

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

Page 1 of 2

April 16, 2013

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

3. CORRESPONDENCE

**A. Letter Dated 03/28/13 from T-Mobile re: T-Mobile and Metro PCS
Merger**

4. MINUTES OF MEETINGS

**A. Approve Administrative Executive Session Meeting Minutes of
January 15, 2013**

**B. Approve Administrative Board Meeting Minutes of February 19,
2013**

**C. Approve Administrative Executive Session Meeting Minutes of
February 19, 2013**

- D. Approve Administrative Board Meeting Minutes of March 19, 2013**
- E. Approve Administrative Executive Session Meeting Minutes of March 19, 2013**
- F. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board**

5. UNFINISHED BUSINESS

- A. Meter Bids Approved 03/19/13: Correction of Unit Price**
- B. Operator Certification – New Hire**
- C. Review and Approve FY-13 Operating and Capital Budget**
- D. Review and Approve FY-13 Schedule of Rates and Charges**

6. NEW BUSINESS

- A. Approve Payment of Bills Listed**
- B. Budget to Actual**
- C. Approve Transfer of Funds to Citizens Bank**
- D. Approve 2012 – RI Clean Water Finance Bond Capital Expense Payments for AMI Project**
- E. Drinking Water Week Proclamation and Approve News Release**
- F. Water Resources Board Appointment (P. Driscoll)**
- G. Assign Policy for Health Insurance Coverage for Employees on Medical Leave to Administrative Subcommittee (P. Driscoll)**
- H. Navy Utilities (P. Driscoll)**

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

CONTINUED

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

Page 2 of 2

April 16, 2013

7:00 PM

REPORT FROM GENERAL MANAGER – Continued

D. Disposal of Assets

E. Legislation – Update

F. AMI Project - Update

G. RICWFA Bond – Union Street PS - Update

H. Award Contract for Comprehensive Leak Detection Survey

I. Approve Vacation Carryover

**J. The Trust Membership Participation Agreement for Health Pool
and/or Dental Pool**

K. Request Authorization to Purchase Replacement Vehicle as Approved for FY-13 Budget under Massachusetts State Contract OVM-10

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (1), (2)

A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

1) Worker's Compensation: Suitable Alternative Employment

B. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Docket #4243 – Multi Year Plan

2) Newport Water Department – PUC Docket #4355 – Application to Change Rates

3) Newport Water Department Contract Negotiations

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 04/12/13

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.