

**TOWN OF CHARLESTOWN
PUBLIC NOTICE**

**MONTHLY TOWN COUNCIL MEETING – October 9, 2012 at 7:00 p.m.
Charlestown Town Hall, 4540 South County Trail, Charlestown, RI**

The regular monthly meeting of the Charlestown Town Council will be held on October 9, 2012 at 7:00 p.m. at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI. The proposed agenda is as follows:

1. CALL TO ORDER, Moment of Silence, Pledge of Allegiance

2. ROLL CALL

Motion to move items 15b, 18a and 12 to be heard next on the agenda.

3. PUBLIC COMMENT for items not on the Agenda

4. COUNCIL COMMENTS

5. PERSONS WISHING TO BE HEARD - None

6. ADMINISTRATOR, SOLICITOR, COMMISSION REPORTS

a. Town Administrator

b. Town Solicitor

7. UNFINISHED BUSINESS

a. Discussion and potential action regarding the job description of the Town Administrator as submitted by the Town Administrator ad hoc Search Committee

b. Discussion and potential action regarding Town Council rule 5.1 relative to the November 13, 2012 regular Town Council meeting

8. NEW BUSINESS

a. Discussion and potential action regarding the determination of legislative priorities for presentation to the Washington County legislators in Mid December

b. Presentation by George Tremblay, Planning Commission member, of his Low to Moderate Income Housing report, discussion and potential action regarding a resolution for the same

9. PUBLIC HEARINGS

a. Public hearing and potential action on Ordinance #354 amending Chapter 218 Zoning Map Change, Plat 29, Lot 91 – Heavers, Richard Estate of.

10. COUNCIL SITTING AS BEVERAGE LICENSING BOARD

a. Order advertised for public hearing on November 13, 2012 the following applications for beverage license:

Charlestown Package Store Inc. d/b/a Charlestown Package Store – Class A

Richard C. Serra d/b/a Rippy's Liquor & Marketplace – Class A

Charlestown Willows d/b/a Foster Pier Restaurant – Class BV Full

Birdmar Enterprizes Inc. d/b/a The Cove – Class BV Full

MGMR Group Inc. d/b/a/ Meadow Brook Inn – Class BV Full

Nordic Lodge Inc. d/b/a/ Nordic Lodge – Class BV Full

Old Wilcox Tavern Inc. d/b/a/ Wilcox Tavern – Class BV Full

C & E Pizza Inc. d/b/a Famous Pizza – Class BV Limited

Courtney Figarsky d/b/a Gentleman Farmer Diner – Class BV Limited

Craig T. Marr d/b/a The Breachway Grill LLC – Class BV Full

G.J.S.I., Inc. – Class B Tavern

Downey Weaver Post Building Assn. American Legion #34 – Class D Club

11. LICENSES AND PERMITS

“CA” a. Approval of **events at Ninigret Park** with a recommendation from the Parks and Recreation Commission, subject to review of contracts by the Town Solicitor, receipt of all applicable paperwork and insurance and that all event details are satisfactorily met by the Parks and Recreation Director.

1. Charlestown FOP 5K

Park Reservation: October 28, 2012

Insurance: \$1 million liability listing the Town as also insured

Fee: Waived

2. Frosty Drew Nature Center 5K Trail Run

Park Reservation: May 4, 2013

Insurance: \$1 million liability listing the Town as also insured

Fee: Waived

12. CONSENT AGENDA *All items marked with "CA" are to be considered consent agenda*

Motion to accept approve and place on file the following as the consent agenda: 11a, 13a, 13b, 15a, 16a, 17a, 17b, 17c, 17d, 17e, 18b, 18c, 18d

13. MINUTES AND REPORTS

"CA" a. Town Council Minutes: August 20 - (Executive and Regular); September 5 – (Special Meeting and Employee Manual Workshop); September 10 – (Executive and Regular)

"CA" b. Reports: Building Official – September 2012; Chief of Police – September 2012; Public Works Director – September 2012; Town Clerk – September 2012; Wastewater Manager – September 2012

14. ANNOUNCEMENTS

a. Board and Commission vacancies

15. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

"CA" a. Resolution establishing uniform animal control fees

b. Resolution urging swift review by State Regulators of the Westerly Hospital conversion application

16. COMMUNICATIONS AND PETITIONS

"CA" a. Memo from Alan A. Arsenault, Director of Public Works, giving notice of a public meeting for the purpose of presenting plans for reconstruction of Klondike Road from Old Post Road to its' intersection with Ross Hill Road, to be held on Thursday, October 25, 2012 at 7:00 p.m.

17. APPOINTMENTS AND RESIGNATIONS

"CA" a. Acceptance of the resignation of Kim Zito from the Affordable Housing Commission with regret

"CA" b. Acceptance of the resignation of Richard F. Newton, Jr. from the Wastewater Management Commission with regret

"CA" c. Reappointment of Robert W. Beggs, Jr. to the Economic Improvement Commission, term to expire in September of 2015

"CA" d. Acceptance of the resignation of Charee Jackson Andersen from the Affordable Housing Commission with regret

"CA" e. Acceptance of the resignation of Linda L. Fabre from the Planning Commission with regret

18. FISCAL MATTERS

a. Approval of the Affordable Housing bond application from the Washington County Community Development Corporation for \$325,000 in acquisition funding for the Church Woods Project with conditions as recommended through advisory opinions from the Affordable Housing Commission, the Conservation Commission and the Planning Commission.

"CA" b. Request from the Tax Assessor for abatements in the amount of \$7,091.35

"CA" c. Approval of the purchase of one (1) Emergency Management Vehicle, 2012 Ford Expedition SSV 4WD from MHQ through the Massachusetts Master Price Agreement in the amount of \$35,500 as budgeted from line item 01.900.9971 and authorization for the Acting Town Administrator to execute the purchase documents.

"CA" d. Approval of the Tractor-Mounted Brush Mower Bid to Bacher Corp for a new 2012-13 model 2 – WH. DR., diesel 6330 John Deere Tractor-mounted Machete I boom mower for an amount not to exceed \$102,698 (\$14,910 for the first year and \$16,362 for the remaining six years) as budgeted in the Capital Budget, line item 990-9976, and authorization for the Acting Town Administrator to execute the lease/purchase documents.

e. Discussion and potential action regarding sending the Shannock Village Cottages financing back to the Affordable Housing Commission for an advisory based on the new financing for both Church Woods and Shannock Village Cottages.

f. Request from the Rhode Island Center Assisting those in Need (RI CAN) for an exemption from its property tax obligation under RIGL §44-3-3 (12), retroactively effective back to July 1, 2012.

19. LEGAL MATTERS - None

20. ADJOURNMENT

The public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please call 711-364-1240 at least three (3) business days prior to the meeting.

Advertised in the Westerly Sun – October 6, 2012

Posted at SOS, ClerkBase and at Town Hall – October 4, 2012