

TO: MEMBERS OF THE PORTSMOUTH CANVASSING AUTHORITY

FROM: Jacqueline S. Schulz, Registrar

**Please be advised that there will be a meeting of the
PORTSMOUTH CANVASSING AUTHORITY:**

DATE: TUESDAY, January 16, 2018

TIME: 3:00 PM

**PLACE: PORTSMOUTH PLANNING BOARD MEETING ROOM
PORTSMOUTH TOWN HALL
2200 EAST MAIN ROAD
PORTSMOUTH, RI 02871**

AGENDA:

- 1. Approval of minutes of BOC meeting 11-27-2017.**
- 2. Discussion of 2018 Election preparations:**
 - a. Distribute 2018 Election Guide (if available),**
 - b. Polling sites,**
 - c. Poll workers, and**
 - d. Office staffing.**
- 3. Registrar report on upcoming changes to voter registration procedures based upon new legislation and Department of State training held January 12.**

4. Review Finance Department FY2019 Canvassing budget to determine if changes need to be made.

5. Next scheduled meeting: Tuesday, March 6, 3:00PM, Portsmouth Planning Board Room.

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Registrar of Voters at 683-3157 at least three (3) business days prior to the meeting.