

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION (DBR)  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of**

**Design Professionals BOARD OF EXAMINATION AND  
REGISTRATION OF ARCHITECTS**

**NOTICE OF MEETING**

**The Board of Examination and Registration of Architects will hold its regularly scheduled monthly meeting on Monday, May 16, 2016 at The John O. Pastore Center, 1511 Pontiac Avenue, Bldg 68-1 Conference Room, Cranston, RI 02920, at 1:00 p.m. This meeting is open to the public.**

**OPEN MEETING AGENDA**

**A. Called to Order**

**B. Meeting Minutes (Review/Discuss/Take Action)**

**(1) Approval of the March 21, 2016 Open Meeting Minutes**

**(2) Approval and Sealing of the March 21, 2016 Executive Session Meeting Minutes**

**C. Executive Session**

**The Board will seek to convene into executive session pursuant to RI General Laws §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct.**

**• One (1) matter involving a plan stamped by an architect / architect firm that is not listed in the Board's records**

- One (1) matter pertaining to information that appeared in a newspaper article publication on an architectural firm.
- One (1) Rhode Island Registered Architect submitted renewal application noting disciplinary action in another jurisdiction with no final determination made to date.
- One (1) Rhode Island Registered Architect inquiry as to municipality's actions.
- One (1) matter pertaining to information that appeared in a newspaper article publication on an architectural firm.
- One (1) Rhode Island Registered Architect requesting a three (3) month extension to complete the Continuing Education requirements for 2014-2015.
- One (1) Rhode Island Registered Architect requesting an extension to complete and submit the completed continuing education hours to the Board not later than March 24, 2016 (90 days from the date of the letter to the Board).
- One (1) matter pertaining to information that appeared in an announcement on an architectural firm.
- One (1) matter of potential misleading advertising
- One (1) matter of potential unlicensed activity
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- One (1) Rhode Island Registered Architect requesting an extension to fulfill his/her continuing education (CE) learning units for 2014-2015 due to illness.
- One (1) anonymous complaint practicing without a Certificate of

**Authorization – Six (6) months revisit.**

**D. Old Business (Review/Discuss/Take Action)**

**(1) Develop a Template for the Renewal Applications submitted for Restoration of an Expired Certificate, which has been allowed to lapse for a period of six (6) months to not more than two (2) years, along with a brief outline setting forth the professional activities during the lapsed period.**

**(2) Any other old business to come before the Board**

**E. New Business (Review/Discuss/Take Action)**

**(1) Board Member Roles and Responsibilities - General Discussion**

**(2) Election of Officers**

**(3) Newsletter – Developing and Issuing.**

**(4) Certificate of Authorization (COA) – Percentage of Ownership vs. Directors and Officers**

**(5) Any other new business to come before the Board.**

**F. National Council of Architectural Registration Boards (NCARB)-(Information and Updates)-(Review/Discuss/Take Action)**

**(1) NCARB Announcements, Publications, etc.**

**(2) NCARB Annual Meeting – June 15 - 19, 2016 – Seattle, WA**

- FY16 Final Resolutions**
- Funded Delegates**
- Voting Delegates - Credentials Letter**
- Guidelines for Voting Delegates**
- Officers for Candidacy**

**(3) Comments on Upcoming Implementation of NCARB Programs Survey**

## **G. Applications (Review/Discuss/Take Action):**

**(1) Registration(s) requests requesting Reciprocity of his/her Rhode Island registration for Board action.**

- **John Baer – Answered Question – Denied, suspended or revoked in any jurisdiction.**
- **William P. McMahon – Disciplinary Action noted.**

**(2) Registration renewal application(s) for Board Action.**

- **Frank Mileto, RI Architect #2560 – Disciplinary Action noted on Renewal Application.**

## **H. Applications (Review/Discuss/Take Action)**

**(1) Certificates of Authorization (COA) requests for Board Action**

- **Vickerman & Associates LLC – (Initial COA Application) – Requesting clarification on how to apply**
- **Pond & Associates – (Initial COA Application) – Answered question – Practiced or Solicited architectural work or represented himself or herself as an architect in this State prior to having been registered?**
- **Cube 3 Studio Architecture, LLC**

**I. Next Meeting Date – July 20, 2015**

## **J. Adjournment**

- **All are welcome to any public meeting held at the Rhode Island Department of Business Regulation ("DBR"). If any reasonable accommodation is needed to ensure equal access, service or participation, please contact DBR at 401-462-9551, RI Relay at 7-1-1, or email [dbr.directoroffinq@dbr.ri.gov](mailto:dbr.directoroffinq@dbr.ri.gov) at least three (3) business days prior to the meeting.**

**• Posted on May 11, 2016, at the Department of Business Regulation, State House Library, and electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**