

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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August 20, 2013

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Mary McDowell, Request for Leakage Relief, 132 Highland Avenue

B. Lorraine Soares, Request for Leakage Relief, 469 Bristol Ferry Road

C. Mary Medeiros, Request for Leakage Relief, 165 Hummock Avenue

3. CORRESPONDENCE

A. Memo from Trust Re: Patient Protection and Affordable Care Act

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of June 18, 2013

B. Approve Administrative Board Meeting Minutes of July 16, 2013

C. Approve Administrative Executive Session Meeting Minutes of June 18, 2013

D. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

A. Assign Subcommittee Chairman (P. Driscoll)

B. Refinancing 2002 Bond

C. Tank Ladder Modifications

D. Leak Detection History (corrected summary sheet from 7/16/13)

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Transfer Funds from BankNewport to Citizens

C. Budget to Actual

D. Approve 2012 - RI Clean Water Finance Bond Capital Expense Payments for AMI Project

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

E. Water Quality and Standards – Update

1) TTHMs

2) Stage 2 Disinfectants and Disinfection Byproducts Rule (DBPR Stage 2)

CONTINUED

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REPORT FROM GENERAL MANAGER - Continued

F. Newport Water Department WTPs Project – Update

G. FY-13 Water Audit and Statistics

H. AWWA Water Utility Advisor (info only)

I. General Manager's Vacation Schedule

J. Reminder – September 17th Regular Meeting has been rescheduled to September 25th

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (1), (2), (5)

A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

- 1) Performance Reviews**
- 2) Merit Pay (P. Driscoll)**
- 3) Physical Health**

B. Litigation: 42-46-5 (a) (2)

- 1) Newport Water Department – PUC Docket #4025, Supreme Court Appeal**
- 2) Newport Water Department – PUC Docket #4243, Miscellaneous Petition re: Salary Restricted Account**
- 3) Newport Water Department – Contract Negotiations**

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 08/16/13

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.