

**AGENDA**  
**CHARLESTOWN PARKS & RECREATION COMMISSION**  
**TUESDAY, January 4<sup>th</sup>, 2011 @ 7:00 pm**  
**OPEN MEETING / TOWN HALL / COUNCIL CHAMBERS**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
  - A. 11/9/10
- IV. COMMUNICATIONS RECEIVED
  - A. Robert Peacock from The Rhode Island Antique Fire Apparatus Society request to hold an event at Ninigret Park
  - B. Application received from Tim Quillen of the Dog Park Sub-Committee to become an active member of the Recreation Commission. Application received, December 2, 2010 3:00PM, Town Clerk's Office, Town of Charlestown. Discussion of meeting date conflicts.
  - C. Dorothy Horstmann – Frosty Drew Arts & Antique Show on July 16<sup>th</sup>, 2011
- V. PARKS AND RECREATION DIRECTOR REPORT
  - A. See attached letter to the Town Administrator. Presentation of additional initiatives since the last cancelled meeting.
  - B. Report regarding meeting of RI Tree Council Executive Director, John Campanini and RITC Member, Tim Walsh along with TA, Bill DiLibero regarding Arbor Day Event for planting of Elm, Red Oak, Pin Oak and Red Maple trees, Ninigret Park, May 7<sup>th</sup>, 2011, 9:30AM-3:00PM. Sponsored by the Rhode Island Tree Council, National Grid and the Charlestown Parks and Recreation Department.
  - C. Summer Concert Series offer of donation from Chuck Wentworth of \$2,500.00 sound system. Discussion of summer concert series plan.
- VI. PROGRAM UPDATES
  - A. Report of Vicky Kosakowski, Program Manager
  - B. Written report from Parks and Recreation Intern Alex Zegarzewski, regarding his experience with the Charlestown Parks and Recreation Department Youth Basketball program and parks related activities.
- VII. COMMITTEE REPORTS
  - A. Dog Park Committee
    1. Update
  - B. Beach Sub Committee
    1. Update
- VIII. COUNCIL LIAISON REPORT
- IX. OLD BUSINESS
- X. COMMENTS FROM PUBLIC
- XI. NEW BUSINESS
  1. Budget Talking Points:
    - A. Beach Cleaning Machine
    - B. Summer Concert Series Costs
    - C. Ninigret Pond Eel Grass Clean Up Responsibilities 8/11
    - D. Mower Machine for Disc Golf Course maintenance
    - E. Additional Shades for Summer Camp, Kimball Pavilion and Little Nini Pavilion
    - F. Tennis and Basketball Court paint for resurfacing
    - G. Hand Dryer systems for restrooms, Ninigret Park
    - H. Electronic Cash Register with Connectivity to Town Hall
    - I. Community Garden Project
    - J. Community Center Bocce Court
    - K. Vehicle
    - L. Flying Flag System to indicate the ends of both surf beaches
    - M. Snow Grooming Device for Cross Country Trails
    - N. Recreation Software System for Tracking and Registering Online'
    - O. "Town Beach West" Costs
    - P. Events Promotional Dollars
    - Q. Programming Requests Discussion
    - R. Public Notice – Regularly Scheduled Meetings for Parks and Recreation Commission – Town of Charlestown
    - S. Skating rink liner for skating rink as per Master Plan.
- XII. **NEXT MEETING DATE - TUESDAY, February 1<sup>st</sup>, 2011 @ 7:00 PM**
- XIII. ADJOURNMENT

The public is welcome to any meeting of the Parks and Recreation Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1240) at least three (3) business days prior to the meeting.

In accordance with Federal law and U.S. Dept. of Agriculture policy, the Town of Charlestown is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-0410 or call 800-795-3272 (voice) or 202-720-6382 (TDD).

<b>POSTED AT TOWN HALL</b>	<b>12/16/10 ARW</b>
<b>POSTED ON TOWN'S WEBSITE</b>	<b>12/16/10 ARW</b>
<b>POSTED ON SOS WEBSITE</b>	<b>12/16/10 ARW</b>
<b>E-MAILED TO LIBRARY</b>	<b>12/16/10 ARW</b>