

**TOWN OF CHARLESTOWN  
PUBLIC NOTICE**

**TOWN COUNCIL REGULAR MEETING – May 14, 2012 at 7:00 p.m.  
Charlestown Town Hall, 4540 South County Trail, Charlestown, RI**

The regular monthly meeting of the Charlestown Town Council will be held on May 14, 2012 at 7:00 p.m.  
at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI. The proposed agenda is as follows:

**1. CALL TO ORDER, Moment of Silence, Pledge of Allegiance**

**2. ROLL CALL**

**Motion to move items 15a, 7a, 7b, 7d, 8a, 8d, 8e, 9a, 12, 18a, 18l, 10a, 10b, 10c, 11b, 18c, 18d, and 18m to be heard next on the agenda.**

**3. PUBLIC COMMENT for items not on the Agenda**

**4. COUNCIL COMMENTS**

**5. PERSONS WISHING TO BE HEARD - None**

**6. ADMINISTRATOR, SOLICITOR, COMMISSION REPORTS**

a. Town Administrator

b. Town Solicitor

**7. UNFINISHED BUSINESS**

a. Discussion and potential action regarding a request from the Charlestown Naval Airfield Memorial Committee to utilize the Summer Office at Ninigret Park for the purpose of displaying artifacts collected from the former Naval Airfield with a recommendation from the Parks and Recreation Commission

b. Discussion and potential action regarding a request from the Chariho Cowboys for the lighting equipment that was formerly used at the Route 1 driving range with a recommendation from the Parks and Recreation Commission

c. Authorization to enter into a Memorandum of Understanding with the State Conservation Commission re: cleanup of the Pawcatuck River

d. Discussion and potential action regarding referring the Ninigret Park Master Plan to Parks and Recreation to prioritize projects at the Park and create figures for those projects, authorizing up to \$15,000 to procure consulting services to assist in providing financial costs associated with the priorities

e. Discussion and potential action regarding the approval of the Acting Town Administrator's contract and authorization for the Town Council President to sign

**8. NEW BUSINESS**

a. Endorsement of a conditional letter of FEMA Flood Map revisions as presented by Christopher Fox of the Wood Pawcatuck Watershed Association

b. Discussion and potential action regarding a parking issue on Town Dock Road

c. Discussion and potential action regarding a Town Administrator Search Committee

d. Discussion and potential action regarding a request from the Parks and Recreation Commission to waive the ordinance against skim boarding (§158-34. Water vehicle, boards and floats) for a two day tournament and a one week camp

e. Discussion and potential action regarding the Gate House lease, with a recommendation from the Parks and Recreation Commission

**9. PUBLIC HEARINGS**

a. Public hearing and potential action regarding Ordinance #348 amending Chapter 158 – Parks, Beaches and Recreation Areas (Beach Passes)

**10. COUNCIL SITTING AS BEVERAGE LICENSING BOARD**

a. Application received from the Charlestown Chamber of Commerce for the Charlestown Seafood Festival for a Class F Liquor License for the 28<sup>th</sup> Annual Charlestown Chamber of Commerce Seafood Festival to be held at Ninigret Park on August 3-alcohol served 12:00 pm until 10:00 pm, August 4-alcohol served 11:00 am until 10:00 pm, August 5-alcohol served 11:00 am until 8:00 pm.

b. Application - Class BV Full beverage license: CRAIG T. MARR d/b/a "The Breachway Grill LLC" to apply to premises located at 1 Charlestown Beach Road – Class BV Full. Designated Premises: Indoor Restaurant Space and Outdoor Patio Space only; daily from 11:00 am to 1:00 am.

c. Application – Class BT (Tavern) beverage license: G.J.S.I., Inc to apply to premises located at 4115A&B Old Post Road – Class BT (Tavern). Designated Premises: G.J.S.I. Tavern and Inn, patio area abutting tavern enclosed by tarmac and stone wall, snack bar and patio area in front of the snack bar/house and lawn abutting the Inn towards the northeast. No service easterly from tarmac and rear of snack bar to US Route 1; daily from 11:00 am to 1:00 am.

**11. LICENSES AND PERMITS**

“CA” a. Approval of events at Ninigret Park with a recommendation from the Parks and Recreation Commission, subject to review of contracts by the Town Solicitor, receipt of all applicable paperwork and insurance and that all event details be satisfactorily met by the Parks and Recreation Director:

“CA” 1. Seafood Festival – Returning Event

Park Reservation: July 29 – Aug 8, 2012

Event: August 3 to August 5, 2012

Camping: 100 maximum campers (RVs)

Insurance: \$2 million general liability and \$2 million liquor liability, \$5 million (Amusement liability), \$5 million (Pyrotechnics)

Fireworks: If there are fireworks, there is no charge for parking

Fee: \$9,000

“CA” 2. Sea Star Marketplace

Park Reservation: July 27 – 29, 2012

Event: July 28, 2012 (Raindate: July 29, 2012)

Camping: None

Insurance: \$1 million general liability

Fee: Waived

b. Application for a Peddler’s License for Luca’s Coffee and Ice Cream, with a recommendation from Chief Shippee

**12. CONSENT AGENDA** *All items marked with “CA” are to be considered consent agenda*

Motion to accept, approve and place on file the following as the consent agenda: 11a, 13a, 13b, 18b, 18e, 18f, 18g, 18h, 18i, 18j and 18k

**13. MINUTES AND REPORTS**

“CA” a. Town Council Minutes: March 19; March 26; April 4; April 9 (Executive and Regular sessions); April 19

“CA” b. Reports: Building Official, April 2012; Chief of Police, April 2012; Town Clerk, April 2012; Treasurer, March 2012

**14. ANNOUNCEMENTS**

a. Board and Commission vacancies

**15. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS**

a. Presentation of the Boston Post Cane to Edna Mashl

b. Ordinance introduction procedure

c. Introduction and first reading of Ordinance #349 amending Chapter 218 – Zoning, Historic Village District and Development Plan Review. Motion to order advertised for public hearing on June 11, 2012

d. Motion to order advertised for public hearing on June 11, 2012, a CDBG request for the Edwards Lane project preagreement funds in the amount of \$130,000 from the State Office of Housing & Community Development

e. Motion to order advertised for public hearing on June 11, 2012, the proposed Charter amendment questions as recommended by the Charter Revision Advisory Committee

**16. COMMUNICATIONS AND PETITIONS - None**

**17. APPOINTMENTS AND RESIGNATIONS**

a. Resignation of Ralph Christy from the Ninigret Park Dog Park Facility Subcommittee

**18. FISCAL MATTERS**

a. Authorization of the Planning Department to hire an intern to work on special projects within the Department and with town boards and commission, for an amount not to exceed \$4,488, with funding to come from the Municipal Planning Fund

“CA” b. Approval of contract extension for Beach Cleaning to H.S. Plaut Environmental Services for the contract period of May 15, 2012 – June 30, 2012; July 1, 2012 – September 6, 2012 and May 20, 2013 – June 30, 2013 for an amount not to exceed \$11,750.00 with funding to come from line items 01.820.6095 and 01.850.6095

c. Discussion and potential action regarding the ARRA Proposal from Johnson Controls, Inc. for Energy Services

d. Discussion and potential action regarding Energy Services Agreement from Johnson Controls, Inc.

“CA” e. Award of Police HVAC bid to CAM HVAC and Construction, Inc. for the replacement of the HVAC unit in the amount not to exceed \$21,998 with funding to come from the Police Building Fund

“CA” f. Award of Porta-Jon bid to RPE Septic Services Inc. for the CRCC and Ninigret Park for an amount not to exceed \$5,300, with funding to come from line items 01.830.6065 and 05.000.6065

“CA” g. Award of Trash Removal bid to Waste Management of New England for the Charlestown Town Beach, Blue Shutters Beach and Ninigret Park for an amount not to exceed \$5,888, with funding to come from line items 01.830.6065, 01.820.6065 and 01.850.6065

“CA” h. Extension of DPW contracts with funding to come from the Building and Grounds Professional Services line item (01.630.6065)

1. Professional Trade Services – Painting: Surfside Painting and Restoration
2. Professional Well & Pump Service – A.B. Hoxie, Inc.
3. Professional Trade Services – Electrician: Brookside Electric, Inc.
4. Professional Trade Services – Plumbing: Babcock Plumbing & Heating

“CA” i. Approval of the purchase of a Survey Grade GPS - Trimble R8 with proposed accessories from Keystone Precision Instruments, for an amount not to exceed \$24,129.65 (\$14,435.34 from the Pond and Beach Preservation Fund and \$9,694.31 from the GIS fund); approval to enter into an agreement with Keystone Precision Instruments to install, monitor and maintain a Net R9 Ti2 base station with antenna at Town Hall and approval to add a cellular data package with MiFi technology to the Town’s existing Verizon wireless account

“CA” j. Award of Professional Trade Services – HVAC bid to Buckley Heating & Cooling at an average cost of \$74.88 per hour, with funding to come from the Building and Grounds Professional Services line item (01.630.6065) as budgeted

“CA” k. Award of Septic Pumping bid to Diffley & Daughters Septic for the 2012-13 fiscal year, for an amount not to exceed \$.125 cents per gallon, with funding to come from the Building and Grounds Professional Services line item (01.630.6065) as budgeted

l. Adoption of the FY 2012-13 budget, including any revisions, to be put before the voters at the Financial Town Referendum on June 4, 2012

m. Discussion and potential action regarding a request from the Charlestown Memorial Day Committee, Inc. for \$500 in the current fiscal year to restore this year’s level of Town support to the historical level of funding and increase next year’s parade funding to \$1000 from the \$500 proposed

n. Authorization for the Town Council President to sign the collective bargaining agreement with the Washington County Fraternal Order of Police Lodge #40, effective between July 1, 2012 and June 30, 2015

o. Discussion and potential action regarding the Red Light Camera bid results

**19. LEGAL MATTERS - None**

**20. ADJOURNMENT**

The public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please call 711-364-1240 at least three (3) business days prior to the meeting.

**Advertised in the Westerly Sun – May 12, 2012**

**Posted at SOS, ClerkBase and at Town Hall – May 10, 2012**