Fiscal Note: 14347565 517200

Richard Camp, Bus Driver

Transportation

Effective Date of Employment: May 21, 2007

Authorization: Replacement

Fiscal Note: 14347565 517200

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NO. 07-5-21 - RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

TEACHER ASSISTANTS

Elizangela Dacosta

Donald Hardy

Jennifer Cole

Lianne DiMaio

Jason Cubelo

NO. 07-5-22 - RESOLVED, that at the recommendation of the Superintendent, the retirements of the following non-certified personnel be accepted:

Pasquale Sorvillo, Custodian

Western Hills Middle School

Effective Date: June 29, 2007

Louise Mendella, Teacher Assistant

Eden Park School

Effective Date: May 18, 2007

NO. 07-5-23 - RESOLVED, that at the recommendation of the Superintendent, the resignation of the following non-certified personnel be accepted:

Gail Luce, Bus Driver

Transportation

Effective Date: May 11, 2007

Filippa Gruppuso, Bus Monitor

Transportation

Effective Date: April 27, 2007

BUSINESS

NO. 07-5-24 - RESOLVED, that the following purchases be approved:

Athletic Supplies in the amount of \$24,449.96

Number of bids issued 25

Number of bids received 13

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Kindergarten Supplies in the amount of \$29,829.71. Purchases pending funding in 2007-2008.

Number of bids issued 49

Number of bids received 16

Computer Supplies in the amount of \$32,032.49. Purchases pending funding in 2007-2008.

Number of bids issued 33

Number of bids received 8

Landscaping Equipment in the amount of \$7,199.20 (Commercial Grade Mower) and \$4,100.00 (Truck Loader-Tow-Behind Giant Vac)

Number of bids issued 10

Number of bids received 4

Physical Education Supplies in the amount of \$6,578.95. Purchases pending funding in 2007-2008.

Number of bids issued 27

Number of bids received 17

Audio Visual Supplies in the amount of \$16,310.06. Purchases pending funding in 2007-2008.

Number of bids issued 32

Number of bids received 22

Family and Consumer Science in the amount of \$8,324.22. Purchases pending funding in 2007-2008.

Number of bids issued 18

Number of bids received 4

Maps and Globes in the amount of \$3,416.91. Purchases pending funding in 2007-2008.

Number of bids issued 13

Number of bids received 5

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Trash Liners in the amount of \$21,436.38

Number of bids issued 25

Number of bids received 12

**NO. 07-5-25 - RESOLVED, that the following purchases be approved
(School Lunch Fund 3):**

Food Service Uniforms at the following pricing for 2007-2009:

Visors \$ 2.85

Ladies Slacks \$ 8.95

Shirt \$10.40

Bib Aprons \$ 4.75

Number of bids issued 11

Number of bids received 3

**NO. 07-5-26 - RESOLVED, that the following purchases be approved
(Grant funding)**

Computer Tables in the amount of \$4,041.40 (Perkins)

Number of bids issued 20

Number of bids received 10

NO. 07-5-27 – RESOLVED, that the implementation of an automated

phone reception system at an additional cost of \$250 per month with a one-time start up fee of \$150 to begin on July 1, 2007 be approved. This addition is from the pre-existing Telecommunications Centrex Bid awarded to Cox Communications in School Committee Resolution No. 07-1-8.

POLICY AND PROGRAM

NO. 07-05-28 - RESOLVED, that at the recommendation of the Superintendent, the following Conferences/Field Trips of long duration be authorized:

Gayle Dzekevich, Assistant Director of the Alternate Education Program, to travel to San Diego, California, to attend the CASAS Summer Institute from June 25 to June 29, 2007.

Sean Durigan, teacher at Western Hills Middle School, and two students to travel to Fort Collins, Colorado to represent the State of Rhode Island in the Future Problem Solvers International Conference from May 31, 2007 to June 3, 2007.

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NO. 07-5-29 - RESOLVED, that at the recommendation of the Superintendent, Policy No. 1330, Use of School Facilities, be

approved for second and final reading.

NO. 07-5-30 - RESOLVED, that Policy No. 6162.2, Access to Networked Information Resource Acceptable Use Policy (AUP), as amended, be approved for second and final reading.

NO. 07-5-31 - RESOLVED, that at the recommendation of the Superintendent, Policy No. 5113, Student Attendance, with accompanying regulations, as amended, be approved for first reading and that Policy No. 5113.1, Student Dismissal, and accompanying regulations be repealed.

TABLED RESOLUTIONS

NO. 07-3-17 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee B be accepted.

NO. 07-2-23 – RESOLVED, that at the recommendation of the Superintendent, policy No. 1330, Use of School Facilities, as amended, be approved for first reading.

XIII. Action Calendar / Action Agenda

XIV. New Business

XV. Public Hearing on Non-agenda Items

XVI. Announcement of Future Meetings

XVII. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Notice Posted: May 16, 2007

INSTRUCTION 6161.2(a)

Access to Networked Information Resources

Acceptable Use Policy (AUP)

TECHNOLOGY ACCEPTABLE USE POLICY

This policy's intent is to ensure appropriate educational and business operational access to computers, the CPS Network of computers, and the Internet for students and staff while accessing their school account from within any Cranston Public School or non-school location.

Students/staff found in violation of the Technology Acceptable Use Policy will be referred to the building principal or appropriate administrator. In the case of a student, the parent or guardian will be notified. The building administrators will have the right and responsibility to exercise judgment for all users regarding technology use violations, including those that may not have been specifically outlined in the acceptable use policy. Consequences for students may include suspension of computer privileges, notification of police, and suspension from school and/or recommendation for exclusion from school for up to one calendar year. Consequences for staff may include suspension of computer privileges, notifications of police, as well as the initiation of the discipline process delineated by Cranston Public School policy.

Educational Purpose

1. The Cranston Public Schools Network (CPSnet) has been established for an educational purpose to support and enhance the curriculum. For the purpose of this policy, the term CPSnet shall include Cranston Public Schools' computers, local area networks (LANs), wide area networks (WANs), and access to the Internet through CPSnet or other Internet Service Providers.

The CPSnet has not been established as a public access service or a public forum. Cranston Public Schools has the right to place

restrictions on the material accessed or posted through the system. Users, including faculty, staff, students, and others granted access shall agree to follow the rules set forth in the Cranston Public Schools Disciplinary Procedure Handbook.

Students/Staff Internet Access

1. Students/staff will have access to the CPSnet information resources through their classrooms, library, or school computer labs/wireless laptop computer and/or any other type of electronic device.

2. Student users and their parent(s)/guardian(s) must sign the “Technology Acceptable Use Policy Agreement” portion of this handbook. Signatures are required in order for students to be granted access to the Internet. The parent(s)/guardian(s) can withdraw approval at any time.

INSTRUCTION 6161.2(b)

Access to Networked Information Resources Acceptable Use Policy (AUP)

3. Staff members are expected to follow the same “Technology Acceptable Use Policy Agreement” as students as terms of their employment and must sign the “Technology Acceptable Use Policy

Agreement”.

Prohibited Uses

1. Breach of Personal Safety

a. Student users will not post personal contact information about themselves,

their parent(s)/guardian(s) or other people. Personal contact information includes (but is not restricted to) home address, telephone, school address, work address or parent information, etc.

b. Student users will not meet in person with anyone contacted online.

c. Student users will promptly disclose to a teacher or other school employee

any message received that is inappropriate or makes them feel uncomfortable.

d. Users will not attempt to gain unauthorized access to the CPS network or to

any other computer system through the CPSnet or go beyond authorized access levels. This includes attempting to log in through another person’s account or access another person’s files, even if

only for the purposes of “browsing.”

e. Users will not make deliberate attempts to disrupt the CPSnet or any other computer system or destroy data by spreading computer viruses or by any other means.

f. Users will not use the CPSnet to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, threatening the safety of a person and/or invading the privacy of individuals.

g. The CPSnet shall not be used for private commercial purposes. This means offering, providing or purchasing products or services for non-school related usage, including the electronic distribution from non-CPSnet accounts such as home or personal business account to a CPS account.

h. Political lobbying is not allowed through the CPSnet.

INSTRUCTION 6161.2(c)

Access to Networked Information Resources

Acceptable Use Policy (AUP)

2. System Security

a. Under no conditions should a password be provided to another person.

Users are responsible for their individual accounts and should take all reasonable precautions to prevent others from being able to use their accounts to protect their own liability.

b. Users will immediately notify a teacher or a system administrator if a possible security problem has been identified.

c. Users will avoid the spread of computer viruses by following the district virus protection procedures.

3. Inappropriate Language

a. Users will not send, display or receive any public and/or private messages through the CPSnet that contain inappropriate language. This restriction also applies to material posted on the school web page.

b. Users will not send, display or receive messages through the CPSnet that use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

c. Users will not send, display or receive information through the CPSnet that could cause damage or disruption.

d. Users will not send, display or otherwise engage in personal attacks, including prejudicial or discriminatory attacks through the CPSnet.

e. Users will not send, display or receive messages through the CPSnet that harass another person. Harassment includes but is not limited to persistently acting in a manner that distresses or annoys another person.

f. Users will not send, display or receive false or defamatory information about a person or organization through the CPSnet.

g. Users will not send, display or receive anonymous messages using pseudonym signatures through the CPSnet

INSTRUCTION 6161.2(d)

Access to Networked Information Resources

Acceptable Use Policy (AUP)

4. Respect for Privacy

a. Users will respect the privacy of confidential messages and will not repost

those messages without the permission of the person who sent the message.

b. Users will not post private information about another person or organization.

5. Respect for Resource Limits

a. Users will utilize the system only for educational activities and limited, high

quality self-discovery activities. Faculty will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and other studies related to the Cranston Public Schools curriculum. All students will be informed by faculty of their rights and responsibilities as users of the CPSnetwork prior to gaining access to that network, either as an individual user or as a member of a class or group.

b. Student users will not download any file without the expressed permission

of the instructor.

c. Users will not post chain letters or engage in “spamming.”

Spamming is

sending an annoying or unnecessary message to a large number of people.

d. All users will check their e-mail frequently and delete unwanted messages

promptly.

6. Plagiarism and Copyright Infringement

a. Users will provide proper citation for information gathered from CD-ROMs, through the CPSnet or on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.

b. Users will respect the rights of copyright owners. Copyright infringement occurs when a user inappropriately reproduces a work that is protected by a copyright. A work includes: text, graphics, photos, sounds, music, animation, video and software programs. If a work contains language that specifies appropriate use of that work, users should follow the expressed requirements. If unsure whether or not a work may be used, permission from the copyright owner must be requested.

INSTRUCTION 6161.2(e)

Access to Networked Information Resources

Acceptable Use Policy (AUP)

7. Inappropriate Access to Material

a. Receiving or inputting pornographic materials, promoting violence, engaging in racial, gender or other defamatory slurs or for personal attacks on others through the CPSnet is strictly prohibited.

b. Receiving or transmitting information through the CPSnet pertaining to dangerous instruments such as bombs, automatic weapons, or other illicit firearms, weaponry, or explosive devices is prohibited.

c. The CPSnet does not permit the use of chat rooms.

Individual Rights

1. Search and Seizure

a. Network administrators may review files and communications to maintain

system integrity and to ensure that users are utilizing the CPSnet responsibly.

Users should not expect that files stored on district servers or computers will be private.

b. An individual search will be conducted if there is reasonable suspicion that a user has violated this policy.

2. Due Process

a. The Cranston Public Schools will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the CPSnet.

b. In the event there is a claim that a user has violated this policy, the user will be notified of the suspected violation. An opportunity to present an explanation will be provided.

Limitation of Liability

1. The Cranston Public Schools makes no guarantee that the functions or the services provided by or through CPSnet will be

error-free or without defect.

2. The Cranston Public Schools will not be responsible for any damage suffered,

including but not limited to, loss of data or interruptions of service.

INSTRUCTION 6161.2(f)

Access to Networked Information Resources

Acceptable Use Policy (AUP)

3. The Cranston Public Schools is not responsible for the accuracy or quality of the

information obtained through or stored on the CPSnet.

4. The Cranston Public Schools will not be responsible for financial obligations arising through the unauthorized use of the CPSnet system.

It is a privilege, not a right, to use the CPSnet and the information resources found on the network and on the Internet.

Policy Adopted: June 16, 1997 CRANSTON PUBLIC SCHOOLS

Policy Amended: Cranston, Rhode Island

Resolution No.:

CRANSTON PUBLIC SCHOOLS

ACCEPTABLE USE POLICY

For Access to

Networked Information Resources

(AUP)

All users (students, staff, and administration) will be required to sign the Acceptable Use Policy. Parent/Guardian of student users must also sign the form.

CRANSTON PUBLIC SCHOOLS' USER

As a user of the Cranston Public Schools' CPSnetwork, I agree to follow rules of the Acceptable Use Policy.

Signature

Date

PARENT/GUARDIAN

As the parent/guardian of this student, I have read the Acceptable Use Policy and agree to promote this policy with my son/daughter. Having read the policy, I understand that this access is designed for educational purposes.

Parent/Guardian Signature

(Date)

COMMUNITY RELATIONS 1330(a)

USE OF SCHOOL FACILITIES POLICY

PURPOSE:

The purpose of this policy shall be to establish regulatory guidelines and general expectations for the use of school facilities (buildings and / or grounds) outside of those uses directly related to the normal educational programs.

POLICY STATEMENT:

The Cranston School Committee believes that the public schools should be considered as community schools and is, therefore, committed to the concept of making Cranston School facilities available for use outside normal educational programs. While school facilities are owned by the public and paid for by tax dollars, the general public should not be considered as having an obligation to fund extra costs for private or for-profit groups' use of facilities. It is for this reason that the School Committee feels it reasonable to expect groups authorized to use facilities to pay all related personnel costs as well as minimal costs so incurred for said use of buildings and/or grounds. The Committee further recognizes, however, that there are certain instances wherein the cost for use of school facilities should be borne by the school district.

DESCRIPTION:

1. EDUCATIONAL PROGRAM:

An educational program shall be considered as any activity sponsored by the

Cranston Public Schools, which takes its base in the educational offerings of the School Committee as provided for within its operating budget.

2. CIVIC / RECREATIONAL PROGRAM:

A civic / recreational program shall be any activity sponsored by the Mayor's office, City Council and / or the City's Department of Recreation.

3. COMMUNITY GROUPS:

A community group shall be considered as a formally organized non-profit or for-profit group of persons wherein the majority of its members are residents of the City of Cranston and whose base of operation is located in Cranston.

4. NON-RESIDENT GROUPS:

A non-resident group shall be considered as a formally organized non-profit or for-profit group wherein the majority of its members are not residents of the City of Cranston.

**COMMUNITY RELATIONS 1330(b)
USE OF SCHOOL FACILITIES POLICY**

USER FEES

User fees for facility use shall be considered as those expenses incurred above and beyond the fulfillment of the educational, civic or recreational mission. These costs are specifically detailed in the user fee schedule.

A. Parent advisory boards, PTO, civic / recreation sponsored, school department sponsored and Cranston non-profit (501C3) community organizations shall not be charged user fees as prescribed in this policy.

GENERAL PROVISIONS

1. Facility use(s) not requiring payment of the established user fee include:

A. Educational activities sponsored by the Cranston Public Schools.

B. Civic activities sponsored by the Mayor's office, and / or City Council.

C. Recreational events sponsored and supervised by the City of Cranston Parks and Recreation Department.

D. Parent and / or teacher organizations and advisory committee meetings.

E. Cranston organizations having a 501C3 stature.

2. Other educational, civic or recreational activities or services provided throughout the school year will be conducted through an

annual contract setting forth all user fees, conditions and requirements for school facility uses.

PROCEDURE FOR OBTAINING SCHOOL FACILITY USAGE

1. The Superintendent or designee shall have the responsibility of authorizing all requests for the use of school buildings and / or grounds.

2. All requests for facility use should be filed at least thirty (30) days prior to the date of desired use and made directly with the Plant Operations Office. Said request shall include the filing of an official application as provided by the school district and Safety Service Departments. (see sample).

FEES

Fees will be established each year based upon custodial hourly rate and facility user fees.

COMMUNITY RELATIONS 1330(c)

USE OF SCHOOL FACILITIES POLICY

CONDITIONS OF USE

In recognition of the regulations governing school buildings and / or grounds, certain rules and regulations, which might not apply to other public facilities, must be enforced on school property. For this reason, use of school facilities, which takes its authorization from this policy must comply with the following expectations:

- 1. A 50% deposit toward fees shall be made at least five (5) days prior to the use of any facility, check make payable to Cranston Public Schools.**
- 2. A certificate of insurance of \$1,000,000 liability in the name of Cranston Public Schools must be delivered to the Plant Operations Office five (5) days before rental date.**
- 3. No organization is to enter the school building until a custodian or other authorized person arrives and the adult responsible for the program is present to take charge of the group.**
- 4. Elected city, state and federal officials may use school buildings for public forums on the same night as other meetings are being conducted at no usage cost. Such meetings will not be allowed for partisan political purposes or ninety (90) days prior to state, national or special elections.**
- 5. If it is determined that a firefighter or police detail is required, the organization is responsible for payment.**
- 6. Responsible supervision be required of the group using the facility.**

7. Custodian will be on duty prior to the event and after the event until all facilities are properly maintained and secured. This is paid for by the organization.

8. In accordance with the fire code, decorations may not be placed of walls, ceilings, windows, etc.

9. If school equipment such as PA system is to be used, an additional approved department employee to operate equipment must be hired at a cost to the organization.

10. Any group misusing the facilities will be responsible for damages and forfeit rights for future use.

11. Smoking and alcoholic beverages are not permitted in the building or on the premises.

12. Organization is responsible to the Cranston Public Schools for payment of services within ten (10) days after billing.

13. Activities or services are limited to those areas specified in the official application.

14. Organizations are required to leave the school premises in the same condition as they were found.

15. A Cranston school lab technician will be present during usage of any school computer laboratory. Furthermore, the lab technician's hourly rate will be included in the rental fee.

16. Utilization of auditorium equipment will require the presence of a school employed

technician whose hourly rate will be included in the rental fee.

USE OF SCHOOL FACILITIES POLICY

TYPES OF ACTIVITIES PROHIBITED

A. Those that promulgate the overthrow of the United States or any political

subdivision thereof advocating governmental change by violence.

B. Any activity that violates the licensing requirements set forth in the Code of

the City of Cranston Sections 16A-4 and 16A-5, or those activities that would

be injurious to school buildings, grounds, or equipment.

C. The distribution of commercial advertising materials and political advertising

materials more specifically defined in RIGL Section 16-38-6, respectively,

shall be prohibited unless a part of course materials being academically

presented as part of the school curriculum.

D. Any activity in conflict with regularly scheduled school activities.

E. Fund-raising campaigns except as permitted by School Committee policy or

special action of the Committee.

F. All conditions set forth by the Cranston School Committee to include:

1. No smoking is permitted in any part of school facilities and grounds.

2. Liquor or drugs are prohibited on school premises.

3. Audience control is the responsibility of the organization using the facility.

4. Activities or services are limited to those areas specified in the official application.

5. Organizations are required to leave the school premises in the same condition as they were found.

6. A Cranston school lab technician will be present during usage of any school computer laboratory. Furthermore, the lab technician's hourly rate will be included in the rental fee.

7. Utilization of auditorium equipment will require the presence of a school employed technician whose hourly rate will be included in the rental fee.

8. Civic / recreation sponsored, school department sponsored and non-profit community organizations shall not be charged facility use fees as prescribed in this policy.

COMMUNITY RELATIONS 1330(e)

USE OF SCHOOL FACILITIES POLICY

USER FEES

The following fees are established for use of facilities. These fees are in addition to the custodial hourly rate fees and / or technician fees.

A. FACILITY (Minimum of 3 hours)

Classrooms \$10 per hour and Custodial Hourly Rate

Gymnasium \$35 per hour and Custodial Hourly Rate

Cafeteria \$20 per hour and Custodial Hourly Rate

Auditorium \$200 per hour and Custodial Hourly Rate

Computer Lab \$20 per hour and Custodial Hourly Rate

Pool Facilities \$25 per hour and Custodial Hourly Rate

Outdoor / Grounds \$15 per hour and Custodial Hourly Rate

Auditorium Technician \$20 per hour and Custodial Hourly Rate

Computer Lab Technician \$28 per hour and Custodial Hourly Rate

COMMUNITY RELATIONS 1330(f)

USE OF SCHOOL FACILITIES POLICY

CONDITIONS AND APPEAL PROCESS

- 1. The Director of the School Facilities will determine whether or not a group meets the guidelines established by the Cranston School Committee.**
- 2. The Director of the School Facilities will determine the appropriate time that any group might use the school facilities.**
- 3. The Director of School Facilities will be responsible to insure that no school sponsored activities are interfered with regarding scheduling conflicts.**
- 4. Any decision of the Director of School Facilities to deny school facility use may first be appealed to the Superintendent of Cranston Public Schools and then to the Cranston School Committee.**

5. Under conditions and appeal process, the School Committee reserves the right to revoke any such permit, without liability, should such action be deemed necessary or desirable.

**Policy Amended: February 10, 1997 CRANSTON PUBLIC SCHOOLS
(Resolution No. 97-2-30) CRANSTON, RI**

Policy Amended:

(Resolution No.

Regulations Repealed:

(Resolution No.

STUDENTS 5113

ATTENDANCE

STUDENT ATTENDANCE POLICY

Attendance is mandated by Rhode Island General Laws 16-19-1. Regular attendance is absolutely necessary for academic success, as it develops a sense of responsibility, which is indispensable for survival in the workplace.

Policy Adopted: March 20, 1972 CRANSTON PUBLIC SCHOOLS

Policy Amended: Cranston, Rhode Island

Resolution No.:

STUDENTS 5113 (a)

MINIMUM ATTENDANCE EXPECTATIONS

Students in grades 9-12 must be in regular attendance for a minimum of 90% of their course work per quarter. Students with excessive (more than five(5) unexcused class absences) will have their term grade reduced by 10 points of their quarterly grade. Students enrolled in minor classes (3 meetings per cycle) will receive a 10 point deduction for more than three(3) unexcused class absences.

The following shall not be considered absences and shall not count against students:

- Absence from class due to in-school or out-of-school suspension**
- Absence from class due to attendance at school-sponsored events**
- Absence from class due to attendance at scheduled meetings with school personnel**
- Absences from class due to religious observance**

The following excused absences determined by the regulations of the Truancy Court:

- Illness confirmed by a doctor's note within 2 days of return to school**
- Dental appointments confirmed by a dentist's note within 2 days of return to school**
- Family bereavement confirmed with a newspaper obituary or death notice**

- **Legal/court obligations confirmed by a note from the courts**
- **Verifiable college and military appoints, prior permission from the Guidance Department and appointment verification forms are required**

All notes must be submitted within two days of the student's return to school.

Students that have absences exempted from counting against the 90% minimum requirement are still required to complete and turn in all make-up work missed due to their absence.

ABSENCE, TARDINESS AND DISMISSALS

- 1. Parents should call the school (270-8049) to report a student's absence.**
- 2. Students who are absent or suspended will not be allowed to report to school or to attend any school activity during the period of absence or suspension.**
- 3. If a student is absent (unexcused) from a class or classes in excess of five (5) times per quarter, the teacher will lower the student's quarterly grade by ten points.**

STUDENTS 5113 (b)

ABSENCE, TARDINESS AND DISMISSALS (CONTINUED)

4. Family vacations during school time will not be excused by the School Committee Policy.

5. Parents wishing to appeal an attendance-related grade reduction should submit a written appeal to the Administration in the following order: Assistant Principal, Principal, Superintendent, School Committee.

6. Excessive tardiness to school is unacceptable. Students who accumulate more than three (3) unexcused tardies per semester will receive detention for each subsequent tardy according to school department policy. Should excessive tardiness become a serious or chronic problem, a student may be assigned A.D.P., could be suspended out of school, Saturday Detention, or receive social probation. All other days tardy will result in disciplinary consequences unless excused with verifiable documentation (i.e., doctor's note, dental note, legal obligation, etc). All notes must be submitted on the day the student is tardy or at least by the next school day.

A student who arrives late to class more than half way through the class, regardless of the class, will be considered absent from that class.

7. Students tardy after 11:00 am are considered absent and are ineligible to participate in athletics or extracurricular activities on that day. Should the tardiness occur on the last day before a weekend,

the student will be likewise, ineligible to participate. Students may be allowed to participate in these situations with administration approval.

8. Personal family appointments, which can be scheduled during non-school hours, will be included in absence and tardy totals.

9. The classroom teacher will assign students who are tardy to class without an acceptable or verifiable reason appropriate disciplinary action. Students who are habitually tardy will be referred to the administration.

10. Students who miss a class period or a whole day of school without permission will be considered truant. All students who are determined to be truant will be subject to disciplinary action and will receive no credit (zero) for all work missed or due during the truancy.

11. Students may be dismissed from school with a parental note, with an acceptable reason. All other dismissals will be excused only with verifiable documentation by a doctor, dentist, legal obligation, etc. These notes from verifiable sources or appointment verification forms must be turned in to the Main Office by the next school day.

12. Students dismissed from school are ineligible to participate in athletics or extra- curricular activities on that day or the ensuing weekend should it occur on the day before a weekend. Students may be allowed to participate in these situations with administrative approval.

STUDENTS 5113 (c)

ABSENCE, TARDINESS AND DISMISSALS (CONTINUED)

13. For eligibility purposes with respect to extra curricular activities and athletics, students dismissed for medical, dental, legal appointments, etc., must have such dismissal pre-approved by an administrator or designee. Upon the student's return to school from the appointment, verification documentation must be turned in to the office or to the coach or activity advisor, if school has ended, to be eligible to participate (parental notes will not suffice.) Any student clinically dismissed by the nurse due to illness may not return to school and is ineligible to participate in athletics or school activities.

MAKE UP POLICY

A student absent from school from one (1) to three (3) days will have one (1) class meeting per absence to make up missed work beginning on the initial day they return to school.

For students absent or suspended from school for a period of more than three (3) days, school work may be requested by the parent/guardian. A twenty-four (24) hour notice for such requests is required and will be made available by teachers through the main office. Students suspended from school will be allowed to make up all work as dictated by this policy.

In the event that a student is absent on the day a long-term project/assignment is due, the grade for that assignment will be reduced at the discretion of the teacher. Should the student submit verifiable documentation for the absence (medical, dental note, etc.), the grade reduction may be waived.

Serious long-term illness make-up will be made up at the discretion of the teacher(s) and guidance counselor.

Any student that makes arrangements with a teacher to make-up work at an arranged time and fails to do so will be assigned a zero (0) for the work in question.

FINAL EXAMS

A. Final exams are required in every course in grades 9 through 12. The final exam grade for each course will be weighted 15% of the final grade.

B. An exam schedule is published in June. Senior high school students are expected to report for their scheduled final exams and must remain in the exam room for the entire period. Depending on the schedule, students may be dismissed following their exams.

STUDENTS 5113 (d)

ATTENDANCE POLICY FOR EXAMS

- 1. Final exams will be administered in all courses. Seniors with a grade point average of 90 or above may be exempt from their final exam in the courses with that average.**
- 2. Should a student be tardy to an exam without prior administrative approval, he/she will be admitted to the exam and allowed to take the exam during the remaining time in the exam period only.**
- 3. If a student is going to be absent from an exam and wishes to be granted the opportunity to take a make-up exam, a parent must contact the administration in writing or by phone (Main Office) prior to the start of the exam.**
- 4. If a student is absent from an exam and the administration has not been contacted in advance, the student will not be given a make-up exam and will receive a grade of zero.**
- 5. Make-up exams will be given at a time to be determined by the teacher.**
- 6. All students must remain in the testing site until the conclusion of the exam period.**

Regulations Adopted: March 20, 1972 CRANSTON PUBLIC SCHOOLS

Regulations Revised: August 20, 1990 Cranston, Rhode Island

Regulations Revised:

Resolution No.: