

GLEN PARK WORKING COMMITTEE

PORTSMOUTH TOWN HALL

PLANNING BOARD ROOM

July 8, 2004

Grace Kinnunen, Chair

Karen Menezes, Secretary

Sam Johnson, Grounds and Maintenance

Janet Skinner

Alexandra Rodgers

The meeting came to order at 7:30pm at the Portsmouth Town Hall, Planning Board room.

Alexandra Rodgers recused herself due to an application she has submitted. The application is for a wedding she will be holding in August.

Robert Meunier, a friend of the park, attended the meeting.

Applicants for the park were heard and voted upon and are as follows:

Motion	Seconded	Name	Date	Fee
Rodgers	Skinner	Bank of Newport	7/28/04	\$100.00
Johnson	Skinner	Glen Farm Equ. Ctr	7/10/04	\$200.00
Johnson	Skinner	Republican Party	8/15/04	\$ 00.00
Menezes	Skinner	Rodgers Wedding	8/7/04	\$125.00

Menezes Johnson Little Family 8/14/04 \$150.00

The minutes were read and a motion to approve was made by Ms Skinner, seconded Ms Rodgers

Correspondence

Ø A letter was sent to Armand and Cathy Beaudoin thanking them for all their help over the past number of years.

Ø A letter from the Secretary of State informing all committees that electronic filing is now required for all agenda's and minutes.

Ø A letter to Mary Loomis, President of 4H, was sent concerning items in the 4H Exhibit Building. 4H needs to remove some of the unused material.

Event Calendar

Ø The park has had a very busy season.

Old Business

Ø An issue concerning horses in the park has come to light once again. We will be doing Workshops to find an amiable solution to keeping our equine friends and children both happy.

Ø Signage for parking and the safety of the children at the softball field continues to be of concern to the Committee. We will be

requesting a 'Child Safety Zone' to be added under the two 'No Parking' signs near the softball field. We will continue to monitor the situation and encourage parents and friends to park in an area designated for parking and leaving an area of safety for children playing.

Ø Signs concerning leashing of dogs and clean up after dogs was discussed.

o A unanimously vote was taken to request these changes with the help of DPW

Ø Sam will contact the DPW about these changes.

o A Unanimous vote was taken to have Sam Johnson handle this situation

Ø Mutt Mitts will be installed in the Park. The container is \$59.00 and the mitts (800) count are \$50.00

o A Unanimous vote was taken for the mutt mitts.

Budget

Ø \$3,540 electrical bill was received. This updating of the electrical system at the Park will be given to the town to be paid from Building Maintenance Fund.

Ø \$136.68 remains in the budget.

Grounds and Maintenance

Ø A flooded area around the restrooms came from the meter pit. The

town fixed the problem.

Ø A part to the toilet in the men's room was fixed by Grace Kinnunen

Ø The third sink drain in the kitchen needed repair.

Ø A street light is broken, Grace will call the Electric Company

New Business

Ø Sam Johnson made a motion that all caterers remove their trash.

o A unanimous vote was taken.

The meeting adjourned at 9:15pm

Respectfully submitted

Karen M. Menezes