

**Board of Trustees**

**Regular Meeting**

**Thursday, March 12, 2015**

**7:00 pm in the Library Conference Room**

**100 Tinkham Lane, Harrisville, RI 02830**

**Attendance: Aaron Coutu, Margaret Dudley, Linda Henderson,  
Dorothy Karolyshyn, Barbara Schouboe**

**I. Call to order**

**II. Secretarial Report**

**A. Minutes of Regular Meetings of February 5, 2015**

**B. Correspondence**

**a. Memo from Town Manager about Generator Project**

**III. Treasurer**

**A. Financial Report -**

**B. Approval of Invoices -**

**IV. Other Reports**

**A. Director**

**B. Assistant Director**

**C. Department Heads**

**a. Children's**

**b. Circulation**

**c. IT**

**d. Maintenance**

**e. Reference**

**D. Friends**

**E. Library Council**

**V. Old Business**

**A. FY16 Budget/FY 17 Projection Update**

**B. Generator Update**

**a. Vote upon response to proposal for project from Town Manager**

**C. Staff workshop**

**D. RI Foundation**

**E. COLA Increase Update**

**F. Roof – Ongoing Leaks**

**G. Search to Fill Position of Director**

**a. Approval of Library Director Job Description**

**b. Approval of Library Director Job Posting**

**c. Acceptance of Amended Classification Plan**

**d. Library Director's Proposed Contract**

**e. Forming Interview Committee**

**f. Interview Questions**

**H. Personnel Policy Manual**

**VI. New Business**

**a. OSL Policy on Library Cards – Now Available to Those Aged 14+**

**b. Proposed Changes for 2016 Town-wide Classification Plan from Library**

**c. Town Use of Community Room After Hours**

**d. Library Institute - Saturday, March 21, 2015, 9:30 am - 1:00 pm**

**VII. Other**

**VIII. Set next meeting – March 12?**

**IX. Adjournment**

**The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Jesse Smith Library at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 710-7800 (voice) or "via RI Relay 1-800-745-5555" (TTY).**