

CRANSTON SCHOOL COMMITTEE MEETING

MONDAY, MARCH 19, 2007

WESTERN HILLS MIDDLE SCHOOL

400 PHENIX AVENUE

EXECUTIVE SESSION: 6:00 P.M.

PUBLIC SESSION: 7:00 P.M.

AGENDA

I. Call to Order – 6:00 p.m. – Convene to Executive Session pursuant to RI State Laws 42-46-5(a)(1) Personnel and PL 42-46-5(a)(2) Collective Bargaining and Litigation.

II. Executive Session

III. Call to Order – Public Session

IV. Roll Call / Quorum

V. Executive Session Minutes Sealed – March 19, 2007

VI. Minutes of Previous Meetings Approved: January 29, 2007; January 31, 2007; February 1, 2007; February 5, 2007; February 12, 2007;

February 15, 2007

VII. Public Acknowledgements / Communications

1. Auditor's Presentation of the Comprehensive Annual Financial Report of the City of Cranston For Year Ended June 30, 2006

VIII. Chairperson Communications

IX. Superintendent Communications

X. School Committee Member Communications

XI. Public Hearing

a. Students (Agenda/Non-agenda Items)

b. Members of the Public (Agenda Matters Only)

XII. Consent Calendar / Consent Agenda

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ADMINISTRATION

PERSONNEL

NO. 07-3-5 – RESOLVED, that at the recommendation of the

**Superintendent, said certified personnel be recalled from termination,
and**

**Be it further RESOLVED that the Superintendent notify those teachers
of the Committee's action.**

**NO. 07-3-6 – RESOLVED, that at the recommendation of the
Superintendent, the following certified personnel be appointed as
substitutes on a temporary basis as needed:**

Debra Woods School Nurse Teacher

Paul McDonald Secondary History

Kimberly Bucci Special Education, K-12

Emily Caldarelli Elementary

Malahat Vaziri General Subject Matter

**NO. 07-3-7 – RESOLVED, that at the recommendation of the
Superintendent, the following certified staff members be granted a
leave of absence without compensation as provided in Article XIX,
Section B of the Master Agreement between the Cranston School
Committee and the Cranston Teachers' Alliance:**

Susan M. Sullivan, Teacher

Elementary

Effective Dates: March 8, 2007 to August 24, 2007

Michele Caniglia, Teacher

Elementary

Effective Dates: August 27, 2007 to February 28, 2009

NO. 07-3-8 – RESOLVED, that at the recommendation of the Superintendent, the retirement of the following certified personnel be accepted:

Barbara Palazzo, Teacher

Cranston High School East

Effective Date: June 30, 2007

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Karen M. Tanner, Teacher

Cranston High School East

Effective Date: June 30, 2007

NO. 07-3-9 – RESOLVED, that at the recommendation of the Superintendent, the resignation of the following certified personnel be accepted:

Caylen Sepe

Reading

Effective Date: June 30, 2007

Bethany Hogan-Zawislak

English

Effective Date: June 30, 2007

NO. 07-3-10 – RESOLVED, that at the recommendation of the Superintendent, the following individuals be reappointed as athletic coaches:

CRANSTON HIGH SCHOOL EAST

Robert LaBanca Head Girls' Outdoor Track

Brian Flinn Assistant Girls' Softball

NO. 07-3-11 – RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as athletic coaches:

Robert Bouchard, Head Boys' Outdoor Track, Cranston High School East

Step – 7

Class – B

Playing Competition – High School

Experience – Cranston Coach (swimming, cross country, outdoor track)

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

Nicholas Ruggieri, Freshman Baseball, Cranston High School West

Step – 1

Class – D

Playing Competition – Cranston High School West

Experience – Recreational Coach

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

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Jeffrey Smith, Head Girls' Softball, Cranston High School West

Step – 2

Class – B

Playing Competition – High School Baseball

Experience – Recreational Softball Coach

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

Ralph Sacco, Assistant Boys' Volleyball, Cranston High School West

Step – 2

Class – D

Playing Experience – Recreational

Experience – None

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

Erin Miga, Head Boys' Volleyball, Cranston High School East

Step – 4

Class – B

Playing Competition – Cranston High School East and Rhode Island College

Experience – Assistant Boys' Volleyball Cranston High School East

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

Michael Walsh, Head Baseball, Cranston High School East

Step – 4

Class – B

Playing Competition – High School and College

Experience – American Legion

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

Peter Zanfagna, Assistant Baseball, Cranston High School East

Step – 1

Class – C

Playing Competition – Cranston High School East

Experience – Cranston High School East Basketball

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

David Kenneally, Assistant Girls' Softball, Cranston High School West

Step – 3

Class – D

Playing Experience – High School

Experience – Recreational

Certification – RI Coaches Certification; CPR/AED/First Aid Certified

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NO. 07-3-12 – RESOLVED, that at the recommendation of the Superintendent, the resignation of the following coaches be accepted:

Robert M. Manning, Baseball

Bain Middle School

Effective Date: February 15, 2007

Rhonda Asprinio, Girls' Softball

Bain Middle School

Effective Date: February 15, 2007

Robert Bouchard, Assistant Track

Cranston High School East

Effective Date: February 26, 2007

NO. 07-3-13 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified employees be appointed:

Diana Rossi, Bus Monitor

Transportation

Effective Date of Appointment – February 9, 2007

Authorization – Replacement

Fiscal Note: 14347518 518600

Mayra Marin, Three-hour Food Service Worker

Food Service

Effective Date of Appointment – March 5, 2007

Authorization – Replacement

Fiscal Note: 32947179 51000

NO. 07-3-14 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

SECRETARY

Catherine Martino

TEACHER ASSISTANT

Susan Capraro

Yvelisse Canonico

Anita Nascenzi

NO. 07-3-15 – RESOLVED, that at the recommendation of the Superintendent, the resignations of the following non-certified personnel be accepted:

Maria Cabrera, Three-hour Food Service Worker

Food Service

Effective Date: February 14, 2007

Linda Hoard, Teacher Assistant

Gladstone School

Effective Date: March 2, 2007

Philip Rinaldo, Custodian

Briggs Building

Effective Date: March 7, 2007

Patrick Croke, Behavioral Technician

Transportation

Effective Date: March 16, 2007

Eileen Smith, Substitute Call Clerk

Human Resources

Effective Date: June 20, 2007

NO. 07-3-16 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted:

NO. 07-3-17 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted:

BUSINESS

NO. 07-3-18 – RESOLVED, that at the recommendation of the Superintendent, the Cranston School Committee accepts the school district's 2005-2006 Financial Audit as presented in the Auditor's report of the Comprehensive Annual Financial Report of the City of Cranston, Rhode Island for the year ended June 30, 2006.

NO. 07-3-19 - RESOLVED, that the following purchases be approved:

Subscriptions in the amount of \$5,991.90

Number of bids issued 3

Number of bids received 3

Copy Paper in the amount of \$63,674.00

Number of bids issued 9

Number of bids received 4

Printed Forms in the amount of \$7,850.00

Number of bids issued 8

Number of bids received 5

Plan Books in the amount of \$2,796.15

Number of bids issued 9

Number of bids received 4

Aluminum Volleyball Net System (2) in the amount of \$1,989.98 each

Number of bids issued 21

Number of bids received 9

Student Planners in the amount of \$27,384.30

Number of bids issued 17

Number of bids received 5

Photocopy Supplies in the amount of \$66,744.65

Number of bids issues 20

Number of bids received 9

POLICY AND PROGRAM

NO. 07-3-20 - RESOLVED, that at the recommendation of the Superintendent, the 2007-2008 School Calendar be adopted.

NO. 07-3-21 - RESOLVED, that at the recommendation of the Superintendent, policy No. 4112.6, Volunteer Coaching/Extracurricular Positions, be approved for second and final reading.

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NO. 07-3-22 - RESOLVED, that at the recommendation of the Superintendent, the following Conferences/Field Trips of Long Duration be authorized:

Deborah Mellion, Director of Literacy, and Susan DeRiso, Reading Specialist at Dutemple School, to travel to Toronto, Canada to attend

the International Reading Association Annual Convention from May 14, 2007 through May 16, 2007.

Martha Sylvestre, culinary arts teacher at the Cranston Area Career & Technical Center, to travel to Johnson & Wales University in Denver, Colorado, to attend the NRA Summer Institute from July 8, 2007 through July 13, 2007.

Gianni Petteruti, computer technology; Steven DeRosa, Cisco Academy; William Walker, Jr., drafting technology; and Aimee Duarte, computer technology, at the Cranston Area Career & Technology Center, to travel to the Springfield Technical Community College in Springfield, Massachusetts, to attend the Torcomp 2nd Annual CAD Camp from August 14, 2007 to August 16, 2007.

Barbara Fournier, speech therapist at Hope Highlands School, Charter School, and Sanders Academy Program; and Maria Zannella, special education teacher at Hope Highlands School, to travel to Boston/Dedham, Massachusetts to attend the three-day Pyramid Approach to Education Training from March 26, 2007 through March 28, 2007.

Steven Krous, Cranston High School West Science Department Chairman, and five students to travel to Stony Brook, Long Island, New York to participate in the National Ocean Bowl Finals from April 28, 2007 through April 30, 2007.

TABLED RESOLUTION

NO. 07-2-23 - RESOLVED, that at the recommendation of the Superintendent, policy No. 1330, Use of School Facilities, as amended, be approved for first reading.

XIII. Action Calendar / Action Agenda

XIV. New Business

XV. Public Hearing on Non-agenda Items

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XVI. Announcement of Future Meetings

XVII. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairman in advance.

Notice Posted: March 14, 2007

Community Relations 1330(a)

Use of School Facilities

PURPOSE:

The purpose of this policy shall be to establish regulatory guidelines and general expectations for the use of school facilities (buildings and / or grounds) outside of those uses directly related to the normal educational programs.

POLICY STATEMENT:

The Cranston School Committee believes that the public schools should be considered as community schools, and is therefore committed to the concept of making Cranston School facilities available for use outside normal educational programs. While school facilities are owned by the public and paid for by tax dollars, the general public should not be considered as having an obligation to fund extra costs for private or for-profit groups use of facilities. It is for this reason that the School Committee feels it reasonable to expect groups authorized to use facilities to pay all related personnel costs as well as minimal costs so incurred for said use of buildings and/or grounds. The Committee further recognizes, however, that there are certain instances wherein the cost for use of school facilities should be borne by the School District.

DESCRIPTION:

1. EDUCATIONAL PROGRAM:

An educational program shall be considered as any activity sponsored by the

Cranston Public Schools, which takes its base in the educational offerings of the

School Committee as provided for within its operating budget.

2. CIVIC / RECREATIONAL PROGRAM:

A civic / recreational program shall be any activity sponsored by the Mayor's office, City Council and / or the City's Department of Recreation.

3. COMMUNITY GROUPS:

A community group shall be considered as a formally organized non-profit or for profit group of persons wherein the majority of its members are residents of the City of Cranston and whose base of operation is located in Cranston.

4. NON-RESIDENT GROUPS:

A non-resident group shall be considered as a formally organized non-profit or for profit group wherein the majority of its members are not residents of the City of Cranston.

Use of School Facilities (Continued) 1330(b)

RENTAL COSTS

Rental costs for facility use shall be considered as those expenses incurred above and beyond the fulfillment of the educational, civic or recreational mission. These costs are specifically detailed in the rental fee schedule.

GENERAL PROVISIONS

1. Facility use(s) not requiring payment of the established rental charge include:

A. Educational Activities sponsored by the Cranston Public School Department.

B. Civic activities sponsored by the Mayor's Office, and / or City Council.

C. Recreational events sponsored and supervised by the City of Cranston Parks and Recreation Department.

D. Parent and / or Teacher organizational or advisory committee meetings.

2. Other Educational, Civic or Recreational activities or services provided throughout the school year will be conducted through an

annual contract setting forth all rental fees, conditions and requirements for school facility uses.

PROCEDURE FOR OBTAINING SCHOOL FACILITY USAGE

1. The Superintendent or designee shall have the responsibility of authorizing all requests for the use of school buildings and / or grounds.

2. All requests for facility use should be filed at least thirty (30) days prior to the date of desired use and made directly with the Plant Operations Office. Said request shall include the filing of an official application as provided by the School District and Safety Service Departments. (see sample).

CONDITIONS OF RENTAL USE

In recognition of the regulations governing school buildings and / or grounds, certain rules and regulations, which might not apply to other public facilities, must be enforced on school property. For this reason, use of school facilities, which takes its authorization from this policy must comply with the following expectations:

1. A 50% deposit toward rental fees shall be made at least five (5) days prior to the use of any facility, check make payable to Cranston Public Schools.

2. A certificate of insurance of \$1,000,000 liability in the name of Cranston Public Schools must be delivered to the Plant Operations

Office five (5) days before rental date.

Use of School Facilities (Continued) 1330(c)

Conditions of Rental Use (Continued)

3. No organization is to enter the school building until a custodian or other authorized person arrives and the adult responsible for the program is present to take charge of the group.

4. Elected city, state and federal officials may use school buildings for public forums on the same night as other meetings are being conducted at no usage cost. Such meetings will not be allowed for partisan political purposes or ninety (90) days prior to state, national or special elections.

5. If it is determined that a firefighter or police detail is required, the organization is responsible for payment.

TYPES OF ACTIVITIES PROHIBITED

A. Those that promulgate the overthrow of the United States or any political

subdivision thereof advocating governmental change by violence.

B. Any activity that violates the canons of good morals, manners or

taste and

contravenes the licensing requirements set forth in the Code of the City of

Cranston Sections 16A-4 and 16A-5, or those activities that would be

injurious to school buildings, grounds, or equipment.

C. The distribution of commercial advertising materials and political advertising materials more specifically defined in RIGL Section 16-38-6

and School Committee Policy 1112.1, respectively, shall be prohibited

unless a part of course materials being academically presented as part of

the school curriculum.

D. Any activity in conflict with regularly scheduled school activities.

E. Fund-raising campaigns except as permitted by School Committee policy or

special action of the Committee.

RENTAL FEES

1. Fees will be established each year based upon custodial hourly rate and facility rental fees.

2. All conditions set forth by the Cranston School Committee to include:

A. No Smoking is permitted in any part of school facilities and

grounds.

B. Liquor or drugs are prohibited on school premises.

C. Audience control is the responsibility of the organization using the facility.

D. Activities or services are limited to those areas specified in the official application.

E. Organizations are required to leave the school premises in the same condition as they were found.

F. A Cranston School Lab Technician will be present during usage of any school computer laboratory. Furthermore, the lab technician's hourly rate will be included in the rental fee.

Use of School Facilities (Continued) 1330(d)

Rental Fees (Continued)

G. Utilization of auditorium equipment will require the presence of a school employed technician whose hourly rate will be included in the rental fee.

H. Civic / Recreation sponsored, School Department sponsored and Non-Profit Community organizations shall not be charged facility use fees as prescribed in this policy.

USER FEES

The following fees are established for use of facilities. These fees are

in addition to the custodial hourly rate fees and / or technician fees.

A. FACILITY (Minimum of 3 hours)

Classrooms \$10 per hour & Custodial Hourly Rate

Gymnasium \$35 per hour & Custodial Hourly Rate

Cafeteria \$20 per hour & Custodial Hourly Rate

Auditorium \$200 per hour & Custodial Hourly Rate

Computer Lab \$20 per hour & Custodial Hourly Rate

Pool Facilities \$25 per hour & Custodial Hourly Rate

Outdoor / Grounds \$15 per hour & Custodial Hourly Rate

Auditorium Technician \$20 per hour & Custodial Hourly Rate

Computer Lab Technician \$28 per hour & Custodial Hourly Rate

CONDITIONS AND APPEAL PROCESS

1. The Director of the School Facilities will determine whether or not a group meets the guidelines established by the Cranston School Committee.

2. The Director of the School Facilities will determine the appropriate time that any group might use the school facilities.

3. The Director of School Facilities will be responsible to insure that no school sponsored activities are interfered with regarding scheduling conflicts.

Use of School Facilities (Continued) 1330(e)

Conditions and Appeal Process (Continued)

4. Any decision of the Director of School Facilities to deny school facility use may

first be appealed to the Superintendent of Cranston Public Schools and then to the Cranston School Committee.

5. Under conditions and appeal process the School Committee reserves the right to

revoke any such permit, without liability, should such action be deemed necessary or desirable.

**Policy Amended: February 10, 1997 CRANSTON PUBLIC SCHOOLS
(Resolution No. 97-2-30) CRANSTON, RI**

Policy Amended:

(Resolution No.

Regulations Repealed:

(Resolution No.

Personnel 4112.6

Volunteer Policy - Coaching/Extracurricular Positions

**1) A volunteer will submit a brief application which will include, an
Employment Eligibility Verification Form, physician certification**

stating that the volunteer is immunized and free of communicable disease, and a BCI.

The requirements for a volunteer coach will be the following:

- . Rhode Island Department of Education Coaches' Certification**
- . Current First Aid/CPR/AED certification**
- . Proof of passing Rhode Island Interscholastic League Coaching course**

2) All volunteers will be appointed by the Superintendent to the School

Committee. The volunteer is subject to yearly reappointment.

3) The Superintendent can recommend the removal of a volunteer at anytime for any reason. The volunteer coach acknowledges that he or she is appointed at will and is subject to removal at any time for no cause at the recommendation of the Superintendent. The acknowledgement form will be signed by the volunteer.

4) The number of volunteer coaches will be limited by classification as stated in Appendix D of the Master Agreement between the Cranston Teachers' Alliance and the Cranston School Committee.

Classification Number of Volunteers

A 7

B 3

D 1

5) The following are requirements of a volunteer:

- . Shall be provided direction by paid coach/director.**
- . Will not be responsible for overseeing practices/games/performances.**
- . Will not transport students to practices or games/performances.**
- . Athletic volunteers will not overtly or covertly recruit student athletes.**

This policy will become effective August 1, 2007.

Policy Adopted: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI