

TO: MEMBERS OF THE PORTSMOUTH CANVASSING AUTHORITY

FROM: Jacqueline S. Schulz, Registrar

**Please be advised that there will be a meeting of the
PORTSMOUTH CANVASSING AUTHORITY:**

DATE: Thursday, August 28, 2014

TIME: 4:00 PM

**PLACE: PORTSMOUTH PLANNING BOARD MEETING ROOM
PORTSMOUTH TOWN HALL
2200 EAST MAIN ROAD
PORTSMOUTH, RI 02871**

**AGENDA: Preparations for September 9 Democratic and Republican
Primaries:**

- 1. Review List of Poll Workers for each precinct**
- 2. Examine charts and verify that polling sites comply with inspection recommendations and requirements**
- 3. Plan for equipment delivery and set up at each precinct**
- 4. Review Election Day activities and board member responsibilities**
- 5. Sign Final Voting List Certification sheets and poll books**

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Registrar of Voters at 683-3157 at least three (3) business days prior to the meeting.