

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

Division of

**Design Professionals BOARD OF EXAMINERS OF
LANDSCAPE ARCHITECTS**

MEETING NOTICE

22 OCTOBER 2014

1511 PONTIAC AVENUE, CRANSTON, RI 02920

CONFERENCE ROOM 68-1

2:00 PM

OPEN MEETING AGENDA

(1) Call to Order

(2) Meeting Minutes (Review/Discuss/Take Action)

- 1. Acceptance of the 23 July 2014 Regular Session meeting minutes**
- 2. Acceptance of the 23 July 2014 Executive Session meeting minutes**

(3) APPLICATIONS: (Review/Discuss/Take Action)

**LA Registration by Reciprocity (RI State Supplemental Exam (RISSE)
– PENDING)**

- 1. Anja Theresa Ryan – Professional Experience Updated**

LA Certificate of Authorization (COA) APLICATIONS:

Initial COA Applications

- 1. Warner Larson Inc.**

LA Certificate of Authorization (COA) APLICATIONS:

Renewal COA Applications

- 1. Richard J. Bourbonnais (#LA20,133) – Requesting waiver of renewal late fee**

(4) Old Business (Review/Discuss/Take Action)

- 1. Rules and Regulations**
- 2. Certificate of Registration (COR) – (For Member Input)**
- 3. RI State Supplemental Exam (RI SSE) Study Materials List of Topics**
- 4. Certificate of Authorization (COA) Application Supplemental Form for the person/people in Responsible Charge.**
- 5. Administration of the September 2014 RI SSE**

(5) New Business (Review/Discuss/Take Action)

- 1. Employee Classification per RI Division of Taxation**
- 2. Next Meeting – 22 October 2014**

(6) Correspondence (Review/Discuss/Take Action)

- 1. CLARB September 2014 Member Board E-News**
- 2. RIASLA (Rhode Island American Society of Landscape Architects) – Chapter News – September - October 2014**

(7) Executive Session

The Board will also discuss the following matters in closed session pursuant to RI General Laws §42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct.

- One (1) company practicing without a Certificate of Authorization (COA)**
- One (1) complaint regarding services received from a firm who holds a current Certificate of Authorization (COA)**

(8) Adjournment

All are welcome to any public meeting held at the Rhode Island Department of Business Regulation ("DBR"). If any reasonable accommodation is needed to ensure equal access, service or participation, please contact DBR at 401-462-9551, RI Relay at 7-1-1, or email dbr.directorofficeinquiry@dbr.state.ri.us at least three (3) business days prior to the meeting.

Posted on 10 October 2014, at Department of Business Regulation, State House Library, and electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), Business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.