

JAMESTOWN HOUSING AUTHORITY

BOARD OF COMMISSIONERS

REGULAR MEETING

FEBRUARY 17, 2010

AT

5:30 PM

PEMBERTON APARTMENTS COMMUNITY ROOM

AGENDA

1. ROLL CALL

2. READING AND APPROVAL OF MINUTES

3. APPROVAL OF BILLS

4. COMMUNICATION

Letter from JHA Legal Counsel

Letter from Legal Counsel for Tenant

Letter from Town Council re: PILOT

5. PEMBERTON PLACE MANAGEMENT

Remaining 10K from Town for CDBG – Update

PP Financial Audit Thursday, February 11, 2010

6. OLD BUSINESS

**JHA Website and LOGO – Update- ED creating website using Intuit
PA community room upgrade – painting has been completed on
community room,**

**hallways, and computer room – estimate for countertops being
revised**

Staff Trainings

**- ED and Admin Asst. Registering for mandatory EIV, TRACS, &
Compliance Workshop in Boston, March 30 & 31, 2010**

- Admin Asst. registered for NEAHMA 1-day Occupancy Training

ED Evaluation- update

**Installation Dinner in 2010 – date to be chosen, letter to President of
Town Council**

**Planning Retreat for JHA Board and Staff – update on possible
locations and dates**

PILOT for 2009 & 2010 – awaiting update from Town

**JHA Board Appointments – vacancy was filled with the appointment
of Deborah**

**Owens on February 1, 2010 – emailed Town Clerk to look at
expiration date,**

2012 vs 2014

7. NEW BUSINESS

**PASEK estimate for two (2) door closers for front building office
door & laundry door**

Update JHA Commissioner Membership List

Estimate from Liptak Signs for new JHA sign

RFP for Fee Accountant

CDBG 2010

Resident Commissioner Meet & Greet – update by Comm. Phillips

**Management Operations Certification (MASS) submittal by Board
Resolution**

8. EXECUTIVE SESSION

**The JHA Board may seek to go into Executive Session to discuss
the following items:**

R.I. Gen. Laws 42-46-5(a)(1)

Personnel

9. ADJOURNMENT

POSTED: February 12, 2010

FOR ERNEST ANTHONY, JR. CHAIRMAN