

**TOWN OF CHARLESTOWN
PUBLIC NOTICE
MONTHLY TOWN COUNCIL MEETING –January 14, 2013 at 7:00 p.m.
Charlestown Town Hall, 4540 South County Trail, Charlestown, RI**

The regular monthly meeting of the Charlestown Town Council will be held on January 14, 2013 at 7:00 p.m. at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI. The proposed agenda is as follows:

1. CALL TO ORDER, Moment of Silence, Pledge of Allegiance

2. ROLL CALL

Motion to move item 8e to be heard next on the agenda.

3. PUBLIC COMMENT for items not on the Agenda

4. COUNCIL COMMENTS

5. PERSONS WISHING TO BE HEARD - None

6. ADMINISTRATOR, SOLICITOR, COMMISSION REPORTS

a. Town Administrator

b. Town Solicitor

c. Affordable Housing Commission – update to Affordable H.O.M.E.S. document

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

a. Discussion and potential action regarding the manner in which appointments are made to the Town's various Boards and Commissions

b. Discussion and potential action regarding a letter to beach home owners who have not yet undertaken cleanup of their property since the hurricane

c. Discussion and potential action regarding approval of a cleanup plan with specific actions that must be taken, dates to accomplish these actions, and associated cost estimates for these actions

d. Discussion and Potential Action regarding building a safe and secure walking, running and bicycle path from Matunuck School House Road south to the bridge before the Town Beach Pavilion

e. Discussion and potential action regarding aquaculture permits in Quonochontaug Pond

9. PUBLIC HEARINGS - None

10. COUNCIL SITTING AS BEVERAGE LICENSING BOARD - None

11. LICENSES AND PERMITS

“CA” a. Approval of events at Ninigret Park with a recommendation from the Parks and Recreation Commission, subject to review of contracts by the Town Solicitor, receipt of all applicable paperwork and insurance and that all event details are satisfactorily met by the Parks and Recreation Director.

1. Sea Star Marketplace

Park Reservation: July 26-27, 2013 (Raindate: July 28, 2013)

Event: July 27, 2013

Camping: None

Insurance: \$1 million liability

Fee: Waived

12. CONSENT AGENDA *All items marked with “CA” are to be considered consent agenda*

Motion to accept approve and place on file the following as the consent agenda: 11a, 13a, 13b, 17a, 17b, 17c, 17d, 17e, 17f, 17g, 17h, 17i, 17j, 17k, 17l, 17m, 17n, 17o, 18a, 18b, 18c, 18d, and 18e

13. MINUTES AND REPORTS

“CA” a. Town Council Minutes: December 5, 2012, December 10, 2012 (Executive and Regular sessions)

“CA” b. Reports: Building Official – December 2012, Parks and Recreation Director – December 2012, Police Chief – December 2012, Public Works Director – December 2012, Town Clerk – December 2012, Treasurer – November 2012, Wastewater Manager – December 2012

14. ANNOUNCEMENTS

a. Board and Commission vacancies

15. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

a. Discussion and potential action regarding support of the Chariho School District's request for legislation relative to public funding of charter schools

16. COMMUNICATIONS AND PETITIONS – None

17. APPOINTMENTS AND RESIGNATIONS

“CA” a. Appointment of Ernest R. Morreira, Cecelia O’Brien and Sandra K. Puchalski to the Affordable Housing Commission, terms to expire in September 2014, as recommended by the Commission

“CA” b. Appointment of Paula Andersen as Council Liaison to the Charlestown Historical Society

“CA” c. Appointment of Peter D. Herstein as Second Alternate to the Planning Commission, term to expire in November, 2014, with a recommendation from the Commission Chair

“CA” d. Reappointment of Grace Klinger to the Conservation Commission, term to expire January 2016, with a recommendation from the Commission Chair

“CA” e. Reappointment of Justin Vail as Harbormaster, term to expire in January 2014

“CA” f. Reappointment of Lawson Durfee as Assistant Harbormaster, term to expire in January 2014

“CA” g. Reappointment of Timothy Quillen to the Parks and Recreation Commission, term to expire in January 2016

“CA” h. Reappointment of Joan Wicklund, James O’Brien, Grayce Anderson, Ann S. King and Elizabeth McClung to the Senior Citizens Commission, terms to expire in January 2015

“CA” i. Reappointment of Thomas Frost to the Tax Assessment Review Commission, term to expire in January 2016

“CA” j. Reappointment of Thomas M. Ferrio to the Wastewater Management Commission, term to expire in January 2018

“CA” k. Appointment of Constables as recommended by the Chief of Police, terms to expire January 2014: Charlestown Police Dispatchers - Tammy Belden, Kim Anderson, Michael Previty, and Michael Carrasquillo; Records Division - Laura Knudsen; Harbormaster - Justin Vail; Building Official - Joseph Warner; Animal Control Officer - Kathy McA’Nulty; CEMA Program Director - Andrew Checcia, Charlestown Emergency Management Program Director

“CA” l. Appointment of Traffic Constables as recommended by the Chief of Police: Todd Allen, Gary Bellows, Paul Campbell, Thomas Doherty, Raymond Dussault, Eric Linacre, Matthew Manni, Paul Pepler, Keith Place, Patrick Strickland, Albert Carl Kellers, Lawson Durfee and Peter Yee, terms to expire January 2014.

“CA” m. Appointment of Special Police Officers as recommended by the Chief of Police: Kevin R. Gallup, John S. Heston, Kathleen A. Currier, Justin J. Habershaw, Shawn Richards, Lauren Matarese and Paul M. Gentile, terms to expire in January of 2014. The above individuals are all RI Municipal Police Training Academy certified.

“CA” n. Acceptance of the resignation of Barbara J. Curry from the Senior Citizens Commission with regret

“CA” o. Appointment of Dr. Ronald J. Areglado to the Chariho District School Committee, term to expire November 2014

18. FISCAL MATTERS

“CA” a. Resolution authorizing the issuance of not to exceed \$1,000,000 general obligation bonds and notes of the Town of Charlestown to finance Affordable Housing initiatives in the Town, consistent with the approved Charlestown Affordable Housing Plan

“CA” b. Request from Jeffrey S. Allen, Chief of Police and Patricia M. Anderson, Acting Town Administrator for the approval of DMY, LLC as a sole source vendor based on the requirements of the Town Purchasing Manual, Section V. Special Procurements, A. Exclusive Service/Sole Source Vendor, for the purpose of maintaining the Police computer systems

“CA” c. Request for authorization from Patricia M. Anderson, Acting Town Administrator to transfer \$149,594 from Contingency Line items to the various department salary lines

TOWN OF CHARLESTOWN
FY 2013 Budget Amendment

Account	Description	Debit	Credit
01 420 5010 000	Town Admin Secretary Salary	1,985	
01 420 5010 002	Town Admin Secretary-Longevity	99	
01 440 5005 000	Treasurer Salary	3,499	
01 440 5010 000	Treasurer Wages	3,725	
01 440 5010 003	Treasurer's Emp Longevity	994	
01 450 5005 000	Tax Assessor Salary	3,362	
01 450 5005 002	Tax Assessor Longevity	336	
01 450 5010 000	Tax Assessor Wages	1,825	
01 455 5005 000	GIS Salary	2,809	
01 455 5005 002	GIS Longevity	84	
01 460 5005 000	Tax Collector Salary	2,462	
01 460 5005 002	Tax Collector Longevity	246	
01 460 5010 000	Tax Collector Wages	1,825	
01 460 5010 003	Tax Collector Emp Longevity	46	
01 470 5005 000	Town Clerk Salary	2,727	
01 470 5005 002	Town Clerk Longevity	88	
01 470 5010 000	Town Clerk Wages	3,854	
01 470 5010 003	Town Clerk Emp. Longevity	96	
01 480 5005 000	Town Planner Salary	2,998	
01 480 5005 002	Town Planner Longevity	90	
01 480 5010 000	Town Planner Wages	1,825	
01 480 5010 002	Town Planner Emp Longevity	46	
01 510 5000 002	Police Chief Longevity	364	
01 510 5000 000	Police Chief Salary	3,643	
01 510 5005 000	Police Salaries	29,731	
01 510 5005 002	Police Longevity	1,859	
01 510 5010 000	Dispatch Wages	7,106	
01 510 5010 001	Police Secretary Wages	1,863	
01 510 5010 003	Dispatcher Longevity Pay	276	
01 510 5010 006	Police Sec Longevity Wages	47	
01 510 5025 000	Police Overtime Wages	4,875	
01 510 5030 000	Police Holiday Pay	1,660	
01 510 5030 001	Dispatcher Holiday Pay	278	
01 510 5035 001	Dispatcher Temporary Pay	900	
01 520 5005 000	Building Inspector Salary	2,890	
01 520 5010 000	Building Inspector Wages	2,734	
01 520 5015 000	Building Inspector Part-time Field Inspector	377	
01 530 5010 000	CEMA Wages	446	
01 540 5005 000	ACO Salary	1,931	
01 540 5005 002	ACO Longevity	48	
01 540 5010 000	ACO Wages	479	
01 610 5005 000	DPW Administrator Salary	3,362	
01 610 5005 002	DPW Administrator Longevity	336	
01 610 5010 000	DPW Secretary Wages	1,825	
01 610 5010 002	DPW Secretary Longevity	46	
01 620 5010 000	DPW Wages	14,378	
01 620 5010 005	DPW Employee Longevity	359	
01 630 5010 000	Building & Grounds Wages	3,928	
01 630 5010 002	Buildings & Grounds Longevity	98	
01 660 5005 000	WasteWater Salary	2,809	
01 660 5005 002	Longevity	70	
01 660 5010 000	WasteWater Wages	912	
01 800 5005 000	Senior Center Coordinator's Salary	373	
01 810 5005 000	Recreation Director Salary	2,983	
01 810 5010 000	Recreation Programs Wages	1,923	
01 810 5015 000	Recreation Secretary Wages	912	
01 920 9205 000	FICA	6,342	
01 920 9225 000	RIERS	12,408	
01 920 9210 000	Health Insurance		47,947
01 980 9625 002	Contingency for Salary Increase		78,704
01 980 9625 003	Contingency for Longevity Increase		4,193
01 980 9625 004	Contingency fro FICA		6,342
01 980 9625 005	Contingency for RIERS		12,408
		<u>149,594</u>	<u>149,594</u>

“CA” d. Request from Jeffrey S. Allen, Chief of Police to transfer the 1990 Cadillac Commando Model V-150 Armored Vehicle from the Charlestown Police Department to the City of Cranston in accordance with the U.S. Department of Defense LESO Program

“CA” e. Request from Jeffrey S. Allen, Chief of Police to sell the dismantled 125' Sabre (Model S3TL-29) radio tower to another law enforcement or emergency services agency, or if unsuccessful, scrap the tower for the value of the metal

19. LEGAL MATTERS - None

20. ADJOURNMENT

The public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please call 711-364-1240 at least three (3) business days prior to the meeting.

Advertised in the Westerly Sun – January 12, 2013

Posted at SOS, ClerkBase and at Town Hall – January 10, 2013